

Public Document Pack

Cabinet

Monday, 5th July, 2010

Traffic Regulation Orders start at
2:00 PM

Executive Business starts no
earlier than 5:00 PM

Council Chamber

This meeting is open to the public

Members

Councillor Samuels (Leader)

Councillor White, Cabinet Member for Adult Social
Care and Health

Councillor Holmes, Cabinet Member for Children's
Services and Learning

Councillor Smith, Cabinet Member for Economic
Development

Councillor Dean, Cabinet Member for Environment
and Transport

Councillor P Williams, Cabinet Member for Housing
and Local Services

Councillor Hannides, Cabinet Member for Leisure,
Culture and Heritage

Councillor Moulton, Cabinet Member for Resources
and Workforce Planning

Councillor Walker, Cabinet Member for
Safeguarding Children and Youth Services

(QUORUM – 3)

Contacts

Cabinet Administrator

Ed Grimshaw

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Assistant Chief Executive (Strategy)

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BACKGROUND AND RELEVANT INFORMATION

The Role of the Executive

The Cabinet and individual Cabinet Members make executive decisions relating to services provided by the Council, except for those matters which are reserved for decision by the full Council and planning and licensing matters which are dealt with by specialist regulatory panels.

Executive Functions

The specific functions for which the Cabinet and individual Cabinet Members are responsible are contained in Part 3 of the Council's Constitution. Copies of the Constitution are available on request or from the City Council website, www.southampton.gov.uk

The Forward Plan

The Forward Plan is published on a monthly basis and provides details of all the key executive decisions to be made in the four month period following its publication. The Forward Plan is available on request or on the Southampton City Council website, www.southampton.gov.uk

Key Decisions

A Key Decision is an Executive Decision that is likely to have a significant

- financial impact (£200,000 or more)
- impact on two or more wards
- impact on an identifiable community

Decisions to be discussed or taken that are key

Implementation of Decisions

Any Executive Decision may be "called-in" as part of the Council's Overview and Scrutiny function for review and scrutiny. The relevant Overview and Scrutiny Panel may ask the Executive to reconsider a decision, but does not have the power to change the decision themselves.

Southampton City Council's Six Priorities

- Providing good value, high quality services
- Getting the City working
- Investing in education and training
- Keeping people safe
- Keeping the City clean and green
- Looking after people

Procedure / Public Representations

Reports for decision by the Cabinet (Part A of the agenda) or by individual Cabinet Members (Part B of the agenda). Interested members of the public may, with the consent of the Cabinet Chair or the individual Cabinet Member as appropriate, make representations thereon.

Smoking policy – The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – Please turn off your mobile telephone whilst in the meeting.

Fire Procedure – In the event of a fire or other emergency, a continuous alarm will sound and you will be advised, by officers of the Council, of what action to take.

Access – Access is available for disabled people. Please contact the Cabinet Administrator who will help to make any necessary arrangements.

Municipal Year Dates (Mondays)

2010	2011
7 June	17 January
21 June	7 February
5 July	14 February
2 August	14 March
6 September	11 April
27 September	
25 October	
22 November	
20 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The terms of reference of the Cabinet, and its Executive Members, are set out in Part 3 of the Council's Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Executive Procedure Rules as set out in Part 4 of the Council's Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda.

PERSONAL INTERESTS

A Member must regard himself or herself as having a personal interest in any matter:

- (i) if the matter relates to an interest in the Member's register of interests; or
- (ii) if a decision upon a matter might reasonably be regarded as affecting to a greater extent than other Council Tax payers, ratepayers and inhabitants of the District, the wellbeing or financial position of himself or herself, a relative or a friend or:-
 - (a) any employment or business carried on by such person;
 - (b) any person who employs or has appointed such a person, any firm in which such a person is a partner, or any company of which such a person is a director;
 - (c) any corporate body in which such a person has a beneficial interest in a class of securities exceeding the nominal value of £5,000; or
 - (d) any body listed in Article 14(a) to (e) in which such a person holds a position of general control or management.

A Member must disclose a personal interest.

Cont/...

Prejudicial Interests

Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must disclose the interest and withdraw from the meeting room during discussion on the item.

It should be noted that a prejudicial interest may apply to part or the whole of an item.

Where there are a series of inter-related financial or resource matters, with a limited resource available, under consideration a prejudicial interest in one matter relating to that resource may lead to a member being excluded from considering the other matters relating to that same limited resource.

There are some limited exceptions.

Note: Members are encouraged to seek advice from the Monitoring Officer or his staff in Democratic Services if they have any problems or concerns in relation to the above.

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available via the Council's Website

1 APOLOGIES

To receive any apologies.

2 DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

In accordance with the Local Government Act, 2000, and the Council's Code of Conduct adopted on 16th May, 2007, Members to disclose any personal or prejudicial interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer

TRAFFIC REGULATION ORDERS: STARTING AT 2.00 PM

3 PROPOSALS TO EXTEND THE COXFORD AREA RESIDENTS' PARKING SCHEME IN WARREN CRESCENT, WARREN AVENUE, CHESTNUT ROAD, SYCAMORE ROAD, HOLLAND PLACE, STOKES ROAD AND BRACKEN LANE. (TRO)

Report of the Head of Highways and Parking Services detailing unresolved objections to the proposals to extend the Coxford Residents' Parking Scheme into the Warren Crescent area, attached.

4 PROPOSED REVERSAL OF ONE-WAY SYSTEM, LYON STREET (TRO)

Report of the Head of Highways and Parking Services detailing unresolved objections to a proposal to review the flow of the one-way system in Lyon Street, attached.

EXECUTIVE BUSINESS: STARTING AT 5.00 PM

5 STATEMENT FROM THE LEADER

6 RECORD OF THE PREVIOUS DECISION MAKING

Record of the decision making held on 7th June 2010 and 21st June, attached.

7 MATTERS REFERRED BY THE COUNCIL OR BY THE OVERVIEW AND SCRUTINY COMMITTEE FOR RECONSIDERATION (IF ANY)

There are no matters referred for reconsideration.

8 REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEES (IF ANY)

There are no items for consideration

9 EXECUTIVE APPOINTMENTS

To deal with any executive appointments, as required.

MONITORING REPORTS

10 CORPORATE PLAN 2010-13

Report of the Assistant Chief Executive (Strategy) outlining the progress made to date in the development of the 2010/11 Corporate Plan, attached.

ITEMS FOR DECISION BY CABINET

11 EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM

To move that in accordance with the Council's Constitution, specifically the Access to Information procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendices 1 and 2 to item no 12.

Confidential appendices 1 and 2 contain information deemed to be exempt from general publication based on Categories 3 (financial and business affairs), and 7A (obligation of Confidentiality) of paragraph 10.4 of the Council's Access to Information Procedure Rules.

12 HIGHWAYS SERVICE PARTNERSHIP: APPROVAL TO AWARD CONTRACT

Report of the Head of Highways and Parking setting out the final terms of the proposed Highways Service Partnership, attached.

NOTE:

- (i) This report is presented as a general exception item in accordance with paragraph 15 of the Access to Information Procedure Rules of Part 4 of the Council's Constitution.
- (ii) There is a confidential appendix attached to this item

13 RESPONSE TO THE SCRUTINY INQUIRY INTO DISTRICT CENTRES

Report of the Cabinet Member for Economic Development in association with the Cabinet Member for Environment and Transport seeking approval for a response to the recommendations contained within the Economic Wellbeing Scrutiny Panel's report on District Centres, attached.

14 RESPONSE TO THE SCRUTINY INQUIRY INTO DOMESTIC VIOLENCE

Report of the Cabinet Member for Economic Development seeking approval for a proposed response to the 9 recommendations contained within the original report from the Chair of the Safer Communities Scrutiny Panel, attached.

15 WOOLSTON AND ST ANNE'S CONSERVATION AREAS APPRAISAL

Report of the Head of Planning and Sustainability seeking approval in respect of the revised Conservation Area boundaries, attached.

16 SUSTAINABLE PROCUREMENT POLICY

Report of the Cabinet Member for Resources and Workforce Planning seeking approval for the Council's Sustainable Procurement Policy, attached.

17 CHANGES TO EXISTING REVENUE AND CAPITAL BUDGETS

Report of the Cabinet Member for Resources and Workforce Planning, detailing changes to existing Revenue and Capital budgets, attached

18 REDUCTION IN SIZE OF PLOT FOR DISPOSAL AT HAREFIELD PRIMARY SCHOOL

Report of the Cabinet Member for Children's Services and Learning seeking approval for matters relating to the disposal of land at Harefield Primary, attached.

NOTE:

(iii) This report is presented as a general exception item in accordance with paragraph 15 of the Access to Information Procedure Rules of Part 4 of the Council's Constitution.

(iv) To move that in accordance with the Council's Constitution, specifically the Access to Information procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendices 1 and 2 to item no 18.

Confidential appendices 1 and 2 contain information deemed to be exempt from general publication based on Categories 3 (financial and business affairs), and 7A (obligation of Confidentiality) of paragraph 10.4 of the Council's Access to Information Procedure Rules.

ITEMS FOR DECISION BY CABINET MEMBER

19 SCHOOLS' DEFICIT BUDGETS 2010/11

Report of the Head of School Standards seeking approval to set deficit budgets in some schools within the City, attached.

Friday, 25 June 2010

SOLICITOR TO THE COUNCIL

DECISION-MAKER:	CABINET		
SUBJECT:	PROPOSALS TO EXTEND THE COXFORD AREA RESIDENTS' PARKING SCHEME IN WARREN CRESCENT, WARREN AVENUE, CHESTNUT ROAD, SYCAMORE ROAD, HOLLAND PLACE, STOKES ROAD AND BRACKEN LANE. (TRO)		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	HEAD OF HIGHWAYS AND PARKING		
AUTHOR:	Name:	Graham Muir	Tel: 023 8083 2337
	E-mail:	graham.muir@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

N/A

SUMMARY

A Traffic Regulation Order was proposed on 19th February 2010 to extend permit parking restrictions in the vicinity of Warren Crescent. Following public consultation the proposals were revised to add additional lengths of 4 Hour Limited Waiting to assist groups providing community services. A sustained objection however remains to the loss of parking for hospital staff, the adequacy of our parking strategy and the appropriateness of sustainable travel policies to the SUHT General Hospital with its catchment area. The matter is therefore following due process in being brought to the Cabinet of the Council for a decision.

RECOMMENDATIONS:

- (i) That the Cabinet consider and determine the objection to the proposals to extend permit parking in the vicinity of Warren Crescent.
- (ii) That if the Cabinet supports the proposals they are approved as revised

REASONS FOR REPORT RECOMMENDATIONS

1. To fulfil the Council's obligation to consult upon proposals and consider objections
2. To enable the planned proposals to be implemented as revised following public consultation

CONSULTATION

3. Following concerns from residents over the problems arising from commuter parking in the area around Warren Crescent, a survey was undertaken on resident views over introducing possible permit parking restrictions.
4. The parking scheme was advertised in the Daily Echo and on street notices on 19th February as part of a wider public consultation.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. Any other parking restrictions would equally apply to residents and non-residents and would not be of benefit to or supported by the community.
6. Although the roads could remain unrestricted it would not address the resident concerns over the level of commuter parking. In rejecting this option we are also mindful that many of these roads are also affected by parking related to the “school run”.

DETAIL

7. Over recent years the Traffic Management team have received a number of requests to introduce permit parking in the vicinity of Warren Crescent, including a petition with 25 signatures from the residents of Holland Place.
8. In response to this a survey was undertaken in 2009 to assess residents’ views over introducing permit parking. In the roads most affected by commuter parking the support for a permit scheme was high (78%) and proposals were drafted for these roads accordingly (see Appendix 1).
9. In response to the public notice local resident Sarah Beesley highlighted the following points in her objection (see Appendix 3).
 - Most houses have driveways and there are parking spaces at best of times
 - Residents are not inconvenienced by daytime use
 - Parking facilities in Warren Crescent and adjacent streets are poor and grossly insufficient to warrant a fee.
 - No provision for other stakeholders including nursery / education facilities, Shirley Warren Action Church, Shirley Warren Club and key professionals working with Southampton General Hospital.
 - That the loss of parking for a friend could lead to a loss of employment and income for both families due to limited childcare options.
10. In sustaining her objection Sarah Beesley (see Appendix 3) further highlighted
 - That the parking strategy in the whole area is widely inadequate
 - Her support for a multi-storey car park in the area
 - Sustainable travel is out of context for hospital and other businesses with large catchment areas
 - The Park & Ride facilities are restricted to staff and there is a 2 year waiting list
 - Need to address the real issues of traffic management and infrastructure improvement
11. Officer views.
 - The resident concerns we have received and the support (78% in favour) for permit parking in the survey show that residents are experiencing difficulties with the level of non-resident commuter parking in the vicinity.
 - The proposals have left kerbside in Chestnut Road and Warren Crescent that may continue to be used by non-residents without restriction.
 - The proposals were amended in response to concerns from the Warren

Centre and users of the nearby Buffy's Nursery to include further provision for 4 Hour Limited Waiting (see Appendix 2).

- The only charges currently applying to this scheme are for second resident's permits. These help contribute to the costs of administering and enforcing the scheme.
- Government Policy supports the restriction of on-street parking in these circumstances as shown below:-

“where appropriate introduce on-street parking controls in areas adjacent to major travel generating development to minimise the potential displacement of parking where onsite parking is being limited”

Planning Policy Guidance 13: Transport, Department for Communities and Local Government

- The Council's Local Transport Plan 2006-11 also reflects this policy:-

“Parking in residential areas will continue to focus on ensuring that residents do not experience problems resulting from commuter parking, or from parking generated by major attractors (such as hospitals, education establishments, leisure venues etc).”

- Whilst it is not within the scope of the Traffic Regulation Order process to amend Government and Council Traffic, Travel and Parking policies, the importance of these areas to the operation of the SUHT General Hospital and to the locality is recognised as a component of the Local Development Order that is being established between the Council and SUHT (see below):-

“Highways issues have always been the most problematic issue to resolve during redevelopment and operation of the site and these will need to be covered in the LDO up front. A very detailed and potentially lengthy piece of survey work is to be undertaken with regard to car parking levels, green travel planning and securing future section 106 contributions to deliver off site highway improvements based on trip rates to the hospital by car.”

<http://www.pas.gov.uk/pas/core/page.do?pagelid=195104>

- The availability of sustainable travel options is also reflected in the current level of bus services for the SUHT Site with over 30 bus departures per hour including a 10 minute service to the central rail station and city centre taking around 20 minutes.
- Within the Local Transport Plan there are objectives to provide Park & Ride facilities at key points of entry to the city (including on the M271 corridor) and there are other locations around the city where vehicles can be parked with access to bus routes to the General Hospital.

12. In conclusion, the current proposals align with Government and Council Policies on promoting sustainable travel and deterring commuter parking in residential areas. The proposals should therefore be approved, as revised. The sustainable transport opportunities for access to the hospital are significant and underused. There is some scope to improve the proportions of visitors and staff accessing the hospital by sustainable modes, through travel plans, the LDO process and car park management strategies, which is primarily the responsibility of the General Hospital to influence and manage.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

13. N/A

Revenue

14. The cost of the TRO, consultation, road signing and permit issue is estimated to be £8,000, which can be met from the Environment and Transport portfolio.

Property

15. N/A

Other

16. N/A

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

17. The Road Traffic Regulation Act 1984 permits the introduction of the parking restrictions as set out in this report in accordance with a statutory consultation procedure set down in the Act and associated secondary legislation.

Other Legal Implications:

18. In preparing and determining the proposals set out in this report the Council is required to have regard to the provisions of Equalities legislation, the Human Rights Act 1988 and s.17 Crime and Disorder Act 1998 (the duty to have regard to the need to remove or reduce crime and disorder in the area). It is considered that the proposals set out in this report are proportionate having regard to the wider needs of the area.

POLICY FRAMEWORK IMPLICATIONS

19. The proposals in this report are consistent with the Local Transport Plan 2006-11 policy on promoting sustainable travel and the Strategic Parking Policy

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Map showing proposed parking restrictions in the vicinity of Warren Crescent as advertised
2.	Map showing revised parking restrictions in the vicinity of Warren Crescent following responses to the public notice
3.	Letters/Emails relating to the objection to the proposed parking restrictions

Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Background documents available for inspection at: None

KEY DECISION? NO

WARDS/COMMUNITIES AFFECTED:	Coxford
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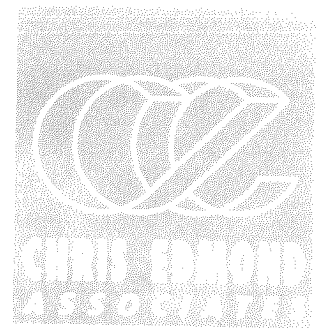
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CE/jd

11th December 2009

For the attention of Mrs B Thomas
Traffic Engineer
Highways & Parking
Network Management
Southampton City Council
45 Castle Way
Southampton SO14 2PD

RECEIVED
12 DEC 2009 10:51 AM



ARCHITECTS

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web page: www.chrisedmondarchitects.co.uk



Dear Mrs Thomas

**PROPOSED REVERSAL OF ONE-WAY SYSTEM, LYON STREET
YOUR REF: TSM/TID/BAA/CA16.C2**

I refer to your letter dated 11th November 09, received on 18th November 09, concerning the reversal of traffic in Lyon Street. I have been at these offices for 17 years and have no problem with the existing one way on Lyon Street.

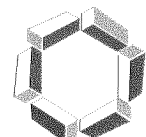
I and the staff of my office object most strongly to the proposed reversal of the one-way of Lyon Street as it is both an inconvenience to this Practice, impractical to local users and will be dangerous at the junction with the Inner Avenue which will, without doubt, lead to an accident.

It is a matter for the Police to enforce traffic regulations and to prosecute drivers. To my knowledge the Police have been on site on only 3-4 occasions over the last 3 years (during office hours). If the Police do not have enough manpower then enforcement cameras could be incorporated, the revenue of which would assist with the capital cost and would quickly deter users. It would be difficult to differentiate users with the conventional flash camera and hence it would need to be CCTV at both ends or, if costs allow a similar average speed device (to show continuous travel) as seen on motorways.

The principle reasons for objection are:

1. The turn into the Inner Avenue, at the top of Lyon Street, is 90° and there is no way of establishing the normal 6m turn at the pavement line. Hence access onto the Inner Avenue would be slow and dangerous to oncoming cars.
This would be exasperated by lorries and vans.
2. Visibility splay north up the Inner Avenue is very poor and does not comply to 2.5 x 90m set by Hampshire County Council.

Architectural
Quantity Surveying
Structural Engineering
Urban Planning
Landscape Architecture
Archaeological
Community Planning
and Development
Interior Design
Listed Buildings
Computer Modelling
Computer Graphics
Printing Supervision
Historic Buildings
Archaeology



constructionline
AN ASSOCIATE OF RIBA AND THE RICS



Much of the traffic exceeds 30mph, as the Inner Avenue is a dual carriageway at this point, and hence stopping distance allowance needs to be even greater.

3. It will not be possible to turn into Lyon Street from Onslow Road going north. Lyon Street enters into the road at an angle and would need a wide turning circle to gain entry, forcing traffic in Onslow Road to stop.

If you prevent the turn left from Onslow Road, going north, there is nowhere for my staff to do a u-turn to enter from the right.

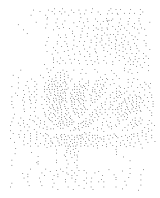
Turning right, as already mentioned is dangerous, difficult and again would cause obstruction to the traffic.

4. Our staff would have to detour around Bevois Valley, rather than the simple journey down the Avenue and into Lyon Street.
5. On leaving the office to go north the staff would have to go around the Jurys Inn Roundabout and join severe congestion and be forced to join the long outbound queues along the Avenue. We are fortunate that the Bevois Valley route links directly to Thomas Lewis Way. Being forced into this traffic is both unfair on the staff of this office and totally unnecessary.
6. The location of the office is important to our visitors. It is straightforward to direct them to this location from the Inner Avenue. I do not want my clients trailing through Portswood and Bevois Valley and why should they. If they come down the Avenue they cannot turn left into Onslow Road, would have to turn left at Jurys Inn roundabout, go down Onslow road, be unable to effectively turn left into Lyon Street (acute angle) and hence could not effectively reach my office.
7. Turning right into Lyon Street from Onslow Road, a two way road, is often congested and would again be dangerous to slow impatient traffic going into the City.
8. The present access into Lyon Street from the Inner Avenue is one way and presents absolutely no dangers.

Clearly the proposal has not be thought through and is totally impractical, not to mention highly dangerous.

Although occasionally it is irritating that through traffic uses Lyon Street, it is not a problem or a significant nuisance. There is nothing wrong with the current situation, which is workable and safe. Why should local residents have to suffer for the default of a few?

I would hope that the Council would consider CCTV cameras, that they may be seen as some deterrent and could be used as evidence should the Police wish to pursue the matter against illegal drivers.



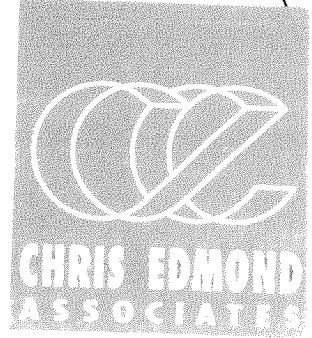
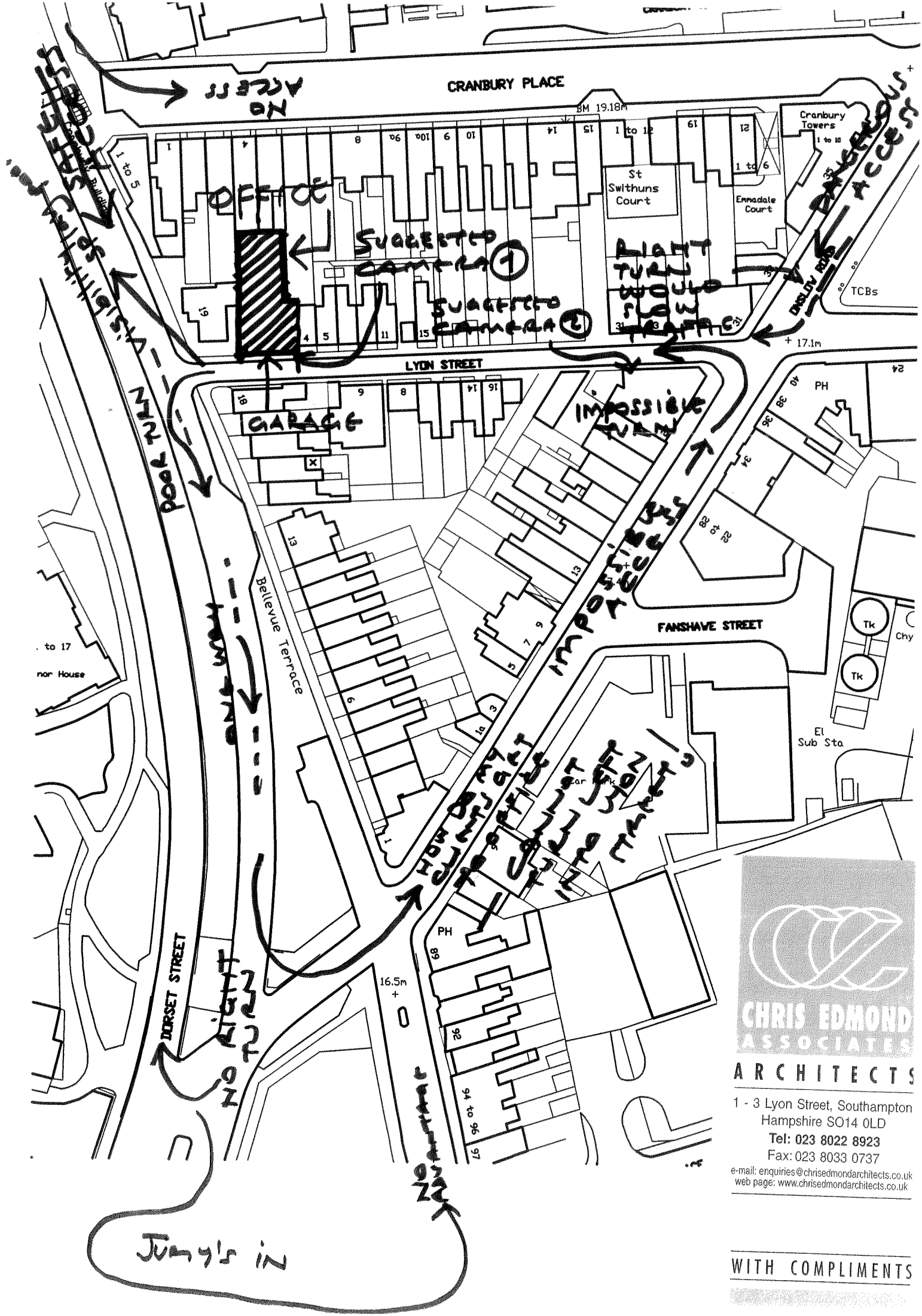
The reversal of Lyon Street would cut connection to this office by vehicles travelling north from the City (going north along Onslow Road) and severely inconvenience seven members of staff and jeopardise the viability of what has been a good location for our offices. This I trust is evident to you. In any event I would presume that the reversal of Lyon Street is dismissed as unviable.

Yours sincerely

CHRIS EDMOND Dipl Arch RIBA
Chris Edmond Associates

Cc Tony Westgate, Transportation Engineering

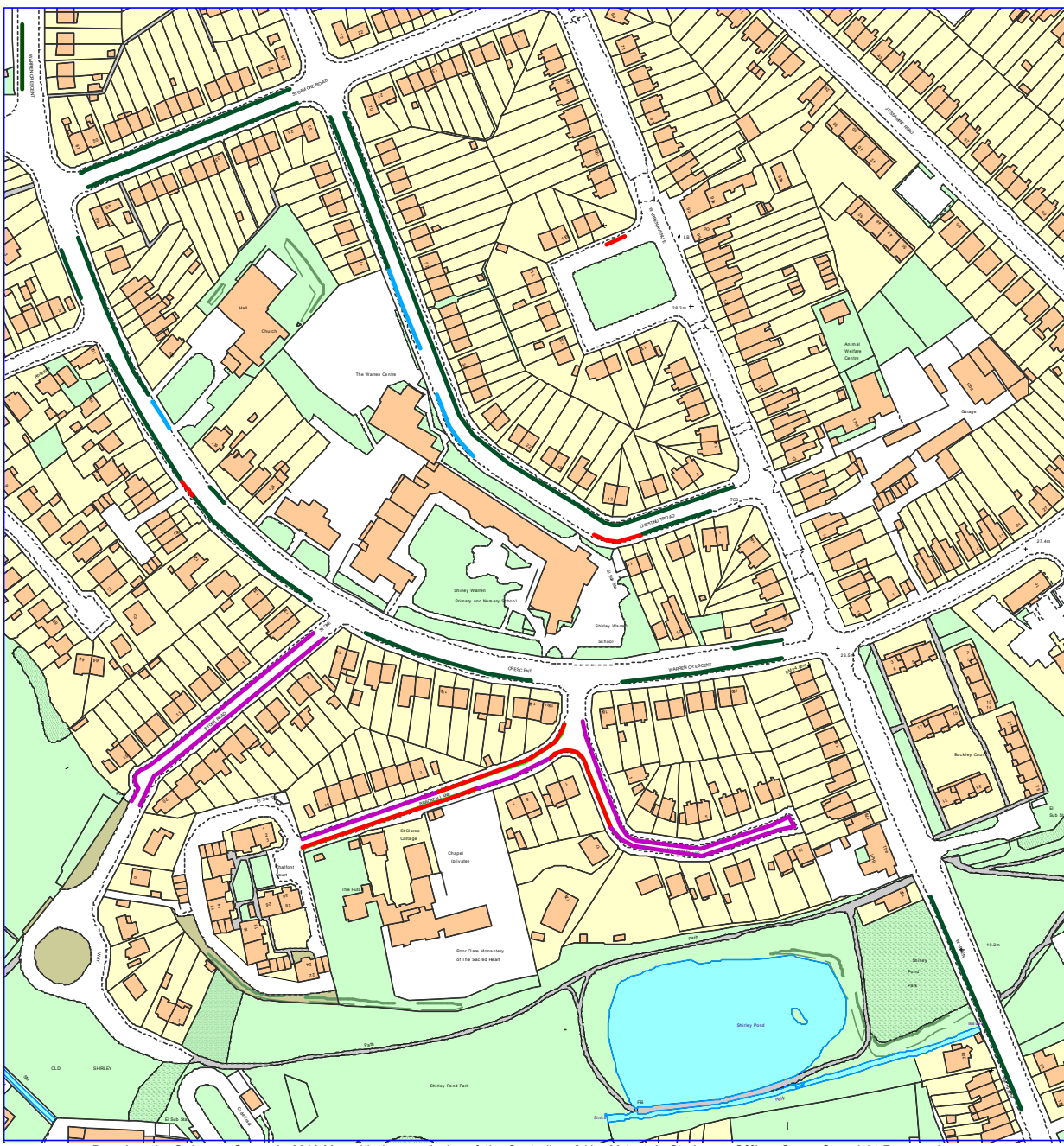
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 web page: www.chrisedmondarchitects.co.uk

WITH COMPLIMENTS

ITEM NO: 3 Appendix 2: Map showing revised parking restrictions in the vicinity of Warren Crescent following responses to the public notice



Based on the Ordnance Survey's 2010 Map with the permission of the Controller of Her Majesty's Stationery Office, Crown Copyright Reserved
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Key  Proposed additional 2 Hour Limited Waiting (except Permit Holders only), 8am to 6pm, Monday to Friday, parking restrictions  Proposed additional No Waiting at Any Time parking restrictions  Proposed Permit Holder parking only, 8am to 6pm, Monday to Friday (signed only)  Proposed 4 Hour Limited Waiting, 8am to 6pm, Monday to Friday parking restriction	 NORTH
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------



Mick Bishop
 Head of Highways and Parking
 45 Castle Way
 Southampton
 SO14 2PD

Drawing Title
 Map showing proposed permit parking scheme in the area of
 Warren Crescent

Drawn by: Graham Muir

Date: 20/4/2010

Scale: 1:2200

Plan No: GMCWAR4

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ITEM NO: 3 Appendix 3: Letters/Emails relating to the objection to the proposed parking restrictions in the area of Warren Crescent

From: Sarah Beesley [mailto:Sarah.Beesley@Arcadis-UK.com]
Sent: 22 March 2010 09:14
To: Muir, Graham
Subject: Parking Appeal - Warren Crescent Shirley

Mr Muir,

I hereby state my objections to the plans for making Warren Crescent a permit parking area. I apologise for the late submission, I was made aware of you intentions only recently.

I would appreciate that consideration for this area be taken realistically. Most houses have driveways and there is spaces at best of times, thus leading to the conclusion that residents are not inconvenienced by daytime use. As far as the visitors are concerned, parking facilities on Warren Crescent and adjacent streets are poor and grossly insufficient to warrant a fee. At present there is no provision made to accommodate stakeholders: namely a corner shop, Shirley Warren pre-school, Shirley Warren school, Warren Centre, Shirley Warren Action Church, Buffer Bears nursery, Shirley Warren Club in addition to key professionals working with Southampton General Hospital.

My child attends Buffer Bear nursery. My friend who has to drive him there with her son needs to be able to park safely in the area. Being deprived of this facility compromises the already limited childcare options available to us. The consequences of this could lead in a loss of employment and income for both our families.

Could you please advise where to follow the planning process with regards to this particular situation?

Your consideration will be greatly appreciated.

Kind regards,

Sarah Beesley | Senior Project Manager | sarah.beesley@arcadis-uk.com

ARCADIS | White Hart House | London Road | Blackwater | Camberley | Surrey | GU17 9AD | United Kingdom
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www.arcadis-uk.com

Be green, leave it on the screen.

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Appendix 3: Letters/Emails relating to the objection to the proposed parking restrictions in the area of Warren Crescent

From: Muir, Graham [mailto:Graham.Muir@southampton.gov.uk]
Sent: Thu 25/03/2010 13:32
To: Sarah Beesley
Subject: FW: Parking Appeal - Warren Crescent Shirley

Dear Sarah Beesley

Thank you for your objection to the current proposals for permit parking in the Warren Crescent area, which we have now reviewed with the other correspondence we have received in response to our public notice. The proposals were put forward following residents highlighting issues with the extent of non-resident parking in the vicinity. It is Council policy to assist residents affected by high levels of non-resident parking through permit parking schemes and to promote the use of sustainable travel to reduce carbon emissions and reduce congestion. We are also mindful that residents in Warren Crescent are also affected by parent parking from the school run.

As you can see from the attached map, outside of the proposed areas of parking restrictions, there are a number of areas of unrestricted parking (excluding the School Keep Clear markings) that non-residents would be able to use as required, if available. The permit parking restrictions (if the scheme is approved through due process) which would operate between 8am and 6pm Mon to Fri also have a 2 hour Limited Waiting period. Whilst there is an exemption for picking or dropping off passengers (for up to 5 minutes) or up to 30 minutes for continuous loading or unloading, visitors could also park for up to 2 hours on one occasion in the same street per day. We are also revising our proposals to extend the available 4 Hour Limited Waiting (see second map), to assist businesses and organisations providing wider community services (as you have noted), which may require more extended parking hours.

I would therefore hope that the in general parents making use of the Buffer Bears Nursery would be able to do so with minimal inconvenience. Where parents are also seeking longer stay parking during their working hours, this will depend on the availability of the unrestricted kerbside in Warren Crescent or in other roads in the area. I have however attached a further briefing on initiatives being undertaken by the Southampton University Hospitals Trust which includes a park and ride facility that may also be of benefit.

Therefore whilst appreciating the points you have raised, I have concluded that reasons for proposing these restrictions are still valid and I regret that I am unable to uphold your objection. I hope that you will find this decision acceptable, but if, for any reason you do not, and you still wish to make an objection, you have a right to do so. Your objection would then be placed before the Council's Cabinet for consideration and a decision (unless the proposal is withdrawn for any reason). **Should you wish to make an objection in this way, please write to me stating your reasons for doing so and making sure your email/letter reaches me no later than 16th April 2010.** Please note that in the event you wish to make an objection and request that it be considered by the Council's Cabinet body, any such correspondence may be included within a Cabinet report accessible by the public or be subject to disclosure under Freedom of Information legislation.

If the matter requires to be taken to Cabinet for a decision, all objectors are provided with details of the meeting date and the web address see below at which any prospective Cabinet Meeting agenda and report would be available for access. Any member of the public may also attend these Cabinet Meetings and may be invited to speak for or against the proposals at the discretion of the Chair of the Meeting. The outcome of the meeting is accessible from the same pages as a decision notice.

Appendix 3: Letters/Emails relating to the objection to the proposed parking restrictions in the area of Warren Crescent

<http://www.southampton.gov.uk/modernGov/ieListMeetings.aspx?CId=126&Year=2010> (there are no items related to this matter, but examples can be viewed of similar items e.g. 15th March 2pm meeting)

If you require any further information please contact me.

Regards

Graham Muir
Traffic Engineer,
Highways and Parking
Southampton City Council
023 8083 2337

This email is confidential but may have to be disclosed under the Freedom of Information Act 2000, the Data Protection Act 1998 or the Environmental Information Regulations 2004. If you are not the person or organisation it was meant for, apologies, please ignore it, delete it and notify us. SCC does not make legally binding agreements or accept formal notices/proceedings by email. E-mails may be monitored.

Appendix 3 (cont) : Letters/Emails relating to the objection to the proposed parking restrictions in the area of Warren Crescent

From: Sarah Beesley [mailto:Sarah.Beesley@Arcadis-UK.com]

Sent: 08 April 2010 09:01

To: Muir, Graham; Lee, Bob

Subject: RE: Parking Appeal - Warren Crescent Shirley

Dear Mr Muir,

I understand the situation and your reasons to decline my objections, however I am concerned the parking strategy in the whole area is widely inadequate. As a local resident myself, I would rather support the implementation of multi-storey car park to accommodate the extensive requirements generated by the local businesses (namely and mainly Southampton General Hospital). Sustainable travelling seems very much out of context for a hospital and other businesses with such large catchment and requiring users to be dropped as close by as possible, unless of course there are proposal to make Southampton public transports worth using? As you mention the Park and Ride facilities at the hospital, I believe these facilities are subject to a mere 2 years waiting list for the SGH and are solely limited to staff.

Assuming the restrictions about to be imposed on Warren Crescent and the surrounding streets form part of a greater strategy, I wish to pursue my appeal further. Like other residents and other stakeholders, I would be interested in finding out what is done to address the real issues of traffic management and improvements to the town's infrastructure to bring us a step closer to modern times and realistic utilisation of means of transport.

Many thanks for your consideration and demonstrating good practice is in place at the Council.

Kind regards,

Sarah Beesley | Senior Project Manager | sarah.beesley@arcadis-uk.com

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ITEM NO:4

DECISION-MAKER:	CABINET		
SUBJECT:	LYON STREET – OBJECTION TO PROPOSED REVERSAL OF ONE-WAY SYSTEM		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	HEAD OF HIGHWAYS AND PARKING		
AUTHOR:	Name:	Barbara Thomas	Tel: 023 8083 4416
	E-mail:	barbara.thomas@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

N/A

SUMMARY

A proposal to reverse the one way system in Lyon Street was advertised on 7 December 2009. The reasons for the proposal are to prevent traffic from illegally using this road as a short-cut (the road is subject to a Prohibition of Motor Vehicles except for access). The issue was raised by local residents and Hampshire Constabulary. The proposals attracted three objections, two of which were able to be resolved by officers. One objector has requested that his objection is considered further.

RECOMMENDATIONS:

- (i) That the Cabinet consider and determine this objection to the reversal of the one-way system in Lyon Street

REASONS FOR REPORT RECOMMENDATIONS

1. To fulfil the Council's obligation to consult upon proposals and consider objections.
2. To enable the scheme to be introduced if the objection is not upheld. The officers' view is that the proposal should be approved to address the illegal use of this road as a short cut.

CONSULTATION

3. The proposed Traffic Regulation Order for the scheme was advertised in the in the Daily Echo and on street notices in the vicinity of the affected road, on 7 December 2009.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

4. Do nothing. This would mean that vehicles would continue to illegally use the road as a short-cut. The Police enforce the Prohibition of Motor Vehicles restriction when their resources allow, but this appears to be of little deterrence.

DETAIL

5. The part of Lyon Street under consideration is a narrow road between Dorset Street and Onslow Road. The road was enhanced by the Council some 20 years ago, with traffic calming, a block paved surface and heritage street furniture; a 20mph speed limit and prohibition of motor vehicles (except access) was introduced. The Prohibition of Motor Vehicles restriction is largely ignored, and even regular enforcement by the Police does not appear to have deterred a large number of drivers, who are using the road as a short cut to avoid Charlotte Place roundabout. The traffic noise is exacerbated by the narrowness of the road, and the continuous traffic is damaging the block paved surface of the carriageway.
6. As a result of requests from residents of Lyon Street and the Police, a proposal to reverse the one-way system from its current eastbound direction to a westbound flow was advertised. This attracted three objections; two of which were resolved by introducing a cycle facility on Cranbury Place. The third objector, Chris Edmond of Chris Edmond Architects, 1-3 Lyon Street, has requested that his objection is considered further.
7. Mr Edmond's office has a garage in Lyon Street which can accommodate seven cars; there are six employees, most of whom use cars. He objects to the proposal on the following grounds:
 - The proposed access to Lyon Street involves a complicated and time consuming series of left turns, through four sets of traffic signals ending in an acute left turn into Lyon Street.
 - Many of the journeys his staff make are during busy times of day; the proposed scheme would add up to ten minutes to their journey time.
 - Onslow Road at its junction with Charlotte Place is even more congested than Dorset Street. Queuing time for staff would be greatly increased, especially in the morning.
 - Visitors and delivery drivers to the office would find the access confusing and difficult.
 - The office works with the commercial area of London Road on the opposite side of the Inner Avenue. This proposal will almost write off the business from the commercial area, with Lyon Street accessed from the less attractive Onslow Road.
 - There are very few cars that take the short-cut (never more than three per hour, and most of these are in rush hour), and in any event it is not a problem for residents.
 - There is no proof that cars will not use the road as a short cut under the proposed arrangements i.e. from Onslow Road to Dorset Street. The difference in illegal car movements would be marginal.
 - The egress onto Dorset Street is has tight radii, traffic travels fast on the dual carriageway; this exit is highly dangerous.
 - The tight turn into Lyon Street from Onslow Road is not acceptable, highly dangerous and would seriously interrupt the flow of traffic.
 - Why waste money on changing signs for an unnecessary exercise?

8. The shortest alternative route to Lyon Street will be via Dorset Street, left at Charlotte Place roundabout, left into St Mary's Road, continue onto Onslow Road and left into Lyon Street, a distance of approximately 660 metres. This is in fact the correct route for traffic on Dorset Street to access Onslow Road, rather than the illegal short cut down Lyon Street. The proposed new arrangements could be seen as more attractive than the existing because traffic will have more direct access to Lyon Street from both north and south. London Road is a few minutes' walk from Mr Edmond's office and is easily reached on foot from Lyon Street.

Traffic counts show that an average of 513 vehicles per day travel along Lyon Street. There are approximately thirty off-street parking spaces accessed from Lyon Street. Even allowing for legitimate access, this shows a large proportion of recorded vehicles illegally using the road as a short cut. The counter recorded the highest numbers of vehicles between 11am and 7pm (between 30 and 36 vehicles per hour). An average of fourteen vehicles was recorded between 8am and 9am, and twenty-seven between 9am and 10am. Overnight an average of eighty vehicles was recorded between 10pm and 6am.

Residents have petitioned the Council to reverse the direction of the one-way system in Lyon Street, in order to make the route less attractive to through traffic. This view is also supported by the Police. The Ambulance Service and Fire Service have made no objection to the proposal. The residents are prepared to suffer the inconvenience of using Charlotte Place roundabout if it results in an effective prohibition of through traffic.

Swept path drawings show that cars are able to turn into Lyon Street from Onslow Road from either the northbound or southbound direction. Larger vehicles would find it easier to carry out the manoeuvre by approaching from the north. At the proposed exit from Lyon Street onto the southbound carriageway of Dorset Street, visibility of oncoming traffic is 66 metres; this is considered sufficient for the speed limit on this road. If the proposal comes to fruition, the central lane markings on Dorset Street will be changed to hazard markings to denote the presence of the junction.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

9. N/A

Revenue

10. The costs of the TRO, consultation, and road traffic signing as far as they relate to these proposals is estimated to be £3500, which can be met from the Environment and Transport portfolio.

Property

11. The proposals in this report have no specific property implications.

Other

12. N/A

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

13. The proposed changes to the waiting restrictions would be made under the Road Traffic Regulation Act 1984.

Other Legal Implications:

14. The Council is required to comply with the statutory consultation procedure, laid down by the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. In considering the objections set out in this report, the Council must have regard to the provisions of Equalities legislation, the Human Rights Act 1998 and section 17 Crime and Disorder Act 1998 (the duty to have regard to the need to remove or reduce crime and disorder in the area). It is considered that the proposals set out in this report are proportionate having regard to the wider needs of the area.

POLICY FRAMEWORK IMPLICATIONS

15. The proposals in this report are consistent with the Local Transport Plan 2006-2011 policy on promoting safer roads.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Mr Edmond's objection
2.	Officer's response
3.	Mr Edmond's sustained objection
4.	Plan of Lyon Street and vicinity, showing proposal

Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Background documents available for inspection at: None

KEY DECISION? NO

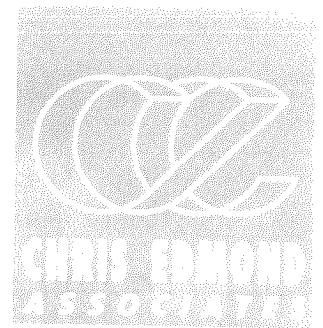
WARDS/COMMUNITIES AFFECTED:	Bevois
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CE/jd

11th December 2009

For the attention of Mrs B Thomas
Traffic Engineer
Highways & Parking
Network Management
Southampton City Council
45 Castle Way
Southampton SO14 2PD

RECEIVED
12 DEC 2009 10:51 AM



ARCHITECTS

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Fax: 023 8033 0737

e-mail: enquires@chrisedmondarchitects.co.uk
web page: www.chrisedmondarchitects.co.uk



Dear Mrs Thomas

**PROPOSED REVERSAL OF ONE-WAY SYSTEM, LYON STREET
YOUR REF: TSM/TID/BAA/CA16.C2**

I refer to your letter dated 11th November 09, received on 18th November 09, concerning the reversal of traffic in Lyon Street. I have been at these offices for 17 years and have no problem with the existing one way on Lyon Street.

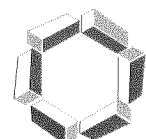
I and the staff of my office object most strongly to the proposed reversal of the one-way of Lyon Street as it is both an inconvenience to this Practice, impractical to local users and will be dangerous at the junction with the Inner Avenue which will, without doubt, lead to an accident.

It is a matter for the Police to enforce traffic regulations and to prosecute drivers. To my knowledge the Police have been on site on only 3-4 occasions over the last 3 years (during office hours). If the Police do not have enough manpower then enforcement cameras could be incorporated, the revenue of which would assist with the capital cost and would quickly deter users. It would be difficult to differentiate users with the conventional flash camera and hence it would need to be CCTV at both ends or, if costs allow a similar average speed device (to show continuous travel) as seen on motorways.

The principle reasons for objection are:

1. The turn into the Inner Avenue, at the top of Lyon Street, is 90° and there is no way of establishing the normal 6m turn at the pavement line. Hence access onto the Inner Avenue would be slow and dangerous to oncoming cars.
This would be exasperated by lorries and vans.
2. Visibility splay north up the Inner Avenue is very poor and does not comply to 2.5 x 90m set by Hampshire County Council.

Architectural
Quantity Surveying
Structural Engineering
Urban Planning
Landscape Architecture
Archaeological
Community Planning
and Development
Interior Design
Listed Buildings
Computer Modelling
Computer Graphics
Printing Supervision
Historic Buildings
Archaeology



constructionline
AN ASSOCIATE OF RIBA AND THE RICS



Much of the traffic exceeds 30mph, as the Inner Avenue is a dual carriageway at this point, and hence stopping distance allowance needs to be even greater.

3. It will not be possible to turn into Lyon Street from Onslow Road going north. Lyon Street enters into the road at an angle and would need a wide turning circle to gain entry, forcing traffic in Onslow Road to stop.

If you prevent the turn left from Onslow Road, going north, there is nowhere for my staff to do a u-turn to enter from the right.

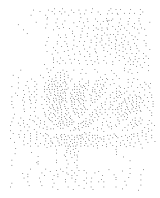
Turning right, as already mentioned is dangerous, difficult and again would cause obstruction to the traffic.

4. Our staff would have to detour around Bevois Valley, rather than the simple journey down the Avenue and into Lyon Street.
5. On leaving the office to go north the staff would have to go around the Jurys Inn Roundabout and join severe congestion and be forced to join the long outbound queues along the Avenue. We are fortunate that the Bevois Valley route links directly to Thomas Lewis Way. Being forced into this traffic is both unfair on the staff of this office and totally unnecessary.
6. The location of the office is important to our visitors. It is straightforward to direct them to this location from the Inner Avenue. I do not want my clients trailing through Portswood and Bevois Valley and why should they. If they come down the Avenue they cannot turn left into Onslow Road, would have to turn left at Jurys Inn roundabout, go down Onslow road, be unable to effectively turn left into Lyon Street (acute angle) and hence could not effectively reach my office.
7. Turning right into Lyon Street from Onslow Road, a two way road, is often congested and would again be dangerous to slow impatient traffic going into the City.
8. The present access into Lyon Street from the Inner Avenue is one way and presents absolutely no dangers.

Clearly the proposal has not be thought through and is totally impractical, not to mention highly dangerous.

Although occasionally it is irritating that through traffic uses Lyon Street, it is not a problem or a significant nuisance. There is nothing wrong with the current situation, which is workable and safe. Why should local residents have to suffer for the default of a few?

I would hope that the Council would consider CCTV cameras, that they may be seen as some deterrent and could be used as evidence should the Police wish to pursue the matter against illegal drivers.



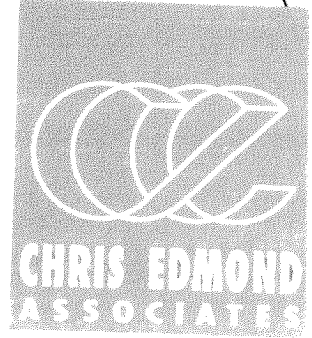
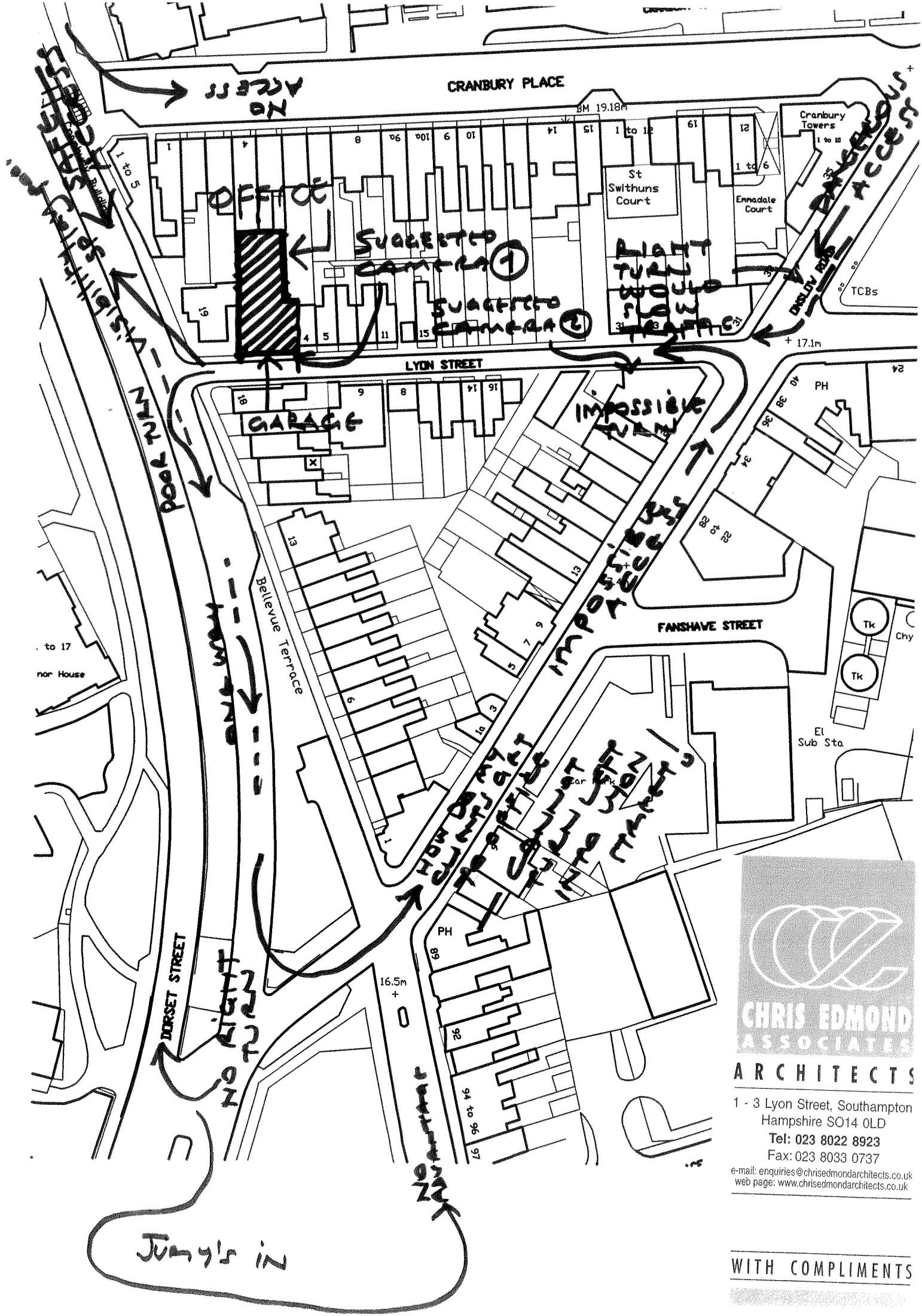
The reversal of Lyon Street would cut connection to this office by vehicles travelling north from the City (going north along Onslow Road) and severely inconvenience seven members of staff and jeopardise the viability of what has been a good location for our offices. This I trust is evident to you. In any event I would presume that the reversal of Lyon Street is dismissed as unviable.

Yours sincerely

CHRIS EDMOND Dipl Arch RIBA
Chris Edmond Associates

Cc Tony Westgate, Transportation Engineering

enc



CHRIS EDMOND ASSOCIATES ARCHITECTS

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 Hampshire SO14 0LD
 Tel: 023 8022 8923
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 web page: www.chrisedmondarchitects.co.uk

WITH COMPLIMENTS

**Highways and Parking
Network Management**
Southampton City Council
45 Castle Way
Southampton SO14 2PD

Direct Dial: (023) 8083 4416
Email: Barbara.Thomas@southampton.gov.uk
Please ask for Barbara Thomas

Fax: 023 8083 3981
Ref.: TSM/TID/BAA/CA16.C1

Chris Edmond
Chris Edmond Associates
1-3 Lyon Street
Southampton
SO14 0LD

15 February 2010

Dear Mr Edmond

PROPOSED REVERSAL OF ONE-WAY SYSTEM, LYON STREET

Thank you for your recent comments regarding the proposed reversal of the one-way system in Lyon Street, Southampton.

The proposed scheme was requested by residents of Lyon Street, who are concerned about the level of through traffic, and the noise and damage it creates. Although the Police enforce the Prohibition of Driving Order from time to time, there are still large numbers of drivers who ignore the restriction. The proposed reversal of the one-way flow would have the effect of greatly reducing the number of vehicles using Lyon Street, since it would no longer be attractive as a short cut. The residents who requested the scheme are prepared for the inconvenience of using Charlotte Place, if it results in an effective prohibition of through traffic.

The visibility for exiting Lyon Street onto Dorset Street is more than 60 metres, which is considered ample for the speeds of vehicles on Dorset Street. The turn from Onslow Road into Lyon Street is not dissimilar to many other urban junctions, and is not likely to be any more hazardous. I have established that the swept paths for traffic turning into Lyon Street are adequate for vehicles which would need to use it. The refuse collection route would be amended to take the new arrangements into account.

There is no reason to prohibit the left turn from Onslow Road since there will be very few vehicles using Lyon Street, and most of them will be private cars. The proposed new arrangements could be seen as more attractive than the existing because traffic will have more direct access from both north and south.

CCTV cameras are expensive to install and maintain, and would be unlikely to act as a deterrent. Average speed cameras will not work in this location.

I regret I am unable to uphold your objection and I would advise you that the Council intends to proceed with the one way system in Lyon Street as advertised on 7 December 2009. I hope that you will find this decision acceptable. However, if for any reason you do not, you have a right of appeal against it, provided that you do so in writing and make sure that your letter reaches me no later than 12 March 2010. The matter would then be placed before elected members of the Council for further consideration and decision. Please note that in the event you wish to make an objection and request that it be considered by the Council's Cabinet body, any future correspondence may be included within a Cabinet report accessible by the public or be subject to disclosure under Freedom of Information legislation.

Thank you for your interest in this matter.

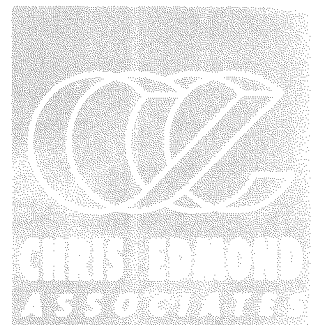
Yours sincerely

[B A Thomas](#)

Mrs B Thomas
Traffic Engineer

cc Tony Westgate, Transportation Engineering
Bob Lee, Legal Services

RECEIVED



ARCHITECTS

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web page: www.chrisedmondarchitects.co.uk



CE/jd

5th March 2010

For the attention of Mrs B Thomas
Traffic Engineer
Highways & Parking
Network Management
Southampton City Council
45 Castle Way
Southampton SO14 2PD

*Holding reply
sent by
e-mail 10/3/10
log.*

Dear Mrs Thomas

**PROPOSED REVERSAL OF ONE-WAY SYSTEM, LYON STREET
YOUR REF: TSM/TID/BAA/CA16.C2**

Thank you for your letter date 4th February 2010, received 17th February 2010. I also confirm your recent email dated 25th February 10. I have today received the draft Traffic Regulation Order from your colleague in Legal Services.

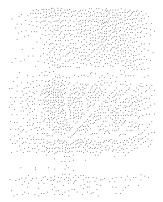
I herewith formally give notice that I, and members of this Practice, residing at 1-3 Lyon Street, who use Lyon Street daily, object to your proposals and formerly appeal against your decision. I have been in this office since its conversion, for over 20 years. There have not been any major incidents and I cannot see why change is needed.

Clearly you are not aware that this office employs 6 people, most of who are car users. They use their cars in connection with the work of the Practice, visiting sites in and around Southampton. They gain access to our garage from the Dorset Street end of Lyon Street. It has space for 7 cars, inclusive of a visitors space (there is no parking in Lyon Street).

You are also not aware that we have almost daily visits of vans delivering materials. Refuse vehicles visit at least once a week as you are aware. Our office links itself with the London Road commercial area. Most of our visitors know of London road and can easily find my office from Dorset Street, following the same southerly approach down the Avenue. A reversal of access to Lyon Street would have severe consequences to the ease of access, to my office. This route around Charlotte Place is not just an inconvenience, as you suggest, but is totally unacceptable and would virtually cut the office off from its connection to the commercial district of Southampton.

- Architect
- Design Manager
- Quantity Surveyor
- Urban Designer
- Planning Consultant
- Project Manager
- Construction Management
- Architectural Services
- Interior Design
- Utility Buildings
- Computer Modelling
- Computer Graphics
- Practice Supervisor
- Chartered Building Surveyor
- Development Plan





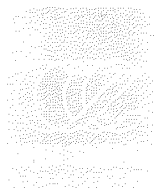
The inconvenience of travelling around Jury's Inn, Charlotte Place roundabout would be immense both in time and money. You only need to see the congestion to understand how much travel time this would involve my staff members, not to mention the irritation.

Presently we have good access from the Avenue with generally no major hold ups. The congestion does occur at Charlotte Place and we would be forced to make this torturous journey. By closing Lyon Street from Dorset Street you will require us, and visitors, to go through six sets of traffic lights, past the new junction to Onslow Road, left at Jury's Inn, left again at Charlotte Place to join St. Marys Road and right to join Onslow Road and eventually left back into Lyon Street. I attach a map of this route. Why should this be necessary? Similarly the existing egress from Lyon Street takes us quickly to Thomas Lewis Way and out onto the M27, a frequent journey. The egress onto Dorset Street would take us around Charlotte Place to join a long queue up the Avenue, something we have avoided over the years.

Over the years you have progressively cut off access to Bevois Valley from The Avenue e.g. Cranbury Place, Peterborough Road and Earls Road. Our southbound alternative is to turn down Lodge Road and turn right into Bevois Valley. This is very congested and we would have to queue right up to Onslow Road before turning right. I attach photographs of traffic in Dorset Street and Onslow Road at 8:30am. There is very little congestion south of Stagg Gates, Lodge Road to the opening of Lyon Street. There is considerable congestion in Bevois Valley going west into town. At peak times this can be solid from Thomas Lewis Way up to St. Marys Road. Again you are adding at last ten minutes to our journey.

Your proposals would be highly dangerous. Access onto Dorset Street has a very tight radii and well in excess of the recommended turning circles and visibility splays. Large vans would certainly travel over the central white line. It is also very difficult turning into Lyon Street and egress would be very problematic. Dorset Street is a duel carriageway and cars and many lorries do tend to speed when traffic flow allows.

The greatest problem is the left turn into Lyon Street from Onslow Road, when travelling East. This is the route you are expecting us to take from the present entrance- and I regret - down Dorset Street- around Jury's Inn roundabout-left onto St. Marys Street- round two sets of traffic lights-follow around into Onslow Road- another set of traffic lights-then attempt to turn left into an acute backward angle into Lyon Street. This is an acute backward angle and a difficult single turn, especially by large vans. It would be very difficult to achieve in one turn. I do not believe that your Traffic Engineer could have studied this problem carefully enough. Rockstone Lane has a similar problem but it is set back further with a much



wider point of access and visibility. Lyon Street is narrow and enclosed. I cannot practically test the corner, without breaking the law, but the attached drawings clearly indicate the difficulty. You say that it is not dissimilar to many urban junctions and not any more hazardous. The junctions are clearly more hazardous than current design standards, so you are making the junctions more dangerous. I have illustrated the turns and you can see that they are well below current standards. If it was possible to turn the corner, speed would be very slow, holding up traffic and possibly risking a rear end shunt.

The residents of the street do park their cars in the road. This road is double yellow lines which I believe is 24 hour no parking. There are no signs to that effect in the street. The cars are partly parked on the pavement. There are up to 4 cars parked overnight on the pavement, one car does have a disabled badge. It may be the safety of their illegally parked cars, which is their concern. There is room for cars to pass and in any event it has the effect of slowing traffic. Most properties in the road are let and occupants do not seem to have cars. I have tried to count the number of vehicles going through the road during the day. I have not carried out a traffic survey but it may be only 3-4 cars at peak times. A lot of them are taxis who should know better. It is not a problem that needs such drastic action and this office has no problems (other than the fact that they are breaking the law). The people who are illegally using Lyon Street as a cut through are doing so to avoid the several sets of traffic lights and congestion. If you impose the reversal, this will enforce the treacherous route upon innocent staff, delivery vehicles and clients which would penalise them instead of the people who are breaking the law. I consider this totally unfair and unacceptable.

You say that the reversal of Lyon Street would greatly reduce the number of vehicles. Could you please elaborate on your proof of this fact? The queues in the morning are larger in Onslow Road going west to Charlotte Place than in Dorset Street. Cars are just as likely to 'nip' up Lyon Street to join the traffic in Dorset Street. I have noticed that Ambulances and the Police do use this road. You would prevent this vital link to Onslow Road by its reversal.

My observations, over a number of years are that, following earlier Police action few now pass through Lyon Street. Most of the ones that do are taxis or those travelling to the Derby Road area. I presume that you have based your information on a traffic survey, although I see no evidence of this. Otherwise you will be taking information from residents which may not be accurate. I would ask this information to be made available to Committee and to me. I stood in Lyon Street at between 08:00am and 09:00am on Thursday 4th March 2010 and only 3 cars passed through and one of these was a taxi who must clearly know the regulations. I sit by a window all day

observing traffic flows. There are very few cars per day that take the alleged shortcut. A Traffic Survey would verify my observations.

It is the job of the Police to enforce the Road Traffic Act. We should not suffer because others ignore traffic regulations and the Police do not have time to enforce it. Surely Traffic Wardens can spend some of their time, earning Revenue, by enforcing the Law. A concentrated effort would soon put the word around resulting in few abuses of the one way system.

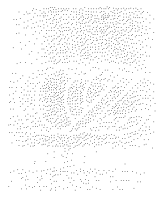
I do not accept that the traffic would have more direct access from north to south. We go in from the north and exist from the south, which is perfectly acceptable. The reverse is not acceptable as access would be very difficult when coming south down the Avenue and the journey time greatly increased.

I believe that you are mistaken in your recommendations and have failed to consult with all street occupants or appreciated the difficulties, this would raise, not to mention the traffic dangers of your proposals.

You cannot possibly expect my staff and my visitors to go around Charlotte Place, into St. Marys Road and along Onslow Road and then to negotiate a very tight bend into Lyon Street. There is nothing wrong with the existing access and the road direction should stay as it is.

Summary


1. We have an existing garage which takes 7 cars, with direct access from the Dorset end of Lyon Street
2. Your proposed access south down the Avenue is not a direct access to Lyon Street but a complicated and time consuming series of left turns, through 4 sets of traffic lights ending in an acute left turn into Lyon Street.
3. Many of our movements are during the busy times of the day adding up to 10 minutes to our journey time.
4. We have visitors to the office, together with van deliveries, where their access would get confused and difficult.
5. The office works with the commercial area of London Road just on the opposite side of the Inner Avenue. You will be almost writing us off from the commercial area, with Lyon Street accessed from the less attractive Onslow Road.
6. Onslow Road, at its junction with Charlotte Place is even more congested than the Dorset Street. My staff queuing time, especially in the morning would be greatly increased.
7. I do not believe that you have carried out a Traffic Census. There are very few cars that do take the short cut and in any event it is not a problem for residents.



8. You have no proof that cars will not take a short cut in reverse, i.e up Lyon Street to join the Inner Avenue. In any event the difference in illegal car movements would be marginal.
9. The egress onto Dorset Street is tight with no easy turning radii. Cars and lorries do go fast on the dual carriageway and I have seen the difficulty cars have had when mistakenly exiting onto the Inner Avenue. I believe this exit is highly dangerous.
10. The greatest problem is the acute angle turn going east along Onslow Road and turning into Lyon Street. I illustrate the difficulties. This is just not acceptable, highly dangerous and seriously causing interruption to the flow of traffic.
11. The number of illegal vehicles during the day is never more than 3 per hour and most of these are during the rush hour. It is not a problem.
12. The Council are always saying they do not have enough funds. Why waste money on new or moving signs, an exercise which is totally unnecessary.

I would like the opportunity of presenting my objections to members. Presently I am seeking the Legal position through a Traffic Consultant and will expand upon the facts when they are available. Please advise me of the date of the meeting.

Yours sincerely


MP

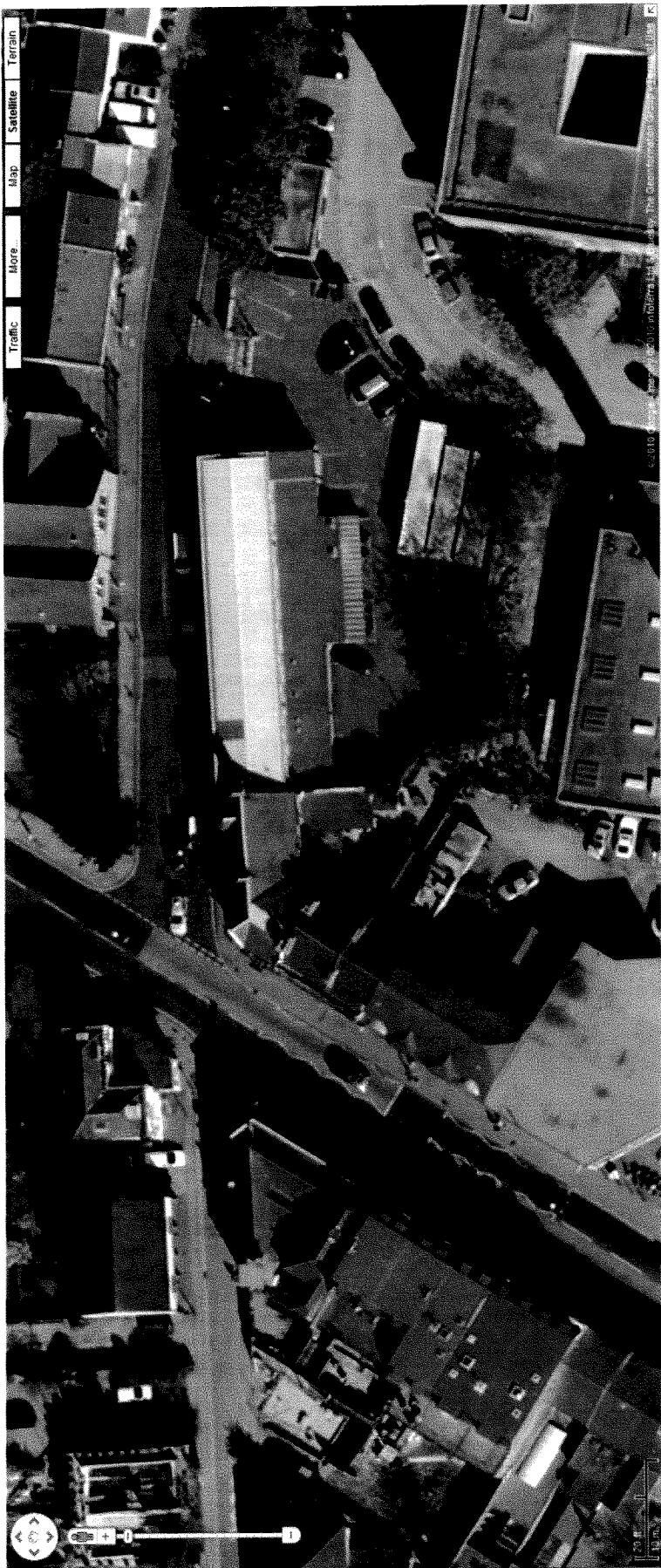
CHRIS EDMOND Dipl Arch RIBA
Chris Edmond Associates

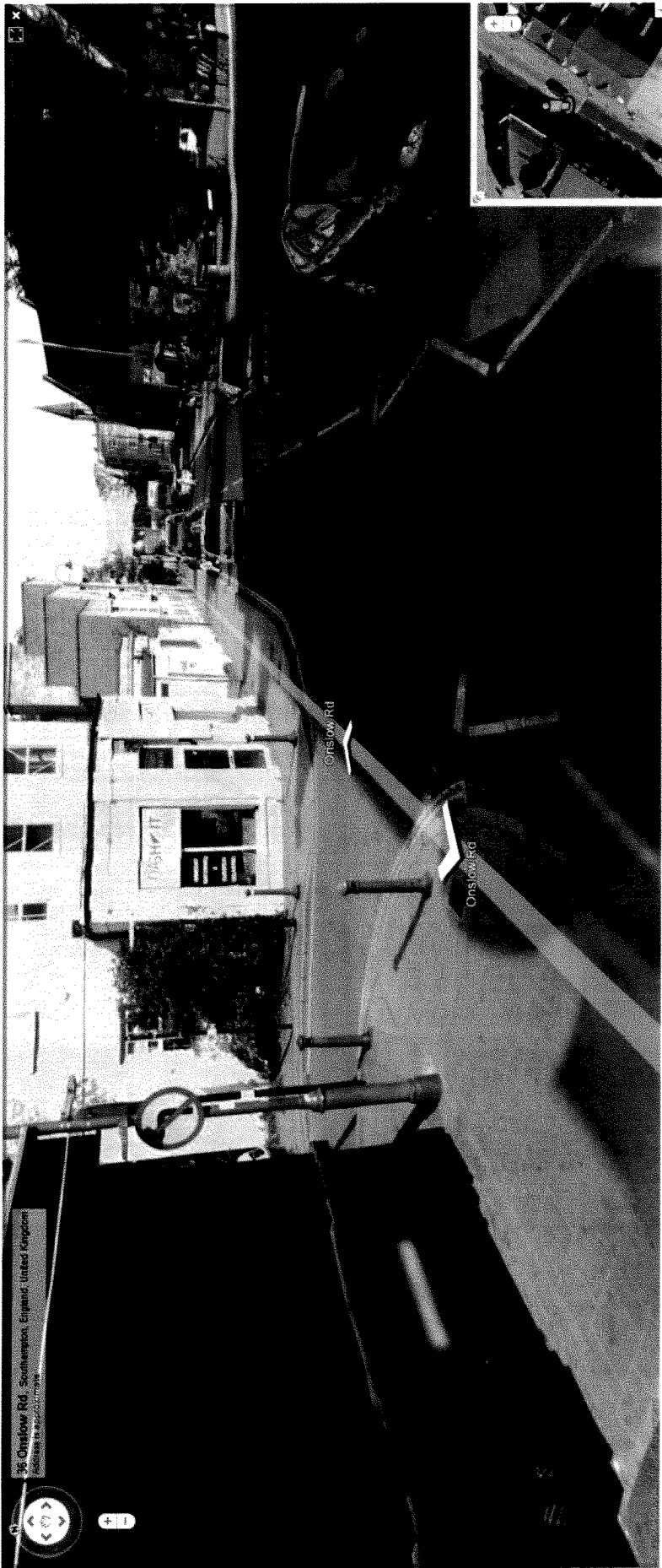
Cc Tony Westgate, Transportation Engineering

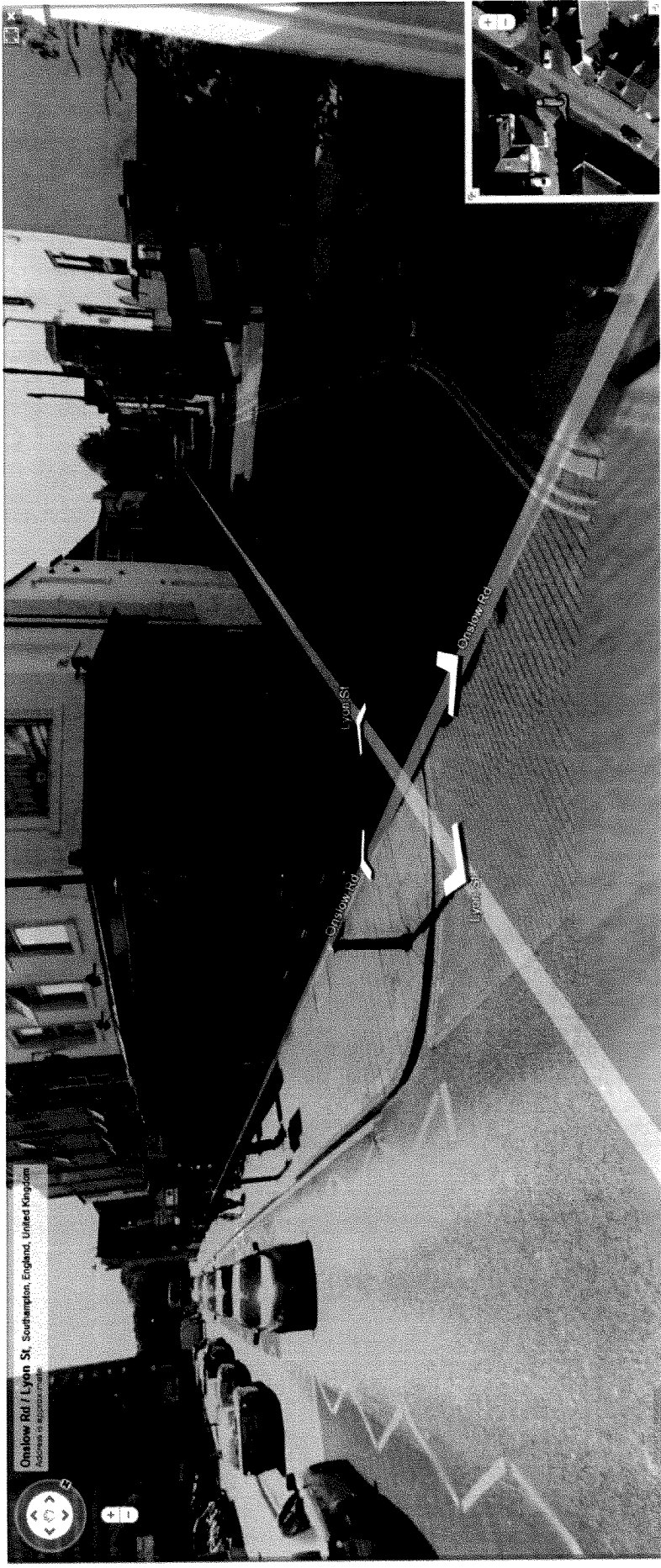
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Images showing the sharp left turn into Lyon Street









Photographs taken 08:30am Thursday 4th March 2010

Between 08:00am and 09:00am only 3 cars were seen passing through Lyon Street, one of which was a taxi as per the photograph shown. See also steep turn from Onslow Road into Lyon Street at this point .



Larger vehicle will need to negotiate tight turning circles



Queuing traffic in the Dorset Street 08:30am, Lyon Street is not obstructed



Traffic queuing in Bevois Valley



Traffic queuing in Bevois Valley



Traffic queuing in Bevois Valley – compared to the traffic in the Inner Avenue which is far less



Fast traffic on the Inner Avenue- would you like to turn into this traffic on a sharp turn.



Poor visibility splay at entrance to Lyon Street

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DORSET STREET

Existing kerb radius

6m radius

LYON STREET

Existing kerb radius

6m radius

ONSLOW ROAD

19

4

5

11

15

18

9

8

4

1

9

1

31

33

3

33

28

34

36

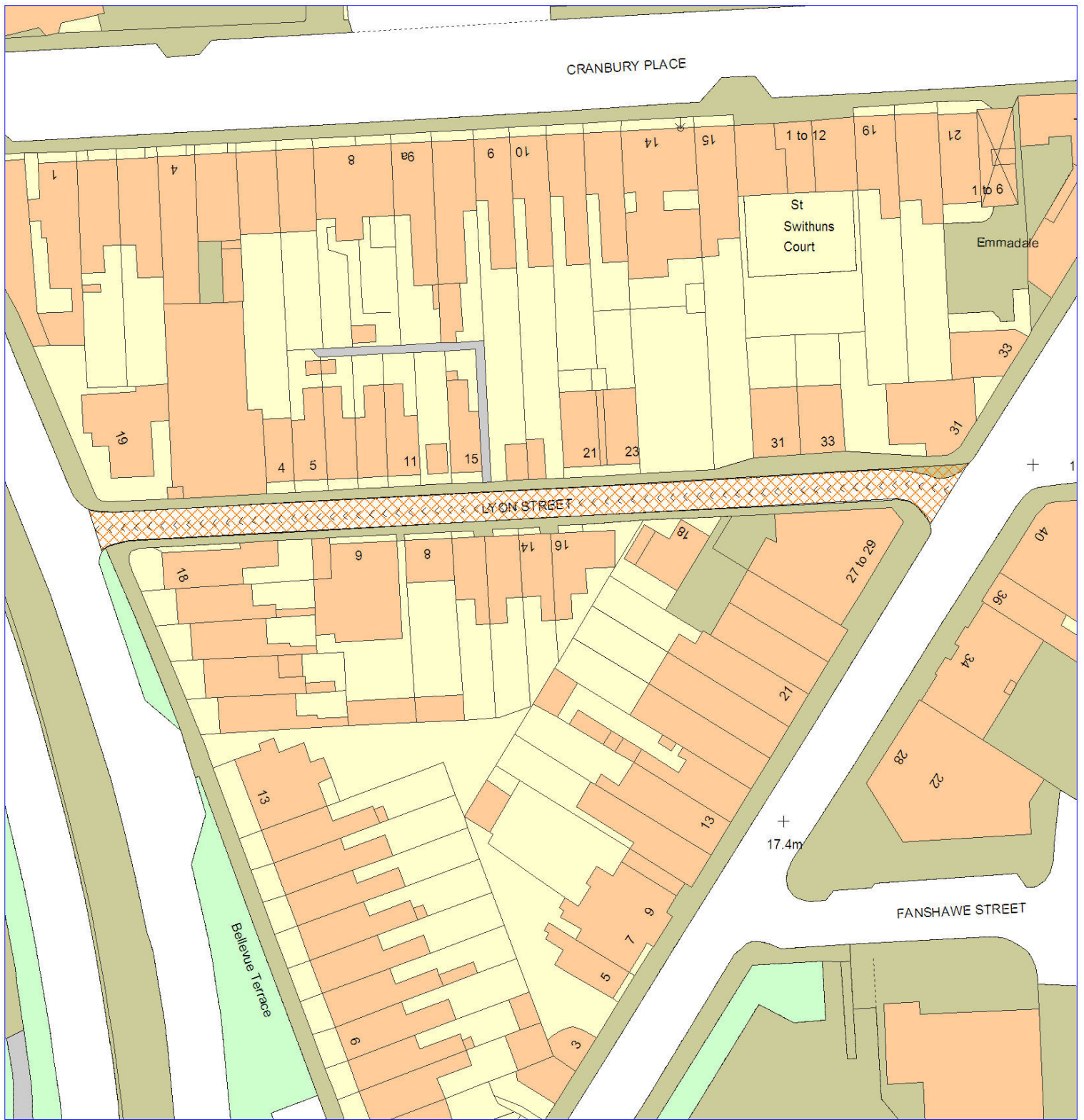
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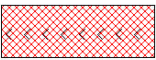
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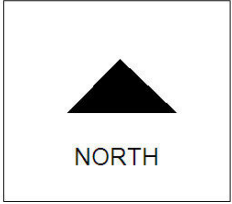
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Key  Proposed reverse of the one-way system



Mick Bishop
 Head of Highways and Parking
 45 Castle Way
 Southampton
 SO14 2PD

Date: 09.12.09

Drawing Title
 Map showing proposed reverse of one-way system
 on Lyon Street

Scale: 1:700
 Plan No:

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Record of meetings attached

7th June 2010
21st June 2010

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EXECUTIVE DECISION MAKING
RECORD OF THE DECISION MAKING HELD ON 7 JUNE 2010

Present:

Councillor Samuels	-	Leader's Portfolio
Councillor Hannides	-	Cabinet Member for Leisure, Culture and Heritage
Councillor Holmes	-	Cabinet Member for Children's Services and Learning
Councillor Moulton	-	Cabinet Member for Resources and Workforce Planning
Councillor Smith	-	Cabinet Member for Economic Development
Councillor Dean	-	Cabinet Member for Environment and Transport
Councillor Walker	-	Cabinet Member for Safeguarding Children and Youth Services
Councillor White	-	Cabinet Member for Adult Social Care and Health

Apologies: Councillors P Williams

1. RECORD OF THE PREVIOUS DECISION MAKING

The record of the Executive decision making held on 19 April 2010 was received and noted as a correct record.

2. SOUTHAMPTON'S NIGHT TIME ECONOMY

On consideration of the report of the Chair of the Environment and Sustainability Scrutiny Panel detailing the Panel's inquiry and presenting its final report into Southampton's Night Time Economy the decision maker agreed the following

- (i) to receive the attached inquiry report on Southampton's Night Time Economy to enable the Executive to formulate its response to the recommendations contained within it, in order to comply with the requirements set out in the Council's Constitution.

3. OBESITY INQUIRY

On consideration of the report of the Chair of the Healthy City Scrutiny Panel detailing the Panel's inquiry and presenting its final report into obesity the decision maker agreed the following:

- (i) to receive the attached inquiry report on obesity to enable the Executive to formulate its response to the recommendations contained within it, in order to comply with the requirements set out in the Council's Constitution

4. EXECUTIVE APPOINTMENTS

On consideration of the amended report of the Solicitor to the Council detailing the executive appointments to all organisations and bodies which relate to executive functions,

Amendments as set out below

Ref no	Committee/Panel /Group /Organisation	Representative/s	Action	Appointment till
A11	Learning Disabilities Partner Board	Cllr Holmes	To the Con vacancy	Until May 2011
A19	Standing Advisory Council for Religious Education (SACRE)	Vacancy	Declined by Lib Dems	Until May 2011
D09	Thornhill Plus You	Cllrs Stevens and White	There are 2 appointments to be made. Organisation to disband next year	Until 31 st March 2011
E19	Southampton Municipal Charities	Cllr Drake	In place of Mrs Milton	Until May 2014
H04	Project Integra Policy Review and Scrutiny Committee	Cllr Slade	To the Lib Dem vacancy	Until May 2011

the decision maker made the following modified decision:-

- (i) that the executive appointments for the 2010/11 Municipal Year be approved as set out in the attached revised Register; and
- (ii) that all appointments be for one year save where the terms of reference and or constitution of the body or organisation concerned specify the duration of an appointment or where the decision on any nomination by the City Council to their membership is reserved to the body or organisation concerned to determine the appointment or continuation of appointments, in light of any changes in City Council Administration.

5. APPROVAL OF FIRST YEAR REVIEW OF THE CHILDREN AND YOUNG PEOPLE'S PLAN 2009-2012

DECISION MADE: (Ref: CAB 10/11 3215)

On consideration of the report of the Cabinet Member for Children's Services and Learning Cabinet agreed the following:

- (i) To approve the action plan for 2010-11 (see Appendix 1), arising from the review of progress of the first year of the Children and Young People's Plan 2009-2012.

6. THE INTRODUCTION OF NEW GOVERNANCE ARRANGEMENTS FOR THE COUNCIL'S REGISTRATION SERVICES

DECISION MADE: (Ref: CAB 10/11 3358)

On consideration of the report of the Cabinet Member for Environment and Transport Cabinet agreed the following:

- (i) To authorise the Head of Environmental Health and Consumer Protection, following consultation with the Cabinet members for Environment and Transport and Resources and Workforce Planning, to prepare a Scheme and apply to the General Register Office for approval of a new scheme of governance for the Council's Registration Service.
- (ii) To authorise the Solicitor for the Council to sign and seal the new scheme of governance.
- (iii) To authorise the Head of Environmental Health and Consumer Protection to continue to act as the Proper Officer for the Registration Service under the new scheme of governance.
- (iv) To authorise the Head of Environmental Health and Consumer Protection, following consultation with the Solicitor to the Council and the Executive Director of Resources, to do anything necessary to give effect to the proposals in this report including but not limited to the entering into of any required Code of Practice, establishment and management of any performance management arrangements, determination of any objections to the proposed new Scheme.

7. HOUSING REVENUE ACCOUNT (HRA) CAPITAL PROGRAMME PROJECT APPROVAL - DECENT NEIGHBOURHOODS 2010/11

DECISION MADE: (Ref: CAB 10/11 3454)

On consideration of the report of the Cabinet Member for Housing and Local Services Cabinet agreed the following:

- (i) To approve in accordance with Financial Procedures Rules the spend across the following schemes:

Decent Neighbourhoods	2010/11 £000s	2011/12 £000s	2012/13 £000s
Holyrood Estate	500	0	
Northam Estate	250	0	
Kingsland Estate	275	0	
Millbrook / Maybush	400	0	
Thornhill	100	0	
Estate Improvement Programme	200	200	200
Total Decent Neighbourhoods	<u>1.725</u>	<u>200</u>	<u>200</u>
Decent Homes Plus			
Challis Court (Sheltered Improvements)	291	0	
Total Decent Homes Plus	<u>291</u>	<u>0</u>	<u>0</u>
Total	<u>2.016</u>	<u>200</u>	<u>200</u>

EXECUTIVE DECISION MAKING
RECORD OF THE DECISION MAKING HELD ON 21 JUNE 2010

Present:

Councillor Samuels	-	Leader's Portfolio
Councillor Smith	-	Cabinet Member for Economic Development
Councillor P Williams	-	Cabinet Member for Housing and Local Services
Councillor Hannides	-	Cabinet Member for Leisure, Culture and Heritage
Councillor Moulton	-	Cabinet Member for Resources and Workforce Planning

Apologies: Councillors White, Holmes, Dean and Walker

8. GRANTS TO VOLUNTARY ORGANISATIONS 2010/11

DECISION MADE (CAB 09/10 3247)

On consideration of the report of the Cabinet Member for Housing and Local Services and having considered the Community Strategy (City of Southampton Strategy), particularly where grants are authorised pursuant to S.2 Local Government Act 2000 in pursuance of the Council's priorities, having also considered representations made by various voluntary grant organisations and receiving verbal impact assessments presented by the Stronger Communities and Equalities Manager (set out below), Cabinet agreed the following:

- (i) To defer the decision to cease the grant award to City Shopmobility to gather more information in relation to the assessment of impact and to award a grant of £40,331 from 1st July until 31st March 2011 to allow this to happen.
- (ii) In respect of Fairbridge Solent to part fund the request to a maximum of £45,600 subject to demonstration to the Council's satisfaction that the grant is not double funded or being used to meet costs that might be expected to be included in other contracts (subsidisation).
- (iii) In respect of Intech to Fund at 2009/10 level.
- (iv) Subject to recommendations (i) to (iii) above to approve the grant recommendations set out in Appendix 1 to the report.
- (v) To approve an increased allocation of £100,000 of the budget to fund the Community Chest small grants scheme.
- (vi) To delegate authority to the Head of Stronger Communities and Equalities Team following consultation with the Cabinet Member for Housing and Local Services to allocate Community Chest grants in two rounds during the year.
- (vii) To delegate authority to the Executive Director of Neighbourhoods following consultation with the Cabinet Member for Housing and Local Services and the Executive Director of Resources to:

- determine any outstanding applications for grants for 2010/11 and to authorise grants to applicants subject to remaining within approved budgets
 - develop criteria for the award of three year funding in 2011/12
 - do anything necessary to give effect to the review and allocation of grants for 2010/11
- (viii) To approve the use of general fund contingencies up to a maximum of £100,000 in 2010/11 to fund recommendations in this report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

Following the Overview and Scrutiny Management Committee meeting held on 17th June 2010, and concern expressed at that meeting, all Cabinet Members were provided with information in advance of the Cabinet meeting letters of support and testimonial letters from Voluntary Organisations together with notes of the impact assessment meetings and the integrated impact assessments carried out in relation to affected organisations.

Cabinet received the following impact assessment updates at the meeting:

City Shopmobility

The purpose of the assessment was to clarify the perceived potential duplication of services between City Shopmobility and the WestQuay scheme.

Officers have met with Southampton Voluntary Service (SVS), City Shopmobility and WestQuay Shopmobility.

The results of these meetings have been to identify some points of difference between these two schemes, which include:

- the boundary covered by the City Shopmobility Scheme is slightly larger
- this boundary includes the Royal South Hants Hospital and even though at times the WQ service may allow scooters/wheelchairs to go there on request they do not offer a pick up service if broken down
- the customer groups are different – City Shopmobility is predominantly local customers who are regular users, WQ mainly for visitors and WQ shoppers. Many of the City Shopmobility customers cannot afford to shop or do not want to shop in WQ.
- Anecdotal evidence (letters from existing users) suggest that they may not use the WQ service if the City service closed, either meaning that they could become more housebound or use other schemes e.g. the scheme in Eastleigh. This potentially has a knock-on effect to local businesses currently used by City Shopmobility customers.
- There are a range of access issues with the WQ service which could prevent some City Shopmobility customers using the service – lifts crowded and not easy to access; difficult to access the car park with its ticket barrier system, negotiating from bus stops to the WQ scheme, high vehicles (including specially adapted vehicles) above 2m not being able to access the WQ car park
- Additional services provided by City Shopmobility e.g. signposting to other services, driver training, extended hire for manual wheelchairs
- Impact of cessation of funding would mean redundancies for the 3 staff

- A number of issues were raised about the ability of the WQ service to cope with the increased demand should the City Shopmobility service close

Southampton Voluntary Services (SVS)

- SVS has externally credited quality awards including the Positive about Disability award.
- In addition to the proposed 10% cut in quarters 3 and 4 of this financial year, SVS has already lost £40K of funding from the council's Safer and Stronger Communities Fund. There are a number of other funding streams that are uncertain for the next financial year, so the Chief Executive has written to the Executive Committee to say that as from next year, the financial stability of the organisation is potentially threatened.
- As SVS manage the Shopmobility service, if funding for this were to cease, they would lose their management fee, which is common practice to charge.
- This loss of funding cannot be met by existing reserves.
- SVS is currently holding 2 vacancies due to uncertainties caused by the grants review.
- Should the proposed 10% cut be approved, then it is difficult for SVS to say exactly at this stage what the impact would be, but there will be an impact on staffing levels, cutting back on the Voluntary Sector Support Team and it could mean cutting out completely the Criminal Record Bureau Check service that they offer. If this were to happen this could increase the risk to the city of a safeguarding incident happening.
- Generally there would be less support to groups they support around issues such as accessing external funding opportunities, smaller groups needing to do more work for themselves e.g. CRB checks and less ability to engage in partnership working with a reduced staff complement.
- If the proposed cut is approved then SVS would seek to negotiate with the council about what is expected to be delivered as part of a reduced grant. The organisation is also concerned that this proposed reduction possibly sets out a 'marker' for a 10% full year reduction in the next grant round.

SARC

- has the Community Legal Services quality mark
- 15 – 20% of their benefits clients are pensioners; being represented doubles the chances of success
- Are currently holding a staff vacancy due to uncertainties about the outcome of the grants review; if this 10% reduction is applied then they would not be able to fill the post
- They currently have a 3 week waiting list for appointments and are trying to meet customer demand by doing more work on the phone, but this is less effective than face to face work
- Their Macmillan funding recently ceased after 4 years
- They have recently used about £45K of their own reserves to refurbish their current building which is leased to them from the council
- There are various options the service will need to consider if the proposed 10% reduction is approved including- recruiting only on a fixed term or part time basis to their current vacancy; scaling back their outreach sessions in Thornhill, Lordshill and St Marys; decreased capacity to join in with city wide campaigns, reducing the number of clients seen.

- The organisation is also concerned that this proposed reduction possibly sets out a 'marker' for a 10% full year reduction in the next grant round and the impact of this could mean reducing operating hours and losing a post.

TWICS

- the grant is a contribution towards core costs and enables TWICS to lever in other sources of funding to the value of 5 times the core grant
- they don't duplicate training provided by other organisations and deliver training in neighbourhood venues, in a style and at a cost that attracts less confident participants
- they are the only provider in Southampton of community development work courses
- they deliver accredited courses as well as more informal learning opportunities
- if the 10% proposed reduction in quarters 3 and 4 of their grant is approved the service will have to consider various options including:
 - offering fewer free or subsidised places
 - not paying for childcare
 - using reserves, but they made a small loss last year so really need to increase their reserves
 - running fewer accredited courses which are the most expensive type of course they run e.g. food hygiene courses which are valued by the community but don't bring in much income
 - potentially reduce their work in the inner city

Fairbridge Solent

Having carried out some further work to assess whether their grant application is to help meet costs to subsidise other contracts, the group has confirmed that 20% of their work does not support Southampton residents.

This means that the maximum grant that can be awarded is £45,600 not the £48,000 proposed in the schedule at Appendix 1.

Further work is still required to assess whether contracts are being run on a full cost recovery basis or not.

Intech grant condition

The recommendation was to fund Intech on condition that they give free entry to the Planetarium. They have written in to appeal against this. The Service Manager of Children's Services as the lead appraiser recommended this condition, has read their letter and is now happy to remove it.

Request from Audit

Verbal clarification at the request from Audit that the budget figures are to the nearest £100 but the individual grants listed are to the nearest £1 and this is why there is a difference between the total in the report and the total in the schedule.

ITEM NO:10

DECISION-MAKER:	CABINET		
SUBJECT:	CORPORATE PLAN 2010/11		
DATE OF DECISION:	5 th JULY 2010		
REPORT OF:	ASSISTANT CHIEF EXECUTIVE (STRATEGY)		
AUTHOR:	Name:	Joy Wilmot-Palmer	Tel: 023 8083 3093
	E-mail:	joy.wilmot-palmer@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None.			

SUMMARY

The Corporate Plan forms part of the Council's overall Policy Framework and it must be approved by Full Council following consideration by the executive and scrutiny. It is a cross cutting document which covers all aspects of the Council's activities. The plan demonstrates the organisation's commitment to securing best value in all areas of service delivery. It also reflects the leadership role of Cabinet Members in securing the delivery of the Council's key policy objectives, value for money and service improvements for the benefit of residents and businesses in the city.

This report outlines the progress made to date in the development of the 2010/11 Corporate Plan to ensure that it reflects local priorities, as well as national policy and budgetary changes which have a significant impact on the city. The Council remains fully committed to delivering its planned medium term aspirations and key projects, however progress over the next few years will be partially dependent on the availability of national and local resources. The original intention in drafting this year's Corporate Plan was to ensure that it contained a 3 year medium term financial and policy perspective. However, given the Government's focus on reducing the public sector budget deficit and the forthcoming national Comprehensive Spending Review in the Autumn, it will not be possible to conclude this work until later in the year for inclusion in next year's Corporate Plan. In the meantime this report seeks delegated authority to the Chief Executive, following consultation with the Leader of the Council, to amend the Plan as necessary to ensure that it reflects member feedback and aligns with the Council's approved 2010/11 operating budget as well as any new significant national, regional or local developments which will impact on the Council's activities.

RECOMMENDATIONS:

- (i) To note the comments received from the Overview and Scrutiny Management Committee as set out in the consultation section of the report.
- (ii) To endorse the draft 2010/11 Corporate Plan and refer it to Full Council for approval as part of the council's overall Policy Framework
- (iii) To delegate authority to the Chief Executive, following consultation with the Leader of the Council, to amend the draft plan as necessary to ensure that it reflects member feedback and aligns with any new budgetary or policy developments which will have a significant impact on the council's activities in 2010/11.

REASONS FOR REPORT RECOMMENDATIONS

1. In accordance with Section 4 of the Council's Budget and Policy Framework Procedure Rules as a Policy Framework document the Corporate Plan must be formally considered by the Executive prior to its submission to Full Council for approval.

CONSULTATION

2. The draft Corporate Plan reflects the Council's six approved priorities and the 2010/11 budget approved by Full Council in February, which were both formulated following extensive consultation with local residents and stakeholders. The plan also incorporates key service improvements contained within directorate and divisional Business Plans, which have been developed in conjunction with staff.
3. On the 17th June a draft of the 2010/11 Corporate Plan was considered by the Overview and Scrutiny Management Committee. The linkages between the draft Corporate Plan and the Government's emerging policy and budget priorities were explored at the meeting. A number of issues were raised by scrutiny members concerning the number of residents participating in feedback surveys, the longevity of the National Indicator Set, the optimum time for the submission of this plan, the scope for making in year adjustments, the importance of highway improvements in the city and the need to ensure (via a proposed priority traffic light system) that the content of the final version of the plan reflects the Council's primary objectives rather than policy aspirations, which may not be forthcoming as a result of future reductions in public sector expenditure.
4. With the exception of the proposed "priority traffic light system", where appropriate, these issues have been addressed in the latest draft of the Corporate Plan, the document has also been aligned with the proposals set out in the "Changes to Existing Revenue and Capital Budgets" report presented elsewhere on this agenda to ensure that the commitments contained within the document are deliverable within the known resource constraints at this point in time. Delegated authority is also being sought to enable the plan to be amended by officers as necessary, following consultation with the Leader of the Council, to reflect any changes required at the decision making meeting as well as new national policy or budgetary changes which will have a significant impact on the city.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. None, since the Corporate Plan is a Policy Framework document.

DETAIL

6. The Corporate Plan sets out the Council's approach to securing overall business efficiencies, value for money and service improvements for the benefit of local residents. The commitments set out in the plan reflect the Council's agreed priorities and the operating budget for the year, the City of Southampton Strategy as well as any council led actions contained within approved partnership plans. The published version of the Corporate Plan will also include final 2009/10 performance and financial information.

7. In previous year the document has been presented to Full Council in May and included planned improvement measures as well as financial forecasts for the current and next two financial years. However, given recent significant national policy and budgetary changes the submission of this year's plan to Council has been delayed to enable the document to reflect key in-year policy and budget changes.
8. The Council remains fully committed to securing its planned medium term aspirations and major projects. However in practice their successful delivery will be partially dependent on the availability of national and local resources over the medium term. In the Autumn there will be a new national Comprehensive Spending Review, which will determine departmental public expenditure levels for the next 3 years against a backdrop of reducing the current level of public sector debt. Whilst a revised high level financial forecast has therefore been devised to respond to the Government's June Interim Budget and 2010/11 grant announcements a new medium term financial strategy has not been included in the 2010/11 Corporate Plan. This will be developed later in the year as the likely levels of future local government settlements become clearer.
9. The 2010/11 Corporate Plan is much shorter than previous year's documents to ensure that it focuses only on the key improvement areas and major projects to be delivered by the Council over the twelve months within known resource constraints. In addition the document has been split into two parts. The first part provides a summary of the key challenges facing the Council over the medium term as well as the proposed actions that will be taken by the executive in 2010/11 to address them. The second part of the document is a technical appendix, which sets out indicative three year targets for the key performance measures and national indicators currently in place, to enable the Council to demonstrate its commitment to securing "continuous improvement" within existing resource levels to fulfil its Best Value obligations.
10. Where appropriate the Plan includes a number of service improvement and efficiency proposals to ensure that value for money is secured for local residents. The technical appendix also includes customer feedback information as well as appropriate benchmarking information and comparative data.
11. In practice the Corporate Plan provides an integrated framework for the delivery of services across the Council to ensure that they provide value for money and are being delivered to local residents and businesses in the city in line with members' priorities. The content of the plan therefore provides the basis for the Council's quarterly corporate performance management arrangements by ensuring that agreed actions by members are delivered within required timescales and to expected standards.

12. Before the publication of the final version of the Corporate Plan its content will be refined as necessary to ensure that it reflects any new budget announcements that could have a significant impact locally. In addition in light of the discussion at the Overview and Scrutiny Management Committee delegated authority is sought to enable officers to amend the plan as necessary, following consultation with the Leader of the Council to reflect any new major budgetary or policy changes that take before the end of the financial year.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

13. There are no additional capital implications arising from the proposals outlined in this report.

Revenue

14. There are no additional revenue implications arising from the approval of the report's recommendations. The targets and commitments contained within the Plan will be met from the resources allocated to Portfolios through the 2010/11 budget setting process. The approved revenue budgets for each Portfolio are included in the appropriate sections of the draft Corporate Plan.

Property

15. None as a consequence of the recommendations contained within this report.

Other

16. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

17. The duty to undertake overview and scrutiny is set out in Section 21 of the Local Government Act 2000.

Other Legal Implications:

18. The statutory powers for producing this plan can be found in the Local Government Acts 1972, 1999 and 2000. The Council has a statutory duty to secure continuous improvement and value for money in all of its activities. The production of the Corporate Plan demonstrates that the council has an integrated and planned approach to securing this objective.

POLICY FRAMEWORK IMPLICATIONS

19. The Corporate Plan 2010-13 is a policy framework document which Full Council will be invited to approve on 14th July 2010.

SUPPORTING DOCUMENTATION

Appendices

	None
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Documents In Members' Rooms

	Draft Corporate Plan 2010-13 (Part 1) Draft Corporate Plan – Technical Appendix (Part 2)
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Background Documents

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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	None.	
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FORWARD PLAN No: N/A

KEY DECISION No

WARDS/COMMUNITIES AFFECTED: None at this stage.

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DECISION-MAKER:	CABINET
SUBJECT:	HIGHWAYS SERVICE PARTNERSHIP: APPROVAL TO AWARD CONTRACT
DATE OF DECISION:	5 JULY 2010

REPORT OF: CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT

AUTHOR:	Name: Mick Bishop	Tel: 023 8083 2435
	E-mail: Mick.bishop@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

Appendices 1 and 2 of this report are not for publication by virtue of categories 3 (financial and business affairs), and 7A (obligation of Confidentiality) of paragraph 10.4 of the Council's Access to Information Procedure Rules as contained in the Council's Constitution.

It is not in the public interest to disclose this information as the appendices contain confidential and commercially sensitive information supplied by the bidder. This information has been supplied during the course of a strictly regulated procurement process which included provision for transparency and openness where appropriate. It would prejudice the Council's ability to operate in a commercial environment and obtain best value in procurement negotiations and would prejudice the Council's commercial relationships with third parties if they believed the Council would not honour any obligation of confidentiality.

SUMMARY

Based on an updated business case, Cabinet on 15/02/10 delegated authority to the Executive Director for Environment in consultation with the Solicitor to the Council and Executive Director for Resources and following consultation with the Cabinet Member for

Environment and Transport to close dialogue, call for Final Tenders and appoint a preferred bidder, within set parameters, for the Highways Service Partnership Contract. A company within the Balfour Beatty Group was appointed in 27th May 2010.

This report sets out the agreed final terms of the proposed Contract and requests authority to enter into Contract with a company within the Balfour Beatty Group.

RECOMMENDATIONS:

Having complied with the requirements of Paragraph 15 – General Exception of the Access to Information Procedure Rules:

- (i) To enter into a contract for a period of 10 years plus period of flexible extendibility with a company within the Balfour Beatty Group to deliver the Council's highways services.
- (ii) To delegate authority to the Solicitor to the Council, following consultation with the Executive Director of Neighbourhoods and Executive Director of Resources to finalise and enter into all necessary or ancillary contractual arrangements and documentation with a company within the Balfour Beatty Group, subject to the parameters set out within the report, and specifically in confidential Appendix 1.

- (iii) To authorise the Executive Director of Resources and / or the Solicitor to the Council to take any further action necessary to give effect to the decisions of the Executive in relation to this matter.

REASONS FOR REPORT RECOMMENDATIONS

1. This report is submitted for consideration as a General Exception under paragraph 15 of the Access to Information Procedure Rules in part 4 of the City Council's Constitution, notice having been given to the Chair and Vice Chair of Overview and Scrutiny Management Committee and the Public. The matter requires a decision as it would be impracticable to defer. This would delay Service Commencement and would impact on the Council's commercial position. It would have been impracticable to include on the May 2010 published Forward Plan as the evaluation was in progress and the Preferred Bidder was not appointed until the 27th May 2010.
2. Final Tenders were received from the two remaining bidders in April 2010. A company within the Balfour Beatty Group was appointed as Preferred Bidder on 27th May 2010.
3. The efficiencies generated from the partnership will be re-invested back into the highways service. The Partnership will not provide the level of additional funding required for significantly improving the condition of the highways network (for which it is estimated between £10-15m spend per annum is required) or move the Council away from a 'managed decline' strategy. However, it will ensure the Council is maximising the output from its existing budgets and that the decline is significantly slowed.

CONSULTATION

4. Regular briefings have been provided to Cabinet and opposition Members. Staff and Trade Unions have been consulted regularly through the process.
5. External consultation has taken place with the Audit Commission and Local Partnerships on key risks and issues associated with the project. These, along with the Council responses, were summarised in the last Cabinet report.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 6 A Strategic Business Case included an options appraisal which determined, in the absence of significant additional external investment (i.e. PFI), the model that best met the Critical Success Factors for the future of the Highways service was a long-term public/private service partnership. The alternative options considered were: Do-Nothing; Public/Public Partnership; Strategic Partnership; Externalisation; Fully in-house.

DETAIL

7. The benefits of the HSP, as set out in the original OBC and 15th February 2010 Cabinet report are:
 - Inefficiencies driven out from service delivery to be reinvested back into the highways network
 - Increasing the service performance level
 - Increased investment in the service delivery infrastructure
 - Increased capacity and resources available to deliver the service
 - Maintaining and improving the customer focus
8. The value for money case based on the preferred bidder submission is set out in confidential Appendix 2. This is within the forecast Outline Business Case (2008) and the updated Business Case (Feb 2010) and compares favourably to the Public Sector Comparator.
9. The revenue cost will be fixed for the life of the contract as an annual Lump Sum payment (subject to any Council instigated change to the Contract). Value for money (vfm) can be demonstrated by comparing existing budget for delivering services with the Preferred Bidder's final tender Lump Sum price for delivering the same services at a higher performance level.
10. At Final Tender the Preferred Bidder has submitted prices for a number of example capital schemes which will be used as a benchmark (a 'library of reference schemes') for the pricing of all future capital schemes. Any scheme items which can not be referenced can be benchmarked against market rates. Additionally, there is no exclusivity clause within the contract meaning the Council could seek alternative quotes.
11. As detailed in Appendix 2, there is a realistic expectation that the partnership will deliver 20% more (i.e. higher output) from current levels of expenditure than would be delivered under the current service delivery arrangements.
12. The scope of services is unchanged from that set-out and agreed to in the Cabinet Report of 15th February 2010.
13. A comprehensive performance framework regime has been developed which reflects and exceeds existing performance levels and which will incentivise the Provider to achieve required performance levels, ensuring the Council does not pay for a sub-standard level of service.
14. The capital maintenance programme (a 5 year framework with locally agreed annually focused programmes based on the Council's annual budget setting) will be based on a clear asset management approach yet also take into account wider Council priorities and objectives as they evolve.
15. There have been no material changes to the contractual or commercial positions since the Cabinet Report of 15th February 2010.
16. Payment Mechanisms – Payment for services are based on two mechanisms:
 - Lump Sum (Revenue Budget) covering routine and reactive maintenance
 - Target Cost (Capital) covering the Capital Programme.
17. Guaranteed Capital Funding – The Council has an approved strategy for funding capital maintenance on the highway (approved by full Council on

16/07/08). However, there is no contractual guarantee as to the level of capital funding.

18. Contract Length – the contract will be for a period of 10 years with the possibility of up to 5 years extensions based on performance. The Provider will be able to earn (and lose) extensions based on its performance through the life of the contract.
19. Third Party Income – The Provider will guarantee a level of Third Party Income (mainly income from Traffic Management Act and New Roads and Street Works Act) which is deducted from the Lump Sum payment. The risk of income therefore rests with the Provider and acts as an incentive to achieve performance. The Council will not be able to re-direct this income. However, statutorily this income can only be spent on highways related work and the key project driver is to reinvest into the network.
20. A detailed Financial Risk analysis is attached at Confidential Appendix 2.
21. There will be a more planned approach to delivering works under the partnership. This will be more efficient but in some areas will reduce the ability to direct work on an ad hoc basis. The contract has been drafted to retain a degree of flexibility for the Council.
22. Post-contract award there is a risk that the provider will require additional monies for delivering services which were not included, or poorly set-out, within the specification. A thorough process was undertaken to ensure all functions were included and clearly specified within the Lump Sum, yet there will be ad-hoc requests for service which require additional payments.
23. The target date for Contract Award is 14th July 2010. The Service Commencement date is scheduled for Monday 4th October 2010.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

24. The highways capital budget (whatever this is set at year on year) will be channelled through the partnership. The capital budget will continue to be agreed on an annual basis within the Council budget setting process.

Revenue

25. Existing revenue budgets for in-scope highways services will be transferred to the partnership. The Council will be committed to the revenue budget for the contract period. Any savings in revenue budgets from a reduced lump sum price will be re-invested back into the highways network.
26. A Contract Management and Client Team will be funded through top-slicing of the existing revenue budget after contract payments.

Property

27. The Provider will be leased space at City Depot (Dock Gate 20) when available. In the interim the Provider will move into the space currently occupied by highways in Town Depot and Castle Way. The highways client team will be based at the Regional Business Centre.

28. It is intended that the Provider will be charged only nominal rent and service costs on the basis that any rent charged would simply have been passed back to the Council in the cost of service.

Other

29. The Council believes that the Transfer of Undertakings, (Protection of Employment) Regulations 2006 (TUPE) will apply. Where TUPE applies the Provider is required to protect the terms and conditions of transferred staff including pensions.
30. The Provider is strongly encouraged to (and has indicated that it will) seek admission to the Local Government Pension Scheme but if this is refused / impractical it must provide a broadly comparable scheme as approved by the Government Actuary's Department (GAD).
31. The Provider is required to employ new joiners on terms that are overall no less favourable than those of transferred employees. The Council recognises the Best Value Code of Practice on Workforce Matters and intends to enter discussions on the avoidance of two-tier working.
32. The procurement of Highways Services Partnership contract complies with, and contributes to, the Council's Sustainability Principles. The performance framework includes a number of contributory performance indicators including the reduction of Carbon Dioxide emissions relating to the delivery of highways services, the percentage of sustainable materials used, apprentices employed and local labour employed. The Preferred Bidder's solution contributes to the Councils' Sustainability Principles in a number of ways including whole life costing for supplies, improving road safety, waste and recycling, mechanisms to engage socially excluded groups and those Not in Employment, Education or Training (NEET), supporting local suppliers, developing a learning hub and engaging with Small and Medium-sized Enterprises (SMEs) and Black and Minority Ethnic (BME) owned and run organisations.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

33. Highways maintenance and associated and ancillary functions are authorised by a variety of Statutory powers including the Highways Act 1980 as amended and the Traffic Management Act 2004, together with secondary legislation (Regulations, Directions and Orders). The power to enter into contracts for the delivery of a Council function is contained in s1 of the Local Government (Contracts) Act 1997 and s.111 Local Government Act 1972 (power to do anything calculated to facilitate, ancillary to or conducive to the discharge of a primary function). Regard must be had to the Part 1 (Best Value) provisions of the Local Government Act 1999, the National Procurement Strategy and public procurement law including the Public Contracts Regulations 2006.
34. Part II (Contracting Out) of the Deregulation and Contracting Out Act 1994 is the primary legislation which allows a Minister to make an Order enabling certain statutory functions to be carried out by persons on behalf of the local authority. The Contracting Out (Highway Functions) Order 2009 sets out those functions of the Highways Act 1980 and New Roads Street Works Act 1991 which can be contracted out. The functions under the 2009 Order

include (among many others):

- Section 41(1) - duty to maintain highway maintainable at public expense;
- Section 62 – general power of improvement; and
- Section 150 – duty to remove snow, soil etc from the highway.

Other Legal Implications:

35. The Council will enter into a contract broadly based upon the Highways Agency Managing Agent Contract form of contract (“MAC”) with project specific revisions. An options analysis deemed this the most suitable to underpin the scope of services and standards of delivery required by the Council.

POLICY FRAMEWORK IMPLICATIONS

36. The project is in line with the Council’s Local Transport Plan. The Council maintains control over setting policy and any policy changes will have to be considered and approved in light of the impact on the HSP and in accordance with Council priorities and objectives.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members’ Rooms and can be accessed on-line

Appendices

1.	Parameters for Entering into Contract with Preferred Bidder (Confidential)
2.	Financial and Value for Money (Confidential)

Documents In Members’ Rooms

1.	Addendum Outline Business Case
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Background Documents

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	Outline Business Case 2008
2.	Highways Service Partnership Cabinet report - 15 th February 2010
3.	Highways Service Partnership Cabinet report – 30 th June 2008

Background documents available for inspection at: 45 Castle Way

KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	All
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by virtue of paragraph number 7a of the Council's Access to information Procedure Rules

Document is Confidential

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Document is Confidential

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DECISION-MAKER:	CABINET		
SUBJECT:	RESPONSE TO THE SCRUTINY INQUIRY INTO DISTRICT CENTRES		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	CABINET MEMBER FOR ECONOMIC DEVELOPMENT		
AUTHOR:	Name:	Robin McDonald	Tel: 023 8083 2874
	E-mail:	robin.mcdonald@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

NONE

SUMMARY

A report into Southampton's town and district centres, produced by the Economic Well-Being Scrutiny Panel, was presented to Cabinet in March 2010. This report sets out Cabinet's response to the 19 recommendations contained within the report.

RECOMMENDATIONS:

- (i) Approve the response to the 19 recommendations as detailed in Appendix 1.
- (ii) That the role of co-ordinating actions of various relevant departments within the Council, to improve the economic climate of the District Centres, be delegated to the Head of City Development and Economy after consultation with local interest such as traders' associations and residents' associations.
- (iii) To delegate authority to the Head of City Development and Economy to negotiate and look to other departments for supporting resources with regard to the prioritising and monitoring of district centre improvements.

REASONS FOR REPORT RECOMMENDATIONS

1. The current actions by Economic Development and their help with the District Centres and work with the Traders' Associations is in line with the aims and objectives of the 19 recommendations and demonstrates the ability to deliver and or co-ordinate many of the recommendations.

CONSULTATION

2. The following departments have been asked their views and these are recorded in Appendix 1
 - a) Economic Development & Regeneration
 - b) Planning and Sustainability
 - c) Highways and Parking
 - d) Property Services
3. Local consultation has and will continue, with the Shirley, Bitterne and Woolston Traders' Associations and their views are reflected in Appendix 1.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

4. Do nothing – meets neither the aspiration of the City Council nor aids the economic climate within the district centres.
5. Create specific District Centre Manager/s role was rejected due to current financial pressures.

DETAIL

6. The 19 recommendations of the Economic Well-Being Scrutiny Panel have been responded to in detail in Appendix 1 where comment is made on the action taken.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

7. None.

Revenue

8. Some increased travel costs and other small resources will need to be utilised from the current Economic Development budget. It is anticipated that various departments will support the prioritising and monitoring of the district centres.

Property

9. None.

Other

10. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

11. Section 2 Local Government Act 2000

Other Legal Implications:

12. None.

POLICY FRAMEWORK IMPLICATIONS

13. **Community Strategy** – meets with objective 3 – A Dynamic Business Environment
14. **Local Area Agreement** – meets with objective SO3 - A Dynamic Business Environment
15. **Corporate Improvement Plan** – meets with Sec 5. Economic Development Portfolio – part of Southampton Economic Development and Regeneration Plan (SEDRAP)

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	DRAFT RESPONSE TO DISTRICT CENTRE INQUIRY – Summary of Recommendations – 5 th July 2010
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Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None.	
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Background documents available for inspection at:

KEY DECISION? NO

WARDS/COMMUNITIES AFFECTED:	Woolston, Peartree, Portswood, Shirley, Coxford
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ITEM NO: 13 Appendix 1

DRAFT RESPOSE TO DISTRICT CENTRES INQUIRY – Summary of Recommendations – 5 July 2010

Recommendation	Responsible Officer	Target Date for Completion	Action Taken / Comments
<p>To improve the co-ordination and management of Southampton's town and district centres it is recommended that:</p> <p>1) Using Portsmouth's model, appoint a District Centres Co-ordinator to:</p> <ul style="list-style-type: none"> a. Act as a link between Southampton City Council, traders and other commercial and community interests in town and district centres b. Work with traders to establish traders associations within each town and district centre c. Help establish a programme of events within town and district centres with traders associations and Active Communities d. Act as the lead officer for district centres within the Council, acting as the conduit for a joined-up, planned approach to the future development and improvement of town and district centres e. Explore potential external funding to support initiatives to improve town and district centre management. 	<p>Tim Levenson</p>	<p>1) TBC</p> <p>a. & b. Created May 2007 Created Feb 2009 Created Feb 2010 Commence efforts for Traders' Assoc. Sept 2010 Await Lordshill Masterplan</p> <p>c. Oct 2008 Apr 2010 Feb –Dec 2010</p> <p>d. Nov 2009 e. January 2010</p>	<p>1) The role of District Centre Co-ordination is in effect already being undertaken by the ED&R team. To more fully endorse this role would necessitate i) creation of a specific Co-ordinator role/s, for which there are currently insufficient resources or ii) utilise an existing staff member within ED&R with a portfolio of work to cover district centres equalling 95% of work load and with fully endorsed standing.</p> <p>a. & b. Bitterne Traders' Association Shirley Traders Association Woolston Traders' Association Portswood Traders' Association</p> <p>Investigate possible Traders' Association</p> <p>c. Created street market Bitterne Created Street Market Shirley Created Woolston Regeneration Plan outlining 12 points of action in agreement with Traders' Association. Ongoing work</p> <p>d. Ongoing responsibility in ED&R</p>

Recommendation	Responsible Officer	Target Date for Completion	Action Taken / Comments
			traders in September 2010
<p>To enhance the vitality and viability of Portswood District Centre it is recommended that:</p> <p>6) The impact that the new development on the bus depot site has on the economic well-being, traffic levels and congestion within Portswood District Centre is monitored.</p> <p>7) The potential to reduce the length of the taxi rank to enable more on-street car parking within the District Centre is investigated.</p>	<p>Tim Levenson</p> <p>-----</p>	<p>Where resources allow an annual monitoring</p> <p>- Completed -</p>	<p>6) Ideally the monitoring of traffic flows and their effect on trade and footfall to all the 5 district centres would be done on an annual basis. If this were to happen it would require considerable resources, which currently are not available to City Design and Economy.</p> <p>7) This has already been done prior to the Inquiry. There is an existing proposal to reduce the length of the taxi rank to enable better provision and access for disabled drivers. It is intended to carry this forward and build into the 2010/11 TRO work programme.</p>
<p>To enhance the vitality and viability of Bitterne District Centre it is recommended that:</p> <p>8) Southampton City Council invests in the public realm to improve the appearance of Bitterne District Centre.</p> <p>9) Through the Sites and Policies Plan process, the existing adopted local plan, and the determination of planning applications, the City Council facilitates proposals which come forward for the provision of an additional food store within Bitterne District Centre to promote greater competition.</p>	<p>John Harvey</p> <p>Paul Nichols</p>	<p>Dependent upon funding opportunities</p> <p>The Southampton Development Plan is due for adoption in early 2014.</p>	<p>8) Priority for 2010/11 is targeted at Woolston District Centre. Investment in Bitterne District Centre will depend upon sustaining future allocations through the Environment Capital Programme and opportunities to secure S106 contributions from developments in the vicinity.</p> <p>9) Existing planning policy provides support in principle for any proposals for a further food store within Bitterne District Centre. It also helps support the district centres by restricting new stores outside of the centres. The Southampton Development Plan can include a statement to encourage a further food store in the district centre, and can consider whether there is a need to</p>

Recommendation	Responsible Officer	Target Date for Completion	Action Taken / Comments
		Target date for completion – SDP= early 2014	<p>allocate a specific site. If there is a need for a store Council may have to consider using CPO powers to obtain a site.</p> <p>As part of the work on the City Centre Action Plan and the Southampton Development Plan a retail study looking at the convenience goods sector is intended to be carried out in 2011. This study should also give an idea of what size store is suitable for the centre.</p> <p>If an application came in before the SDP is adopted then it will be judged against policy CS 3 from the Core Strategy and REI 5 from the Local Plan Review.</p>
<p>To enhance the vitality and viability of Woolston District Centre it is recommended that:</p> <p>10) The time limit for on-street parking is raised from 30 minutes to a minimum of 1 hour.</p> <p>11) Signage within the District Centre is improved to raise awareness of available car parking provision within the District Centre.</p> <p>12) The Cabinet Member for Economic Development makes representation to the Government about the Business Rate</p>	<p>-----</p> <p>Tim Levenson</p>	<p>- Completed -</p> <p>12) Completed February 2010</p>	<p>-----</p> <p>11) Highways & Parking Service view is that the whereabouts of parking facilities in Woolston is well known and existing signage is adequate. Utilisation levels appear to confirm this. The service manager proposes reviewing customer communications and publicity in order to achieve wider and more relevant coverage</p> <p>12) Approaches were made to VOA who have reviewed the</p>

Recommendation	Responsible Officer	Target Date for Completion	Action Taken / Comments
<p>Valuation levels being charged within Woolston District Centre.</p> <p>13) If the initiative utilising the Future Jobs Programme to improve the externals of vacant business premises in Woolston District Centre is successful, this approach be applied across all of Southampton's town and district centres.</p> <p>14) Building upon work undertaken by Swaythling Housing Society, a vision for Woolston District Centre is developed, in conjunction with traders and local community groups that identifies how Woolston District Centre can be revitalised, and funding is sought to deliver the vision.</p>		<p>13) Ongoing</p> <p>14) Woolston Regeneration Plan (WRP) completed April 2010</p>	<p>Business Rates with the effect that there is an actual reduction in payment for many local businesses '10/'11</p> <p>13) The current FJF has not been a full success within Woolston. This is in part due to non engagement of Freeholders of empty properties. Never the less there will be further attempts to secure their support</p> <p>14) WRP completed in full consultation with businesses and residents. It has identified an ongoing list of actions being updated in further consultation through residents and businesses and the Working Group, members being from Swaythling & Hyde Housing Associations and SCC officers.</p>
<p>To enhance the vitality and viability of Lordshill District Centre it is recommended that:</p> <p>15) The consultants appointed to undertake the Lordshill Masterplan take into account the best practice in planning for district centres (eg as identified by the Association of Town Centre Management and others), and best practice employed within New Town developments when developing the Lordshill Masterplan.</p> <p>16) The consultants appointed to undertake the Lordshill Masterplan consult residents fully throughout the Masterplanning process, and utilise Sainsbury's expertise in helping to promote successful centres.</p>	<p>15) & 16) Paul Nichols</p>	<p>15) & 16) late 2010</p>	<p>15) & 16) These recommendations have been incorporated into the Lordshill Masterplan work, which is underway</p>
<p>The District Centres Inquiry report was considered by OSMC on 18th February 2010 and agreed that the following recommendations should be included:</p> <p>17) That the possibilities of splitting vacant shop premises within the</p>	<p>17) Paul Mansbridge</p>	<p>N/A</p>	<p>17) The Councils ownership in Portwood, Bitterne Lordshill and Woolston is limited and does not include retail premises. At Shirley the ownership is limited</p>

Recommendation	Responsible Officer	Target Date for Completion	Action Taken / Comments
<p>district centres into a number of smaller retail units or work areas be investigated.</p> <p>18) That an annual review of the health and potential of the district centres be undertaken and the results be presented to the OSMC as part of the State of the City report from the Leader.</p> <p>19) That the Cabinet Member for Economic Development request that officers investigate an appropriate mechanism or forum for traders across the City to exchange ideas and best practice.</p>	<p>Tim Levenson</p> <p>Tim Levenson</p>	<p>18) 2010/11 initial monitoring complete</p> <p>19) To be initiated by November 2010</p>	<p>to the Shirley Centre, and the Council does not have any direct control on the Retail Units. Any work undertaken would require the agreement of Private Landlords</p> <p>18) ED&R Business Plan now includes action to monitor the number and % of empty retail units in the 5 district centres. This will enable ED&R to assess the effect of their actions.</p> <p>19) To create bi- annual meetings between traders association Chairs, Chamber of Commerce members, Business Link/SEEDA, Federation of Small Business, Assistant Chief Executive for Economic Development and Cabinet Member for Economic Development. These meetings may encourage mutually respectful and frank exchanges of the expectations of local businesses and the forum for SCC to express their role, statutory obligations and realistic intervention with regards to business and economic development.</p>

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ITEM NO: 14

DECISION-MAKER:	CABINET		
SUBJECT:	RESPONSE TO THE SCRUTINY INQUIRY INTO DOMESTIC VIOLENCE		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	CABINET MEMBER FOR ECONOMIC DEVELOPMENT		
AUTHOR:	Name:	Linda Haitana	Tel: 023 8083 3989
	E-mail:	linda.haitana@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

None.

SUMMARY

On 25th March 2010 the Overview and Scrutiny Management Committee (OSMC) endorsed the recommendations of the Safer Communities Scrutiny Panel following their inquiry into how the incidence of domestic violence, including sexual violence and so called 'honour' based violence, can be reduced, particularly focussing on the services for standard and medium risk cases. Their recommendations were received by Cabinet on 19th April 2010. The nine scrutiny inquiry recommendations and the Cabinet's response to them are set out in Appendix 1 of this report to meet the requirements in the council's constitution.

RECOMMENDATIONS:

- (i) To approve the Cabinet's responses as set out in Appendix 1

REASONS FOR REPORT RECOMMENDATIONS

1. As part of the council's constitution the Executive need to consider all inquiry reports that have been endorsed by OSMC and formally respond to their recommendations.

CONSULTATION

2. The Southampton Domestic Violence Forum (SDVF) and respective partner organisations that are directly affected by the recommendations have been consulted. In addition, the Safe City Partnership has been given the opportunity to consider the recommendations. The Children and Young People's Trust, Economy and Enterprise Board and NHS Southampton City were consulted on their relevant recommendations.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. None.

DETAIL

4. From January to March 2010 the Safer Communities Scrutiny Panel undertook a Domestic Violence Inquiry. OSMC considered the final draft of the inquiry report on 25th March 2010 and approved it for submission to the Executive. The scrutiny inquiry, containing nine recommendations, was

received by the Cabinet on 19th April and this report sets out the formal response of the Executive to the recommendations.

5. The approved objectives of the inquiry were:
 - a. To examine the kind and level of support needed for low/medium risk cases as well as the high risk cases that have been stabilised
 - b. To examine the impact of domestic violence on children and young people
 - c. To examine ways to improve prevention activities and awareness raising on domestic violence, sexual violence and honour based violence issues
6. OSMC considered the inquiry panel's final draft report at its meeting on 25th March 2010. It resolved that the Safer Communities Scrutiny Panel met its terms of reference for the review and agreed that the inquiry report should be forwarded to the Cabinet to enable the Executive to formulate its response to the recommendations contained within it.
7. The panel commended the nationally recognised achievements in a city of the size of Southampton to reduce domestic violence through strong partnerships, even extending outside of the city boundaries where good relationships with neighbouring authorities ensure that victims are never without refuge.
8. The panel recognised that significant improvements have been achieved in high risk cases with extensive joint-working across the city through the use of Multi-Agency Risk Assessment Conferences (MARACs) which bring together many agencies across the city on each high risk DV case. However, the panel agreed that the focus on higher risk cases has led to a gap in provision for medium and standard risk cases.
9. The inquiry's recommendations set out a number of proposals to support the continuing prevention and reduction of domestic violence incidents in the city.
10. Appendix 1 sets out the inquiry recommendations and the associated response proposed by the cabinet member, following consultation with colleagues and advice from officers and partners. It is recognised that this response is made in the context of recommendations to partnerships in the City and thus actions are accepted in principle and on behalf of multiple partners not just the Council.
11. The Cabinet Member for Economic Development, Councillor Smith, has been nominated as the lead cabinet member to respond to the scrutiny inquiry recommendations.
12. The recommendations have all been accepted and already are or will be implemented. They include an indication of the timescales for implementation.
13. *Recommendations 5 and 6* have been consulted with the Children and Young People's Trust. The responses to these recommendations have been directed by Children's Services and Learning.
14. *Recommendation 7* requires action from NHS Southampton City; the chief executive, Bob Deans, responded to this recommendation.

15. The response to *recommendation 8* includes feedback from the Economy and Enterprise Board in relation to raising awareness in the business community.

FINANCIAL/RESOURCE IMPLICATIONS

16. No additional costs were identified during the course of the inquiry.

Capital

17. No additional capital costs were identified during the course of the inquiry.

Revenue

18. All actions proposed in response to the recommendations within the inquiry report can be progressed by re-focussing officer or partners' time, work programmes and existing budgets.

Property

19. None

Other

20. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

21. The duty to undertake overview and scrutiny is set out in Section 21 of the Local Government Act 2000 and the Local Government and Public Involvement in Health Act 2007. This report is presented in accordance with section 7.1 of the Overview and Scrutiny Procedure Rules which requires the Executive to submit its response to inquiry recommendations.

Other Legal Implications:

22. None.

POLICY FRAMEWORK IMPLICATIONS

23. The proposals contained within the appended report are in accordance with the Council's Policy Framework and, if implemented, the recommendations will help to deliver priorities within Southampton's Domestic Violence Strategy and the Southampton Safe City Partnership Plan.

SUPPORTING DOCUMENTATION

Appendices

1.	Response to Domestic Violence Inquiry recommendations
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Documents In Members' Rooms

1.	Final report of the Domestic Violence Scrutiny Panel
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Background Documents

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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	None.	
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Background documents available for inspection at: Corporate Policy and Performance
Southampton City Council
1st Floor
West Wing
Civic Centre
Southampton
SO14 7LY

KEY DECISION? NO

WARDS/COMMUNITIES AFFECTED:	All
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RECOMMENDED ACTIONS	Accepted or rejected	Current Activity	Proposed future action	Lead agency/ partnership or officer	Target date for completion
<p>Recommendation 3: The SDVF should agree a more coordinated approach to key processes such as the use of risk assessments, training and information sharing</p>	Accepted	<p>Although risk assessments (CAADA and DASH models) are used by multiple agencies and there has been staff training, the application of risk assessments is not consistent across all service areas. SDVF accept the need for more coordination and will establish a process to identify related training needs in the city</p> <p>Information Sharing at high risk level is routinely undertaken but SDVF will seek to strengthen information used to improve both direct case responses and drive service delivery.</p>	<p>Risk assessment training is being organised for Family Intervention Project (FIP) workers at the end of July. Identified FIP workers will then be lead professionals on issues of domestic violence. SDVF have also organised training on talking to people about their alcohol use for DV services. DV will also be a stronger focus for the Think Family Pathfinder in the city and thus strengthen family support for DV survivors</p> <p>SDVF feel that the wider roll-out of this risk assessment needs to be a gradual process to ensure that high risk services receiving referrals can manage demand.</p> <p>A Children & Young People at Risk Triage pilot will start in September with a view to improving information sharing and responses to reports completed by the police where children or young people are identified at a DV (or other) incident. A formalised programme for improving key processes including training, risk assessments and wider information sharing will be developed by SCC and SDVF – to form part of the SDVF Strategy (refresh).</p>	<p>SDVF</p> <p>Police and Children Services & Learning and Health Visitors</p> <p>SDVF / SCC</p>	<p>September 2010</p> <p>Commence September 2010</p> <p>December 2010</p>

RECOMMENDED ACTIONS	Accepted or rejected	Current Activity	Proposed future action	Lead agency/ partnership or officer	Target date for completion
<p>Recommendation 4: Agree and share key information to provide more data at standard and medium risk levels across the partnership to overcome gaps in data. This should be supported by a programme of problem solving analysis to better understand the reasons and causes of high levels of DV reporting and hot spots to help target stretched resources to maximum effect.</p>	Accepted	<p>SDVF have identified this as an area for development and made links into the SCP strategic assessment process.</p> <p>The SDVF support the need to explore further, evidence of higher than average reporting of domestic violence in some areas of Southampton</p>	<p>Improved data collection and analysis for the SCP will include DV data and should lead to improved problem-solving analysis for the 2010/11 SCP annual Strategic Assessment. Information collated from the specialist courts data, IDVA, MARAC, Southampton Police, Southampton Women's Aid and refuges will be part of the annual strategic assessment.</p> <p>Violent crime problem profiles will be commissioned by SCP to include location data and a DV focus – to also specifically address the issues identified as data gaps by the Scrutiny Inquiry.</p>	<p>SDVF & SCP</p> <p>SCP Analysts</p>	<p>December 2010</p> <p>September 2010</p>
<p>Recommendation 5: Children and Young People's Services to explore the extent and options for each school's child protection liaison officer (CPLO) to include a focus on DV in the promotion of healthy relationships in the curriculum.</p>	Accepted	<p>Children's Services and Learning (CSL) have accepted the recommendation and confirmed that training for CPLOs will include issues of domestic violence.</p>	<p>CPLO training to be provided at termly meetings.</p>	<p>CSL/ Alison Alexander</p>	<p>2010/11 Ongoing</p>

RECOMMENDED ACTIONS	Accepted or rejected	Current Activity	Proposed future action	Lead agency/ partnership or officer	Target date for completion
<p>Recommendation 6: Awareness of DV issues to be raised with the School Governor's Forum with the recommendation that Safe! Pack and Star projects are delivered at school and college cluster groups to stretch limited resources to a wider number of schools.</p>	Accepted	<p>CSL agree with the recommendation to promote SAFE! Pack further, along with other school and college work in the City.</p>	<p>Action is to be discussed at Governors Forum steering group meeting on 15 July, this subject will then be added as an agenda item at the next full Governors Forum on 7th October.</p>	<p>SDVF members and CSL / Alison Alexander</p>	<p>October 2010</p>
<p>Recommendation 7: The SDVF and Health Service are urged to work more closely to improve the identification of DV in their patients and develop appropriate pathways for responding.</p>	Accepted	<p>This is an area that NHS Southampton has already prioritised. Processes are in place for early identification of DV in relation to children and young people. Identification and relevant pathways for responding are incorporated into service specifications for maternity, health visiting and school nursing services, Walk in centre and other out of hours provision. Outcomes from this are monitored. Training is provided and there are good links to the MARAC process.</p>	<p>There is more work to be done in the identification of adults who are at risk who are not parents. A working group has been established to progress this work and an action plan is being developed. This will be overseen by the Southampton City Primary Care Trust Safeguarding governance group and will share accountability for actions with SDVF.</p>	<p>SDVF & Lindsay Voss/Jaki Metcalf Designated Nurses Safeguarding NHS Southampton City</p>	<p>Timescales to be set</p>

RECOMMENDED ACTIONS	Accepted or rejected	Current Activity	Proposed future action	Lead agency/ partnership or officer	Target date for completion
<p>Recommendation 8: The Safe City Partnership and SDVF should develop and agree a communication strategy to raise awareness of DV more widely to communities, businesses and partners.</p>	<p>Accepted</p>	<p>Chamber of Commerce agree with this recommendation and currently use a link to national NHS website 'Health at Work' as a subtle way to highlight how to support those experiencing DV.</p> <p>http://www.hampshirechambers.co.uk/newsdetails.php?id=1421</p> <p>The Council and Safe City Partnership have prioritised 'public reassurance' for multiple communications and campaigns in 2010/11. DV will form part of this activity</p>	<p>To further explore the potential to publicise SDVF information material on this website and sharing of the SDVF newsletter & other local material.</p> <p>SDVF and Police to establish closer links with Business partnerships in the city e.g. Businesslink to identify ways in which local business can support awareness of DV and identify ways of engaging the private sector in reducing the impact of DV on employers, as well as supporting employees who may be affected by DV. Identified actions to be included in the SDVF Strategy.</p> <p>DV awareness in communities and across partners will also form part of the SCP communications activities in 2010</p>	<p>Chamber of Commerce & SDVF & Police</p>	<p>December 2010</p> <p>By Dec 2010</p>

RECOMMENDED ACTIONS	Accepted or rejected	Current Activity	Proposed future action	Lead agency/ partnership or officer	Target date for completion
<p>Recommendation 9: If the Government publishes a consultation paper on the setting up of a DV Perpetrators Register, the scrutiny panel which will be responsible for scrutinising Crime & Disorder matters is to be a statutory consultee.</p>	Accepted	The new coalition government are currently deciding a way forward regarding the violence against women agenda.	If a national consultation takes place SDVF will coordinate the response and involve relevant parties.	SDVF & SCP	Await national guidance

DECISION-MAKER:	CABINET		
SUBJECT:	WOOLSTON AND ST ANNE'S CONSERVATION AREAS APPRAISAL		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	HEAD OF PLANNING AND SUSTAINABILITY		
AUTHOR:	Name:	Kevin White	Tel: 023 8083 3192
	E-mail:	kevin.white@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
N/A			

SUMMARY

This report sets out recommendations for boundary changes to the five Conservation Areas in Woolston.

RECOMMENDATIONS:

- (i) To consider the representations received in relation to the proposed changes to the Woolston Conservation Area.
- (ii) To approve the 'Woolston – Southampton Conservation Areas Appraisal' (document in Members Rooms) setting out the changes to the Woolston and St. Anne's road Conservation areas (five in all) for development control purposes for all proposals within the conservation areas received after 01 August 2010.
- (iii) To approve the maps setting out the boundary changes to the conservation areas at Appendix 2.
- (iv) To delegate authority to the Head of Planning & Sustainability following consultation with the Solicitor to the Council to make such amendments as may be necessary to give effect to the recommendations of Cabinet or as otherwise considered appropriate and to finalise the draft of the 'Woolston – Southampton Conservation Areas Appraisal' for publication.
- (v) To delegate authority to the Solicitor To The Council to give notice of the revised conservation Area prior to implementation.

REASONS FOR REPORT RECOMMENDATIONS

1. To ensure the future conservation and enhancement of the five Conservation areas in Woolston and St. Anne's Road.

CONSULTATION

2. Public Consultation meetings were held on 31 July 2009 and on 3 February 2010 and produced generally supportive feedback regarding the desirability of conserving the area.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. To leave the conservation area boundaries unchanged. It is felt that this would potentially accelerate the negative changes to the area as a whole, and

would be detrimental to the character of Woolston.

DETAIL

4. In 2009 Conservation Area Appraisals were carried out by HGP Architects in the four existing Old Woolston Conservation Areas, and the St. Anne's Conservation Area. These were carried out as part of the ongoing Appraisal programme, which is designed to ensure that all existing Conservation Areas in the city have up-to-date appraisals by the end of 2012.
5. In broad terms the aim of the appraisals is to ensure that information relating to the Conservation Areas is correct, that the character of the area is properly understood, that historical evidence is presented, and that the existing boundaries are still relevant. Clearly, the latter consideration can result in recommendations for expansion or contraction of the boundaries, or for the boundaries to remain the same.
6. The final draft of the Appraisal is available in the Members Room. It is recommended that Cabinet accept the suggested boundary changes for Old Woolston 1—3, and St. Anne's. No changes are recommended for Old Woolston 4.
7. The work carried out by HGP involved extensive historical research on the development of the areas, supplemented by detailed street-by-street surveys, which looked at the whole of Old Woolston, not just the existing Conservation Areas (see Spatial Analysis map, in the Conservation Area Appraisal for the extent of the area considered).
8. A public meeting was held in St Mark's Community Hall in July 2009, to explain the purpose of the appraisal, and to table preliminary proposals. This was followed by a further meeting in the same venue in February, to table the final draft appraisal. The draft was placed on the Council's website, and copies were also placed at Woolston Library for a four-week consultation period.
9. A total of 17 consultation responses were received, mainly dealing with minor typographical inaccuracies. No negative comments were received. The comments and responses are set out in Appendix 1.
10. Letters will be sent to all residents living within the proposed Conservation Areas, inviting them to attend respond direct to the Historic Environment Team Leader, and to attend Cabinet if they wished to make formal representations.
11. Appendix 2 shows the new boundaries of the five Conservation Areas.
12. Old Woolston 1 would be expanded to include additional properties in Obelisk Road; Church Road; Garnock Road; Longmore Crescent; Longmore Avenue; the former St. Mark's Primary School and St Mark's Church (a Grade II Listed Building).
13. Old Woolston 2 would be expanded to include additional properties in Hazeliagh Avenue, and Obelisk Road. Additionally it is proposed that 1a Lyndock Place is removed from the area.

14. Old Woolston 3 would be expanded to include the Woolston Library and three other properties on Oak Road. Number 64 Portsmouth Road will be removed as it has been demolished.
15. No changes are suggested for Old Woolston 4.
16. St. Anne's Road would be expanded to include number 171.
17. The 2008 revisions to the General Development Order (GDO), which has removed Permitted Development (PD) rights for previously permitted works has an impact both on how planning applications within the proposed Conservation areas will be assessed, and an influence on the desirability of pursuing an article 4 (2) Direction (to remove specific PD rights for residential properties). Additionally, the recent publication of Planning Policy Statement 5 (PPS 5) and revisions to PPS 3 relating to garden grab will enable local planning authorities to better manage change in and adjacent to Conservation Areas.
18. PPS 3, which was changed with immediate effect on 9 June, gives Councils the ability to exert greater control over the practice of building on existing gardens by redefining gardens as Greenfield rather than Brownfield (previously developed) land. However, it would not on its own prevent a developer from demolishing a house and building on the previous footprint.
19. PPS 5, which came into force in March 2010 has clarified the previous guidance on the historic environment. It uses the all-encompassing term 'Heritage Asset' for all aspects of the historic environment, places greater emphasis on understanding the significance of these assets prior to allowing change, and has produced clearer guidance on the importance of protecting the setting of heritage assets.
20. However, key changes relating to the management of Conservation Areas are contained within the GDO. This has considerably restricted permitted development rights within conservation areas, which previously required the imposition of an Article 4 (2) Direction to achieve.

These are the removal of PD rights for:

- Cladding any part of the exterior of a dwellinghouse
- Enlargements which would extend beyond the original side elevation
- Enlargements of more than one storey the extend beyond the rear wall
- Enlargement consisting of an addition or alteration to the roof
- Installation, alteration or replacement of a chimney, flue or soil and vent pipe where it would either front onto a highway or would be part of the principle or side elevation
- Installation, alteration or replacement of solar photovoltaics or solar thermal equipment
- Any building or enclosure, swimming or other pool within the curtilage, required for a purpose incidental to the enjoyment of the dwellinghouse
- The total area of ground of any new build exceeds 50% of the original dwellinghouse

- Anything that is forward of the wall of the principal elevation
 - Any new build that would exceed 4m (in the case of a building with a dual pitched roof, or 2.5m if within 2m of the boundary or 3m in any other case
 - Any new build where the height of the eaves would exceed 2.5m
 - The installation of microwave antennae (satellite dishes) that faces on to and is visible from a highway.
21. Much of what is set out above are issues that would have normally have been covered by an article 4 (2) Direction. The next phase of this project will be to draft a Management Plan for the area, at which time it will also be expedient to fully consider the desirability of imposing an article 4 (2) Direction, however the Council would at this point only consider serving an Article 4 (2) Direction in respect of:
- Removal or alterations to front boundary walls and gates
 - Conversion of existing front gardens for hard standings
 - Alterations to windows and external doors and the painting of the front or side elevations (if visible from the public highway)

FINANCIAL/RESOURCE IMPLICATIONS

Capital

22. N/A

Revenue

23. It will be necessary to publish copies of the final, approved Conservation Area Appraisal for public reference. The costs will be kept to a minimum, with the Appraisal being published on-line. However, it is recognised that not all residents will have access to a computer, and therefore copies will be made available at the local library, and in the central Reference Library. The approximate publication cost is less than £3,000 and can be met from the approved Environment and Transport revenue estimates.

Property

24. The former St. Mark's Primary School will be included within the Old Woolston 1 Conservation Area. The Building is used as the Woolston Community Centre, and is owned by the Council.

Other

25. N/A

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

26. S32 of the Planning (Listed Buildings & Conservations Areas) Act 1990 requires Local Authorities to review their areas from time to time and publish proposals for preservation and enhancement of conservation areas. The proposals in this report are brought forward in accordance with these provisions.

Other Legal Implications:

27. In making changes to conservation areas, the Council is required to have regard to the impact of its proposals on individuals and communities under the Human Rights Act 1998, in particular article 1 of the First Protocol (the protection of Property) and Article 8 (right to respect for private and family life). The proposals in this report are considered necessary and proportionate to meet the needs of the wider community and to preserve and protect the community from unsympathetic or inappropriate development in the Woolston area. Any interference with individual rights is minimal and justified in the circumstances.

POLICY FRAMEWORK IMPLICATIONS

28. The proposals in this report are consistent with the Core Strategy / Local Plan saved policies and the overall Local Development Framework.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

1.	Summary of responses from Woolston Conservation Area Consultation
2.	Map setting out proposed extent of Conservation Areas

Documents In Members' Rooms

1.	'Woolston - Southampton Conservation Areas Appraisal'
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Background documents available for inspection at:

FORWARD PLAN No:

KEY DECISION?

No

WARDS/COMMUNITIES AFFECTED:

Woolston

ITEM NO: 15 APPENDIX 1

Summary of responses from Woolston Conservation Area Consultation

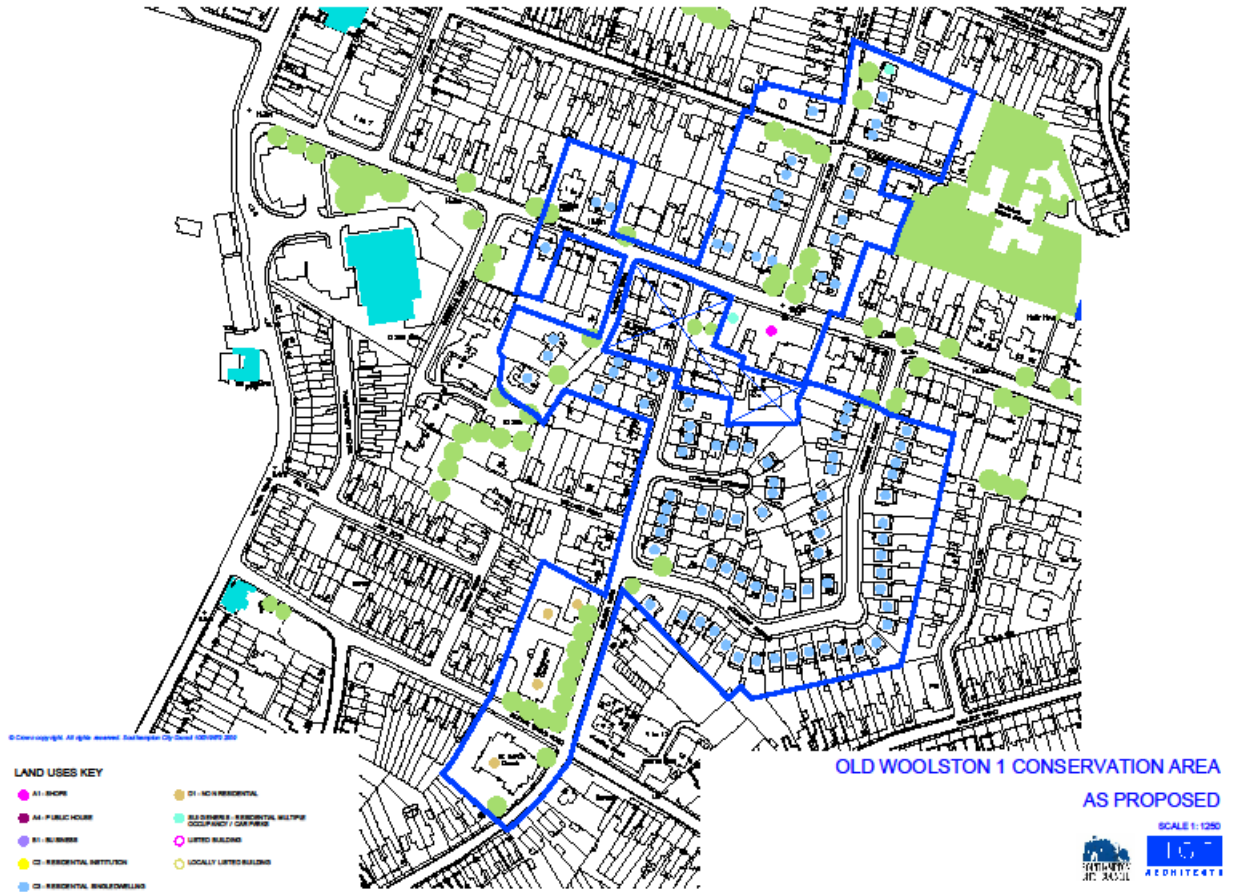
Comment	Response	Action
Text change. Page 20, 128 Obelisk Road to 126	Change to be made	Text changed
Text change. Show 131 Obelisk Road as 'Residential Multiple Occupation', (page 23)	Change to be made	Text changed
Similar protection should be afforded to the 'High street' (Victoria Road).	Victoria Road was considered as part of the assessment and analysis of the area. Unfortunately too many changes have occurred to both the built environment and the public realm for it to be considered for inclusion.	Victoria Road to be omitted.
Agrees that restrictions should be placed on future development, especially with regard to: <ul style="list-style-type: none"> • Loss of front gardens • Unsympathetic extensions • Overdevelopment of flats 	Conservation area status ensures that applications for new developments are looked at in relation to the character appraisal.	None required
Guidelines should not be retrospective	Agreed	None required
Archery Gardens recreation ground mistakenly identified as Mayfield Park (page 5).	Change to be made	Text to be changed in final document
Mistake in text regarding original Lankester and Crook chimneys (page 12)	Change to be made	Reference deleted
12 Oak Road incorrectly identified as 2 Oak Road (page 14).	Should be 18 Oak Road	Text changed

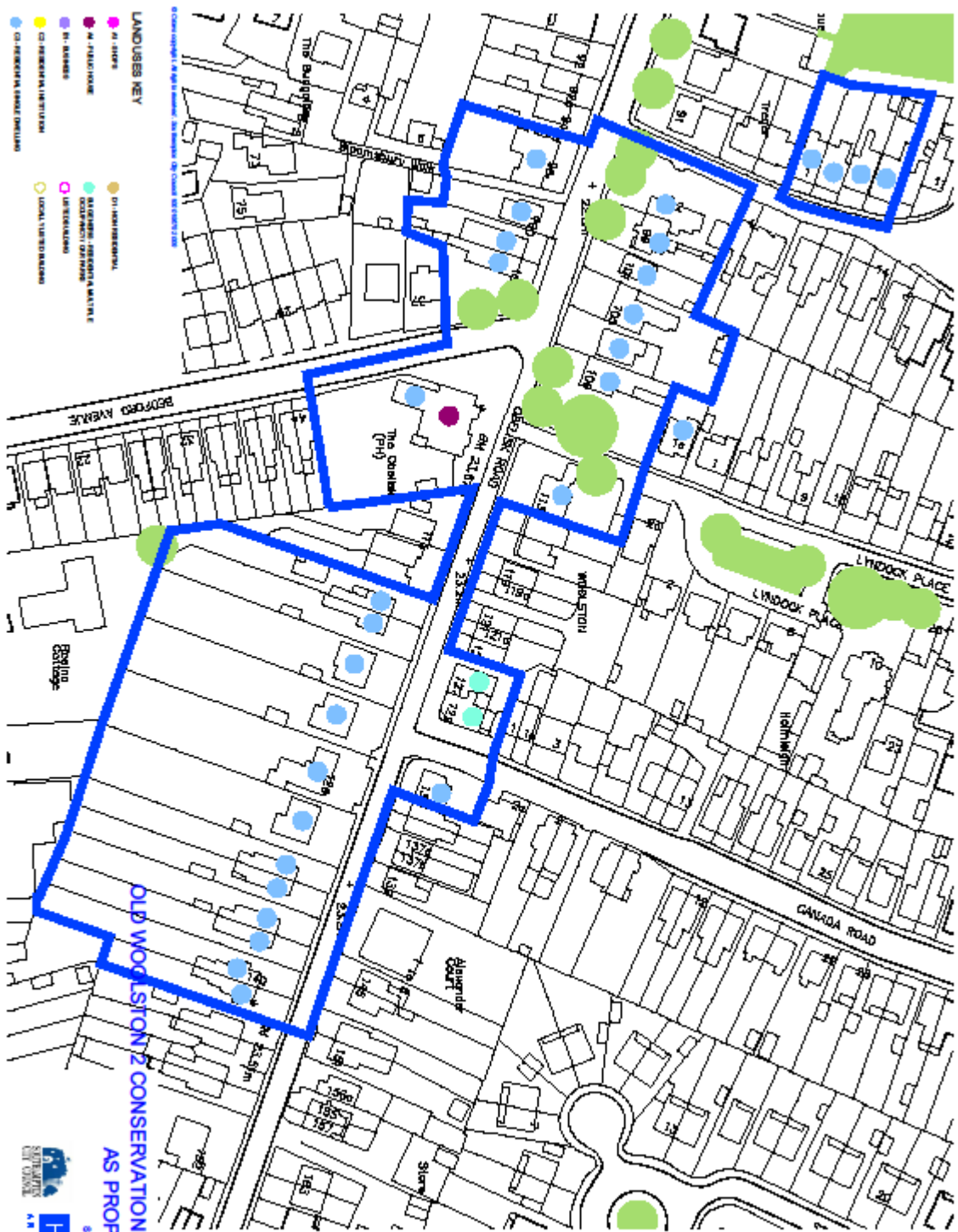
7 Oak Road mis-identified as 6 Oak Road (Photographic Record of Properties)		Text to be changed prior to publication
Amend 3.4.1.7, para 2, from '...state of disrepair of the Roynon Dance Centre' to '...structural decay of 18, Obelisk Road'.	Change to be made	Text changed
Amend 3.4.2.1 item 1 from 'Hazeleigh Road' to 'Hazeleigh Avenue'.	Should be West Road	Text changed
Amend 47-49 Obelisk Road from <i>Late 19th Century</i> to <i>Mid 19th Century</i> (page 14).	Change to be made	Text changed
Amend text to clarify that No. 47 front door has been <i>obscured</i> by a UPVC porch, not <i>replaced</i> by one (page 14).	Change to be made	Text changed
Propose for inclusion 53, Weston Grove Road	Weston Grove Road was considered as part of the assessment and analysis of the area. Unfortunately too many changes have occurred to both the built environment and the public realm for it to be considered for inclusion.	It is recommended that this property is omitted.
Propose for inclusion 119,125,127 Swift Road	Swift Road was considered as part of the assessment and analysis of the area. Unfortunately too many changes have occurred to both the built environment and the public realm for it to be considered for inclusion.	It is recommended that these properties are omitted.
Propose for inclusion 113,115,129 Swift Road	Swift Road was considered as part of the assessment and analysis of the area. Unfortunately too many changes have	It is recommended that these properties are omitted

	occurred to both the built environment and the public realm for it to be considered for inclusion.	
Propose for inclusion most of the houses on the east side of Bedford Avenue	Bedford Avenue was considered as part of the assessment and analysis of the area. Unfortunately too many changes have occurred to both the built environment and the public realm for it to be considered for inclusion.	It is recommended that these properties are omitted

ITEM NO: 15 APPENDIX 2

Proposed extent of Conservation Areas.



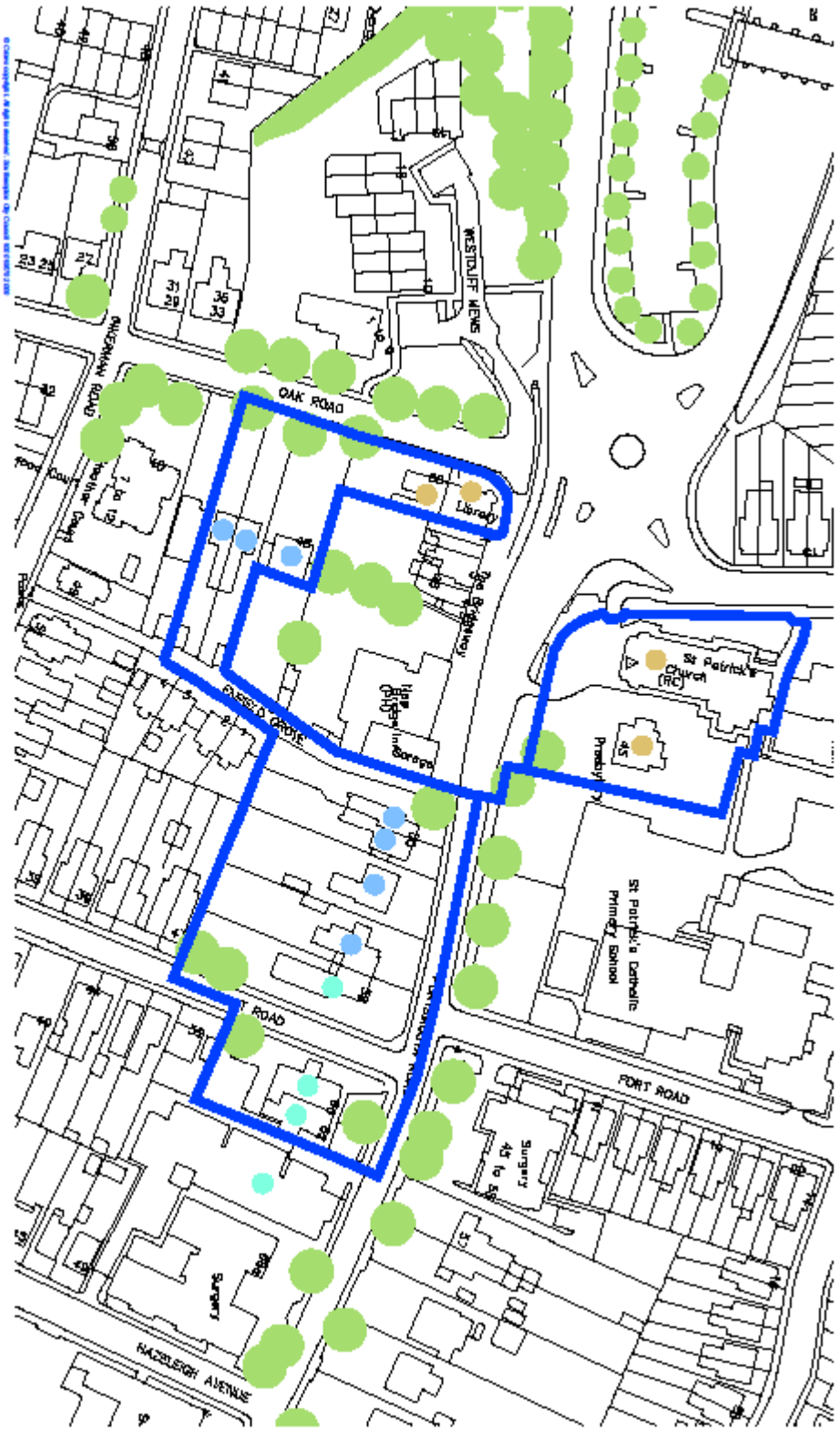


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**OLD WOODSTOCK 2 CONSERVATION AREA
AS PROPOSED**

SCALE 1:1250

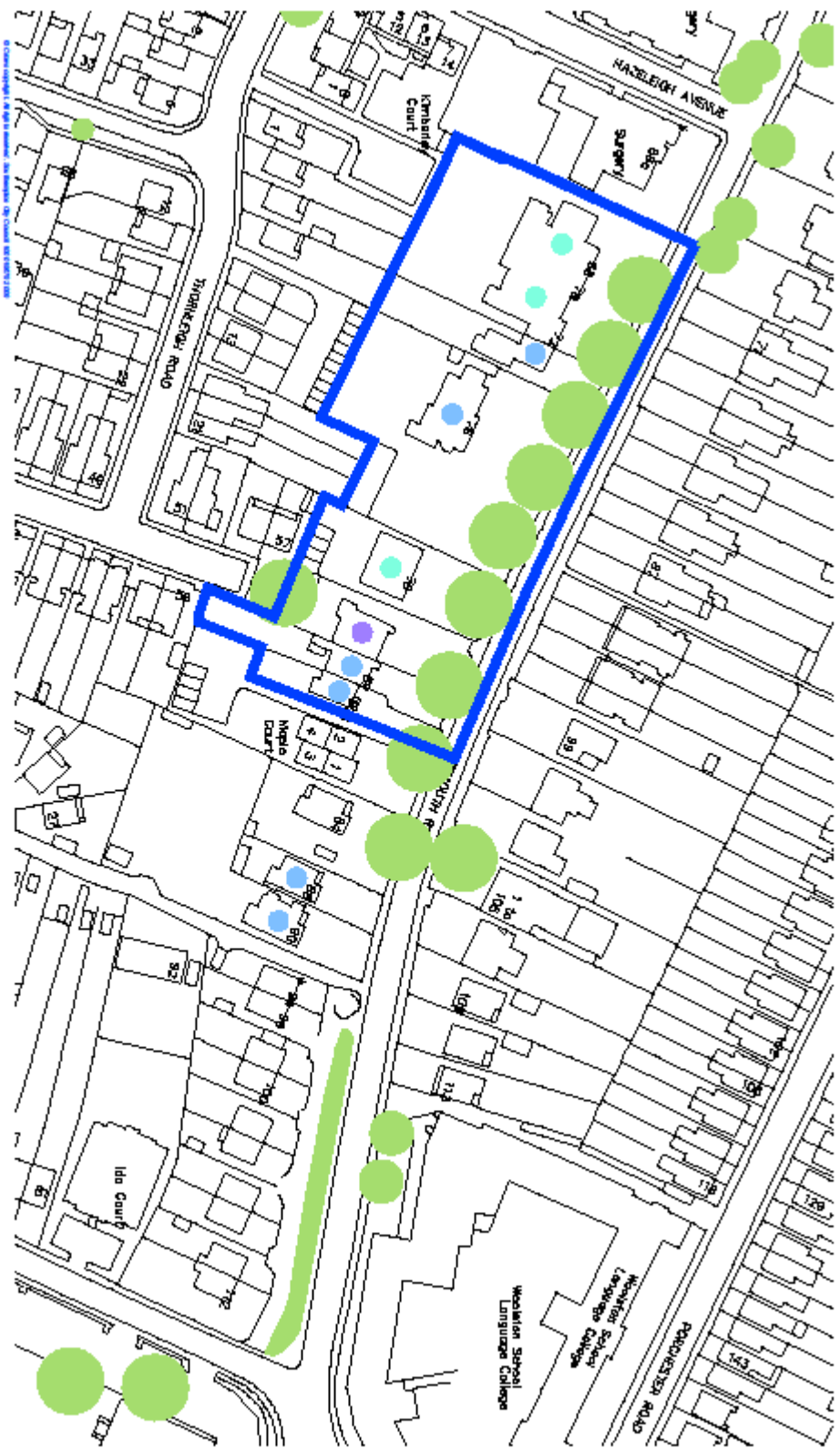




- LANDUSES KEY**
- A1 - HIGHWAY
 - A2 - RESIDENTIAL
 - A3 - COMMERCIAL
 - A4 - INDUSTRIAL
 - A5 - PUBLIC BUILDING
 - A6 - EDUCATIONAL
 - A7 - RECREATION
 - A8 - OPEN SPACE
 - A9 - WATER
 - A10 - OTHER
 - A11 - MIXED USE
 - A12 - UNCLASSIFIED
 - A13 - UNKNOWN
 - A14 - VACANT
 - A15 - OTHER
 - A16 - OTHER
 - A17 - OTHER
 - A18 - OTHER
 - A19 - OTHER
 - A20 - OTHER

**OLD WOOLSTON 3 CONSERVATION AREA
AS PROPOSED**





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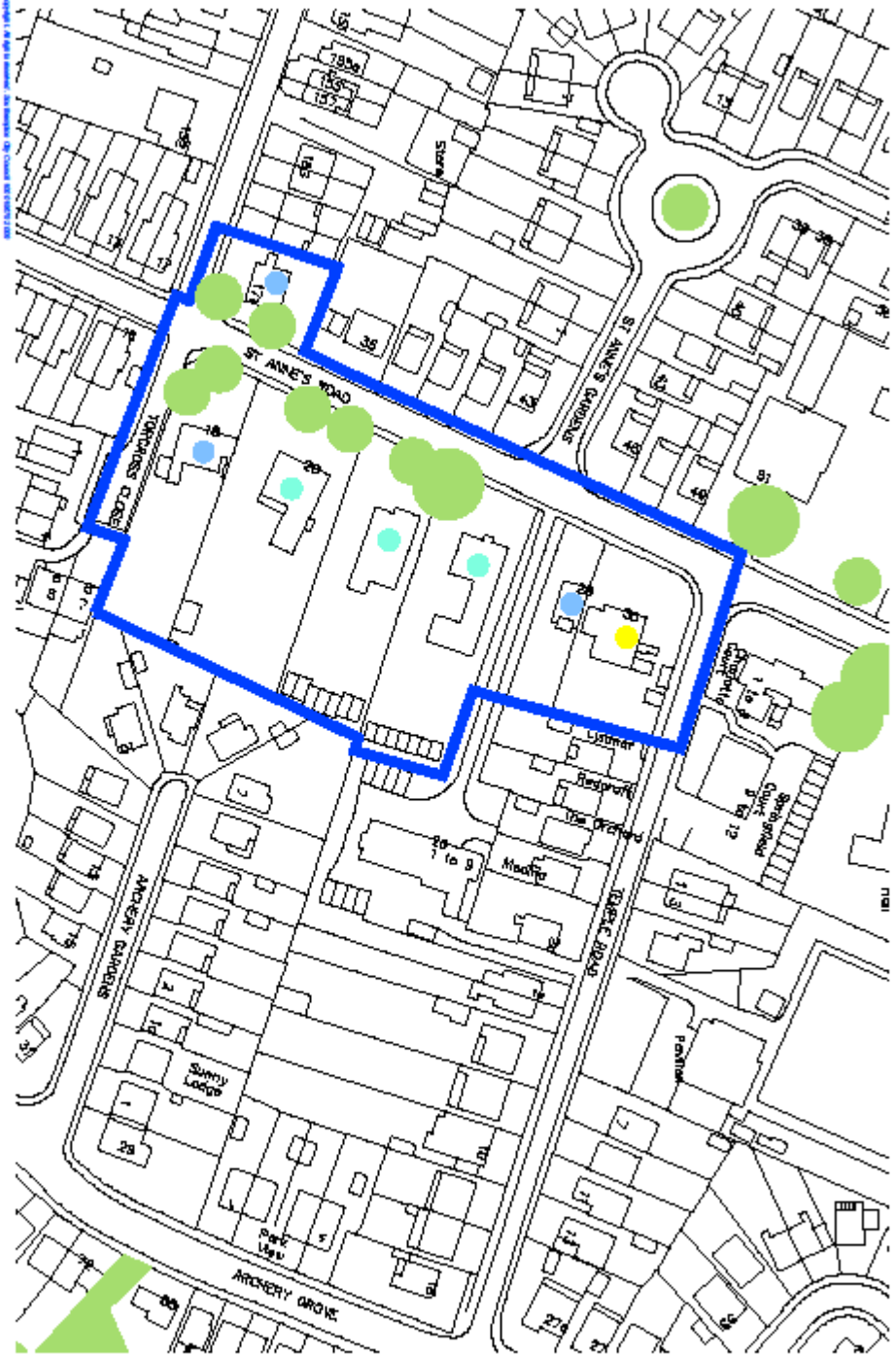
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**OLD WOOLSTON 4 CONSERVATION AREA
AS PROPOSED**



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- LANDUSES KEY**
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DECISION-MAKER:	CABINET		
SUBJECT:	SUSTAINABLE PROCUREMENT POLICY		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT AND CABINET MEMBER FOR RESOURCES AND WORKFORCE PLANNING		
AUTHOR:	Name:	Frances Martin	Tel: 023 8083 4693
	E-mail:	frances.martin@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
Not applicable.			

SUMMARY

This report seeks approval to adopt a Sustainable Procurement Policy to enable the Council to have a more robust approach to the sustainable procurement of goods and services. The Policy (Appendix 1) outlines how the Council will meet its needs for goods, services, works and utilities in a way that achieves value for money and ensures benefits to the economy and society whilst minimizing damage to the environment. A Resource Plan (Appendix 2) shows how specific targets in the policy will be achieved.

RECOMMENDATIONS:

Having had regard to s.2 Local Government Act 2000 and the provisions of the Community Strategy:

- (i) To approve the Sustainable Procurement Policy, as set out in Appendix 1, as a framework within which to take forward future procurement activities across the Council.
- (ii) To endorse the Sustainable Procurement Resource Plan (attached as Appendix 2) to achieve Level 2 of the UK Flexible Framework by April 2011, following a review, progress to Level 3 by April 2012 should there be no net financial implication.
- (iii) To approve the Employment and Skills Statement, as set out in Appendix 4, to communicate to Council suppliers how they can provide additional skills and learning benefits for the community through their contracts.
- (iv) To delegate authority to the Head of Policy and Performance (Environment) to make any minor changes to the policy and Resource plan following consultation with the Cabinet Member for Environment

REASONS FOR REPORT RECOMMENDATIONS

1. To provide a clear policy direction on sustainable procurement across the Council and enable us to be in a good position to influence partners and the supply chain.
2. To agree a series of achievable and measureable actions to ensure the

Council reaches a good practice level of sustainable procurement.

3. To approve the Employment and Skills Statement to ensure service providers and suppliers provide additional social and economic benefits to maximise community gain through their contracts.

CONSULTATION

4. A draft of this Cabinet report with the policy and resources plan has been taken to Chief Officer Management Team, Policy Co-ordinators and Resources and Environment and Transport Cabinet Member Briefings for discussion.
5. A number of key officers with expertise in procurement and commissioning from across each Directorate have been involved in the development of the policy and action plan.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. To continue an ad hoc approach to sustainable procurement activities across the Council relying on one small team and other committed individuals to initiate and implement changes to current practice. This would result in missed opportunities to improve performance in a number of key areas and a lack of consistency in policy direction and service delivery.

DETAIL

Background and current position

7. Sustainable procurement is a key mechanism through which local authorities can address social, economic and environmental objectives. Sustainable procurement can deliver benefits to the local community such as,
 - increasing local employment opportunities
 - putting money back into the local economy
 - making the city a better place to live and work through increased opportunities, markets and skills
 - reducing carbon emissions from council activities
 - delivering efficiencies
 - managing risk and reputation
8. The Council currently spends approximately £219m per annum on externally sourced goods, services and works. Approximately 60-65% of spend is on contracts or tenders over £100,000 which triggers robust management controls. All spend under £100,000 is directly managed by the Directorates. Currently there is little direct central influence over the less than £100,000 procurements other than the Council's Contract Procedure Rules. There are a number of implications associated with this fragmented spend approach which include trading with a huge amount of suppliers, significant process costs, limited ability to influence and lost saving opportunities. Furthermore, there are also a number of public sector procurement specific requirements highlighted within 'The Coalition: our programme for government' document that will be difficult to meet in a decentralised model of procurement. Due to this fragmented approach the Council is not achieving the optimum balance between the need for information, control and process efficiency, and

opportunities to achieve economic, social and environmental outcomes are often lost. The Council is therefore progressing, as part of its wider approach to procurement, the implementation of a centrally administered purchasing model ('Purchase to Pay'), combined with options for cost effective enhancements to the Councils Financial System (Agresso) which will increase the systems procure to pay capabilities.

9. In the 2009 CAA Use of Resources Assessment, sustainable procurement was identified as an area for improvement for the Council. Activities have since progressed to develop a clear policy and action plan. It is recommended that Cabinet approve the adoption of the Sustainable Procurement Policy (Appendix 1).
10. The Council adopted a Procurement Strategy in 2009, which committed the council to further developing the sustainability elements of the strategy. The adoption of this policy and action plan will help us to deliver against this commitment as well as our aspirations set out in the Council's Sustainability Principles.
11. Sustainable procurement is currently an area of real interest for other public and private sector bodies, such as the PCT and Universities, and their combined purchasing power is significant. The City Council is well placed to drive this agenda forward through working with the Southampton Partnership to potentially deliver considerable savings through joint commissioning and procurement. There is also an opportunity to make public sector procurement processes in Southampton more open for SMEs and the voluntary sector.
12. The Council has already achieved some significant sustainable procurement outcomes on key council contracts, for example:
 - City Depot** - 4 apprentices secured; BREEAM Very Good; commitment to invite local contractors to quote for the work packages
 - Stationary contract** - Price matching available for green products to offer at same price as standard products
 - SCC Academy Regeneration Commitments** -12 new Apprenticeships created; 40 new work experience placements with Carillion supply chain; both Academies will be Carbon Neutral, featuring a range of renewable energy solutions including Solar PV, Bio-fuel and ground source heating; working with third sector local organisations (e.g. recycling/reuse of redundant school furniture and reuse of redundant paint pallets) - these commitments come at zero cost to the Council for the life of the project and all achieved through one question in the tender documentation.
 - Street Lighting PFI** – installing a remote monitoring system to enable the council to control the lights and reduce carbon emissions – the first of its kind in Europe
 - Leisure Centre contract** - Includes carbon emission reduction targetsAdopting this policy and resource plan will enable the council to ensure good practice is applied consistently across all procurement activity.
 - Fairtrade** – City Catering refreshments include Fairtrade tea, coffee and sugar as standard and opportunities for sourcing of other ethical products are sought on a continual basis

Activities to date

13. The policy development has been underpinned by a number of activities over the past year, which include:
- A sustainable procurement workshop held in November 2009 to involve council officers in developing a sustainable approach to procurement.
 - The establishment of a sustainable procurement project board, the members of which include the Head of Policy and Performance (Environment), the Assistant Chief Executive (Economic Development & Regeneration), the Head of Property and Procurement, and other representatives from the Sustainability Team and the Children's Services & Learning Directorate.
 - A review of the Council's procurement expenditure and key suppliers
 - A sustainable procurement prioritisation exercise to identify high and medium risk areas of procurement activity (in terms of their impact on sustainability objectives) within each of the council's top spend categories.

Priorities

14. The sustainable procurement prioritisation exercise (Appendix 3) was undertaken as a quick assessment to identify high, medium and low impact areas of procurement spend against our Sustainability Principles. From this exercise the following priority areas of work have been identified:
- Work with high impact service areas where there is the greatest room for improvement (see Appendix 3 for further details)
 - Address the procurement process for contracts over £100,000 to better deliver sustainable outcomes
 - Work in partnership through the Southampton Partnership Delivery Board to look across public sector procurement and identify areas of opportunity for joint procurement, commissioning and saving money
 - In the longer term address the procurement process for contracts, goods and services under £100,000 and work with medium impact service areas
 - Influence the supply chain to open up the process for SMEs and the voluntary sector and seek to promote a culture of Corporate Social Responsibility with our suppliers

Policy and targets

15. The UK Sustainable Procurement Action Plan introduced the Flexible Framework as a tool for public sector organisations to measure their progress in making sustainable procurement happen. The Flexible Framework is divided into five levels;
- Level 1 Foundation
 - Level 2 Embed
 - Level 3 Practice
 - Level 4 Enhance

- Level 5 Lead

16. A self assessment against the Flexible Framework (see Appendix 1 of the Sustainable Procurement Policy) shows that the Council is currently at Level 1, with Level 2 achieved in some areas. A Sustainable Procurement Resource Plan has been developed (see Appendix 2) to set out priority areas of work within the council, and align these to the attainment of various Levels against the Flexible Framework. The recommendation to Cabinet is to endorse the Sustainable Procurement Resource Plan and work towards achieving Level 2 of the Flexible Framework by April 2011. A review would then be undertaken to assess progress and review the outcomes of the 'Purchase to Pay' efficiency review (aimed at delivering improvements and tighter controls to managing spend under £100,000) to assess whether it is cost effective to move to Level 3 of the flexible framework.

Management arrangements

17. The Sustainable Procurement Policy and Resource Plan implementation will be managed as a PM Connect project. This will ensure a robust monitoring process is applied to the roll out of actions. The Assistant Chief Executive (Economic Development & Regeneration) will be the project sponsor and the Head of Property and Procurement the project manager.
18. An expert working group with representation from all Directorates will be set up. The group will be responsible for developing a Sustainable Procurement Toolkit to put the policy into practice through our contracts and commissioning process.

Engaging staff and partners

19. A staff training programme will be required to embed the principles and practice of sustainable procurement across the organisation. Training will initially be targeted at procurement staff and Council managers with procurement responsibilities. This training will form part of the Management Academy programme.
20. The project board will work with the Southampton Partnership Delivery Board to agree a joint approach to sustainable procurement, sharing good practice and looking at joint opportunities to achieve efficiencies and savings.

Employment and Skills Statement

21. The Employment and Skills Statement (Appendix 4) describes the requirements and commitment the Council will require from suppliers for goods and services to support its priority to improve the employability and skills for residents in Southampton. It has been prepared following legal advice to ensure the robustness of our systems and pulls together the various aspirations and targets as set out in some of the councils other policies and plans such as the City of Southampton Strategy and the Children and Young People's plan.

Service providers and suppliers will be required to contribute towards positive social and economic benefits linked to procurement of contracts, including targeted employment and skills opportunities. This builds on the significant impact the Council has achieved using its Section 106 planning

powers.

These contributions will include activities that complement and benefit the local labour market and economy by raising skills and enabling local people to compete for jobs, with a focus on priority groups such as young people not in education, employment or training (NEET), disadvantaged adults and residents in priority neighbourhoods. Activities will include new Apprenticeships, adult vocational training opportunities, work and diploma placements, and education business partnerships with schools and colleges. The Employment and Skills Statement (Appendix 4) sets out the local economic circumstances and the rationale for seeking contributions and is recommended for adoption by Cabinet.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

22. None

Revenue

23. A resource plan is included in Appendix 2. This identifies the cost associated with achieving each level of the Flexible Framework. Level 2 is cost neutral and can be reached utilising existing resources.

24. To achieve Level 3 or above, resources will be required. A review will be undertaken by April 2011 to assess progress against Level 2 and what the cost implications will be to progress to Level 3 and recommendations, such as invest to save, will be made on the way to proceed.

Property

25. None

Other

26. None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

27. S.2 Local Government Act 2000 permits the Council to do anything likely to improve the economic, social or environmental well being of its area provided it first has regard to the provisions of the community Strategy. The proposals in this report are consistent with and supported by the Community Strategy and are considered likely to improve both the economic and environmental well being of the area.

Other Legal Implications:

28. All procurements entered into by the Council are made pursuant to powers contained within s.111 Local Government Act 1972 and / or s.1 Local Government (Contracts) Act 1997. Procurements must comply with National and EU procurement law, including the National Procurement Strategy and the Public Contracts Regulations 2006 together with associated case law. In order to remain compliant with public procurement law, sustainability issues need to be objectively justifiable as part of the solution being sought and not have a non-discriminatory effect on bidders and their proposed solutions. So,

for example, it is not appropriate or possible to require 'localness' per se or to require certain numbers of types of persons (such as apprentices) in a bidder's workforce. Conversely though bidders can be encouraged to accommodate [the Council's] aspirations in terms of sustainability albeit that such particular aspect of a bid may not be something which is evaluated to the effect of determining a winning bidder. Accordingly, it will be necessary for the application of the sustainable procurement policy in [the Council's] procurements themselves to be monitored going forward to ensure that it is being used and applied in an appropriate and legally compliant way.

POLICY FRAMEWORK IMPLICATIONS

- 29. The Sustainable Procurement Policy is in accordance with a number of policy framework plans which contain sustainability objectives. In particular it contributes towards the City of Southampton Strategy priority to 'seek more sustainable use of resources and energy and source more goods and services from local suppliers'.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Sustainable Procurement Policy
2.	Sustainable Procurement Resource Plan
3.	Sustainable Procurement Prioritisation Matrix
4.	Employment and Skills Statement within Sustainable Procurement Strategy

Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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Background documents available for inspection at:

KEY DECISION? YES

WARDS/COMMUNITIES AFFECTED:	ALL
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ITEM NO: 16 Appendix 1

Sustainable Procurement Policy

The council will meet its needs for goods, services, works and utilities in a way that achieves value for money and ensures benefits to the economy and society whilst minimizing damage to the environment.

Subject to the requirements of procurement law and the need to ensure that potential contractors are treated in a non-discriminatory way, the council will, through its procurement activities and using appropriate and effective evaluation techniques, strive to:

- Promote use of local products and services
- Create job opportunities for local people, including NEETS, and increase the number of apprentices in employment
- Address the issue of worklessness through providing training and job opportunities
- Engage effectively with the third sector, SMEs, and HE and FE institutions
- Influence the supply chain to deliver sustainable procurement
- Reduce carbon emissions and mitigate the impacts of Climate Change
- Increase the proportion of renewable energy and the use of energy efficient products
- Increase the percentage of reused, recycled and sustainable or ethically sourced materials, resources and products
- Reduce the percentage of waste to landfill
- Reduce water use

Background

Southampton City Council is committed to achieving value for money and delivering economic, environmental and social benefits through our procurement activities. As a major purchasing power in the city, the council intends to improve its sustainability performance. The council's ambition is to ensure that sustainable procurement is being consistently undertaken in practice across the organisation.

Through encouraging staff, suppliers and contractors to follow more sustainable procurement practices, this can be achieved. Sustainable Procurement need not cost more. As part of an improved procurement process which questions the need to spend, cuts out waste, seeks innovative solutions and is delivered by well trained professionals, sustainable procurement will reduce rather than add to public spending in both the short and long term.

The UK Sustainable Procurement Action Plan defines Sustainable Procurement as a process where organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis - in terms of generating benefits not only to the organisation, but also to society and the economy, whilst minimising damage to the environment.

The public sector needs to procure more sustainably in order to offer real value for money in the long term and to ensure wider benefits are achieved. Sustainability cannot be driven by procurement alone and wider ownership needs to be gained across the Council particularly in terms of those Officers that commission goods, services and works and develop specifications at all contract value levels.

The Council's Sustainable Procurement Policy and Action Plan underpin the Sustainability Principles, which are:

1. Protect and preserve natural resources
2. Take account of sustainable procurement and budgeting
3. Reduce energy consumption and waste production
4. Create vibrant and safe places
5. Reduce traffic and the impact of transport on the environment
6. Maintain a vibrant city economy
7. Involve people in decision-making
8. Promote health and healthy living
9. Develop people and communities
10. Reduce our impact on the climate and promote environmental justice

Why do we need sustainable procurement?

There are a number of national, regional and local drivers for sustainable procurement, as illustrated in Figure 1 below.

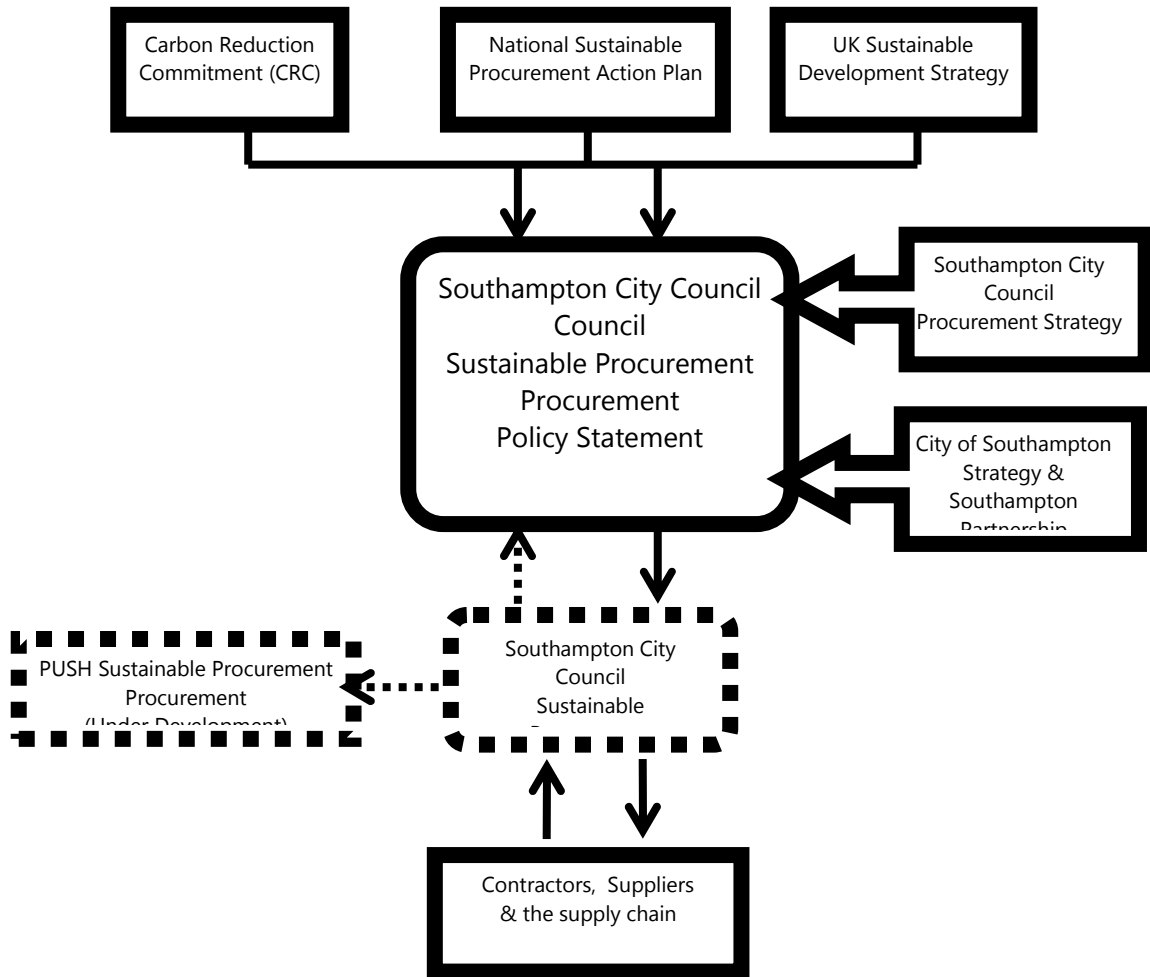


Figure 1 Drivers for the Sustainable Procurement Policy

Appendix 1 SCC Flexible Framework Position

Highlighted sections show measures already achieved.

	Foundation - Level 1	Embed Level - 2	Practice Level - 3	Enhance Level - 4	Lead Level - 5
People	Sustainable procurement champion identified. Key procurement staff have received basic training in sustainable procurement principles. Sustainable procurement is included as part of a key employee induction programme.	All procurement staff have received basic training in sustainable procurement principles. Key staff have received advanced training on sustainable procurement principles.	Targeted refresher training on latest sustainable procurement principles. Performance objectives and appraisal include sustainable procurement factors. Simple incentive programme in place.	Sustainable procurement included in competencies and selection criteria. Sustainable procurement is included as part of employee induction programme.	Achievements are publicised and used to attract procurement professionals. Internal and external awards are received for achievements. Focus is on benefits achieved. Good practice is shared with other organisations.
Policy, Strategy & Communications	Agree overarching sustainability objectives. Simple sustainable procurement policy in place endorsed by CEO. Communicate to staff and key suppliers.	Review and enhance sustainable procurement policy. In particular consider supplier engagement. Ensure it is part of a wider sustainable development strategy. Communicate to staff, suppliers and key stakeholders.	Augment the sustainable procurement policy into a strategy covering risk, process integration, marketing, supplier engagement, measurement and a review process. Strategy endorsed by CEO.	Review and enhance the sustainable procurement strategy, in particular recognising the potential of new technologies. Try to link strategy to EMS and include in overall corporate strategy.	Strategy is: reviewed regularly, externally scrutinised and directly linked to organisations' EMS. The sustainable procurement strategy recognised by political leaders, is communicated widely. A detailed review is undertaken to determine future priorities and a new strategy is produced beyond this framework.
Procurement Process	Expenditure analysis undertaken and key sustainability impacts identified. Key contracts start to include general sustainability on the basis of value for money, not lowest price. Procurers adopt quick wins.	Detailed supplier expenditure analysis undertaken, key sustainability risks assessed and used for prioritisation. Sustainability is considered at an early stage in the procurement process of most contracts. Whole life cost analysis adopted.	All contracts are assessed for general sustainability risks and management actions identified. Risks managed throughout all stages of the procurement process. Targets to improve sustainability are agreed with key suppliers.	Detailed sustainability risks assessed for high impact contracts. Project/contract sustainability governance is in place. A life-cycle approach to cost/impact assessment is applied.	Life-cycle analysis has been undertaken for key commodity areas. Sustainability key performance indicators agreed with key suppliers. Progress is awarded or penalised based on performance. Barriers to sustainable procurement have been removed. Best practice shared with other organisations.
Engaging Suppliers	Key supplier spend analysis undertaken and high sustainability impact suppliers identified. Key suppliers targeted for engagement and views on procurement policy sought.	Detailed supplier spend analysis undertaken. General programme of supplier engagement initiated with senior management involvement.	Targeted supplier engagement programme in place, promoting continual sustainability improvement. Two way communication between procurer and supplier exists with incentives. Supply chains for key spend areas have been mapped.	Key suppliers targets for intensive development. Sustainability audits and supply chain improvement programmes in place. Achievements are formally recorded. CEO involved in the supplier engagement programme.	Suppliers recognised as essential to delivery of organisations' sustainable procurement strategy. CEO engages with suppliers. Best practice shared with other/peer organisations. Suppliers recognise they must continually improve their sustainability profile to keep the clients business.
Measurements & Results	Key sustainability impacts of procurement activity have been identified.	Detailed appraisal of the sustainability impacts of the procurement activity has been undertaken. Measures implemented to manage the identified high risk impact areas.	Sustainability measures refined from general departmental measures to include individual procurers and are linked to development objectives.	Measures are integrated into a balanced score card approach reflecting both input and output. Comparison is made with peer organisations. Benefit statements have been produced.	Measures used to drive organisational sustainable development strategy direction. Progress formally benchmarked with peer organisations. Benefits from sustainable procurement are clearly evidenced. Independent audit reports available in the public domain.

ITEM NO: 16 Appendix 2

Sustainable Procurement Resource Plan June 2010

Action	Timescale and Milestones	Measures of success	Financial and Resource requirements	Responsible officer
Short term actions/level 2 of the flexible framework				
Adopt Sustainable Procurement Policy	<ul style="list-style-type: none"> • Policy and action plan adopted at Cabinet • Flexible framework and action plan agreed • July 2010 	Cabinet report approved	Officer time	FM
Develop Toolkit	<ul style="list-style-type: none"> • Develop a toolkit for officers – simple guide to effective contract management and evaluation taking into account SP (include example method statements; tendering and contract clauses; bid assessment criteria; evaluation and monitoring guidance) • Highlight best practice and case studies • Network of key council officers who have experience of contracting and commissioning to share learning and best practice • Dec 2010 	Intranet based toolkit developed and launched Guidelines and checks built into PM Connect at key gateways Regular evaluation taking place	Meet within existing resources – officer time	DB
Training	<ul style="list-style-type: none"> • All staff receive training in sustainable procurement • Include information on Sustainable Procurement (SP) in induction programme and contract procedure rules 	Training included as a module in Management Academy On-line induction programme and contract	Allocation of one of the annual Management Academy	JS/FM

	<ul style="list-style-type: none"> • Senior Managers conference and breakfast briefing to be held • Sustainable procurement workshops to be held for key procurement staff • April 2011 	<p>procedure rules amended to reflect new policy</p> <p>Programme of briefings/workshops agreed</p>	<p>modules to SP</p> <p>Can be met within existing resources and staff time</p>	
Supplier workshop	<ul style="list-style-type: none"> • Key suppliers targeted for engagement and views and sharing best practice through a workshop • Work with Southampton Partnership Delivery Board (SPDB) and local business community to engage suppliers on key issues • Dec 2010 	<p>Workshop held and well attended</p> <p>Agree programme of work with the SPDB to further develop ideas</p>	<p>Cost of workshop and associated admin to be met from existing budgets</p> <p>Expert officer input will be necessary.</p>	JS/DB
Address contracts and commissioning over £100k and high impact areas	<ul style="list-style-type: none"> • Identify a programme for managing contracts and commissioning over £100k in areas with the potential for highest impact and improvement • Work with officers in areas of highest impact to understand the issues and identify opportunities for improvement in a timely and cost effective way (i.e. when contract comes up for renewal) • Support officers to prepare tendering and contract documents and bid assessment criteria • April 2011 onwards 	<p>PM Connect gateways have trigger points built in</p> <p>Capita delivering against our policy</p> <p>Evaluation of contracts and spend identifies areas where improvement are coming through</p>	<p>Some of this can be met within existing resources through officer time</p>	JS
Whole life cost	<ul style="list-style-type: none"> • Review and understand the implications 	<p>Decision made about</p>	<p>Met within</p>	JS

analysis adopted	of whole life cost analysis for the council and decide if it is the right approach to be adopted <ul style="list-style-type: none"> • April 2011 	approach	existing staff resources (Finance, procurement and sustainability)	
Undertake Review	<ul style="list-style-type: none"> • Assess progress against achieving Level 2 of the Flexible Framework • Assess the outcomes of the 'Purchase to Pay' efficiency review and agree how this can be used to help drive further benefits from SP • Identify whether there is a need for an 'Invest to Save' post or other resources necessary to drive forward the work to a Level 3 and push forward the partnership and supply chain working and make the appropriate recommendations to Cabinet. The aim is to be cost neutral. • April 2011 	Level 2 of the Flexible Framework achieved Agree next steps and levels of resources needed to drive the agenda forward with recommendations to Cabinet	Meet within existing resources	JS/FM
<i>Medium term/level 3 of the flexible framework; contracts under £100k</i>				
Staff Awareness	<ul style="list-style-type: none"> • Advanced training for key procurement staff • Performance objectives and appraisals include sustainable procurement factors • April 2012 	Management Academy module updated to reflect changes in council activity Targeted training for key staff Staff actively managing SP as part of their 'day	£TBC	JS

		job'		
Strategy	<ul style="list-style-type: none"> • SP policy integrated and embedded into the broader procurement strategy when it is revised in 2012 • April 2012 	The procurement strategy for the council becomes the sustainable procurement strategy in one seamless document	Meet within existing resources	JS
Address contracts and commissioning under £100k and medium/low impact areas	<ul style="list-style-type: none"> • Detailed understanding of areas of spend and how best to support managers to make sustainable procurement choices • April 2013 	A programme of SP improvements and agreed outcomes in place	£TBC	JS
Supply chain management	<ul style="list-style-type: none"> • Develop a partnership approach to SP and produce a shared guidance/toolkit on how to apply the SP principles to be rolled out with the SPDB • Identify resources to deliver a detailed mapping and assessment of the supply chain, focussing on ethical procurement • Work with local businesses and focus efforts on enabling local SME's and the voluntary sector to access our procurement processes • April 2012 onwards 	Guidance and toolkit agreed with SPDB Resources identified and programme of activity agreed	£TBC	DB

ITEM NO: 16 Appendix 3

Sustainable Procurement Prioritisation Matrix

The assessment of priority (low, medium or high) is based on:

- Scope for improvement (what could be achieved if no barriers)
- Size of impact on the sustainability principle
- Ability to influence (including cost, clarity & flexibility of contracts)

Sustainability Principles	Top areas of procurement spend in the City Council (some categories have been sub-divided for ease of assessment)													
	Construction	Adult Health & Social Care	Children & Young People	Prof & Business	Charities & Voluntary	Energy, Fuel, Water	Housing	Fleet Transport	Client Transport	Staff Transport	Public Transport	IT	Schools	Office & Corporate
Natural Resources	High	Low	Med	Low	Med	Med	Low	High	High	High	High	Low	High	Med
Energy & Waste	High	Low	Low	Low	Low	High	Low	High	Med	Low	High	High	High	Low
Vibrant places	High	Med	Med	Low	High	Med	Low	High	Med	Low	Med	High	High	High
Transport & Traffic	High	Med	Med	Low	Low	High	High	High	High	High	High	Med	High	Low
Economy	High	High	High	Med	High	Med	High	Med	Med	Low	Med	Med	High	Low
Involving People	High	High	High	Low	High	Low	Low	Low	High	Low	High	Low	High	Low
Healthy Living	High	High	High	Low	High	Low	Low	High	High	Low	High	High	High	Low
People & Communities	High	High	High	Med	High	Low	Med	Low	Med	Low	Med	Low	High	Low
Climate Change	High	Low	Low	Low	Low	High	Low	High	High	High	High	High	High	Low

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Employment and Skills Statement within Sustainable Procurement Strategy

1. Introduction

1.1 This statement describes the requirements and commitment the city council will place upon suppliers for goods and services to support its priority to improve the employability and skills for residents in Southampton. It will form part of the suppliers contractual agreement entered into with the local authority. This builds on the good practice the authority has developed in using its Section 106 Planning powers to support employment and skills on major development schemes in the city. It will relate initially to projects and programmes procuring construction services, with the intention to expand to other service categories, as part of sustainable procurement strategy approach.

2. Objective of the Statement

2.1 Two of the city council's six key priorities are relevant to the Employment and Skills Statement:

- To get the city working and,
- Investing in education and training

And it seeks to increase the employment and skills levels of city residents where possible. This priority is reflected in several policy documents including:

City of Southampton Strategy

SO1 - People Proud of Southampton and making a Positive Contribution

SO2 - Learning and Innovation at its heart

SO3 - A Dynamic Business Environment

Children and Young People's Plan

Priority 5: Many more of our children and young people will enjoy, actively engage with and achieve well at school.

Priority 8: Many more of our young people will successfully achieve the right skills and qualifications needed for their future economic independence.

Priority 9: We will significantly reduce the number of children and young people living in poverty.

Southampton Economic Development Plan,

Priority One: To increase educational attainment, skills qualifications and employment progression

Priority Two: To reduce worklessness and improve employability

Southampton Local Regeneration Strategy, Priority 1 of which is Economic Inclusion

-Tackle worklessness, improve skills and employability and

- Promote financial inclusion, mitigating poverty and maximise incomes

Southampton Adult Learning and Skills Plan vision is; 'to reduce the number of city residents with low skills, narrow the skills gap of Southampton residents against their counterparts, and increase residents' employability'.

The 14-19 plan for Southampton includes the following relevant priorities:

- strengthening employer engagement and work-related learning provision to prepare young people for the world of work
- improving the curriculum and the range of learning opportunities

2.2 The city council is also a member of the sub-regional Partnership for Urban South Hampshire (PUSH), a grouping of 11 local authorities covering this area. It has developed and agreed a **Skills for Employability and Growth Strategy** in 2009, which sets out a vision that by 2026 the PUSH area will be a highly productive and dynamic economy encouraging a cohesive and prosperous society driven by a talented and growing workforce. Learning and skills development will play a driving role in increasing productivity and reducing economic inactivity by raising workforce skills.

2.3 Within our Local Area Agreement 2008-2011, there are two key outcomes we are seeking to achieve:

Key Outcome 2 – to increase the enjoyment, aspirations and achievement of all children and young people living in the city

Key Outcome 11 – To increase employment opportunities and choice for residents with a particular focus on individuals living within priority areas which have the lowest labour market positions and reducing economic inactivity and unemployment for all residents who are experiencing barriers to employment (in support of sub-regional outcome 1 of the PUSH strategy)

The Local Area Agreement has a number of key targets that relate to employment and skills which the city council and its partners are seeking to improve, as indicated in the main Sustainable Procurement policy document.

3. Backdrop to the policies

3.1 The prioritisation of employment and skills of residents in the city is born out by the statistics for employment, skills and worklessness . The information below provides a summary of the situation on these agendas for the city.

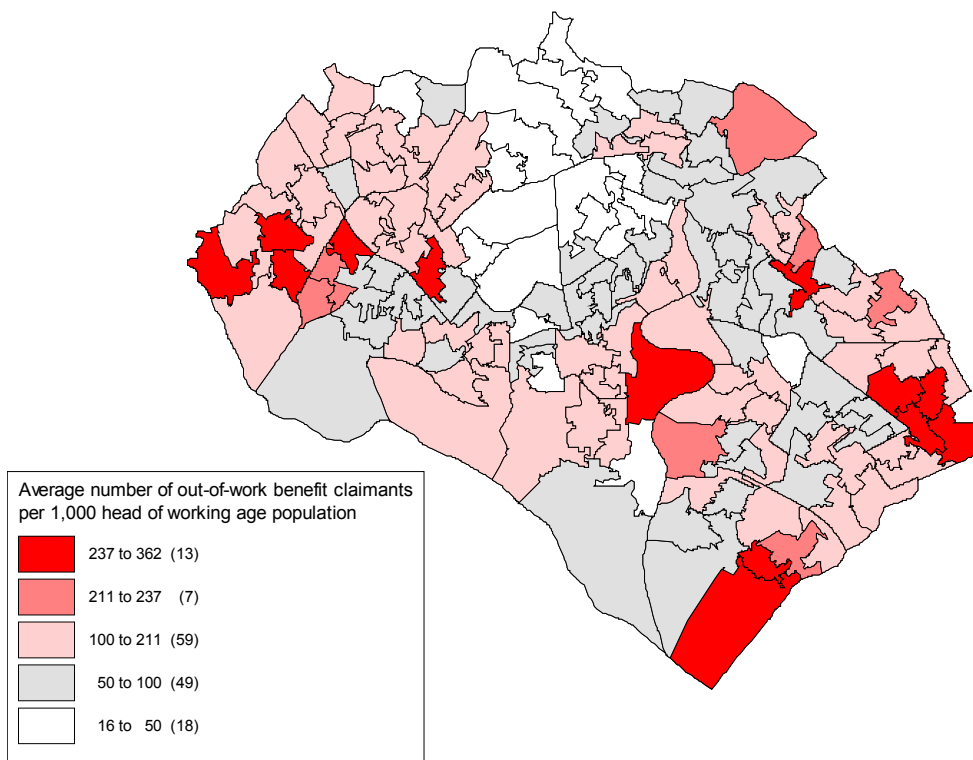
3.2 The University of Portsmouth undertook an analysis of worklessness across Southampton in 2008 and 2009. They describe worklessness in

two ways; those of working age who are described as economically inactive, and those who are claiming out of work benefits. The first method takes the broad view as measured by the Annual Population Survey 2009 which is based on a sample of the city's residents. This highlighted that:

- Southampton has nearly 33,900 working age residents who can be described as economically inactive
- 7,100 residents are unemployed but actively seeking work
- The city has about 40,000 working age people who are not participating in the labour market, or just over 25% of the working age population

3.3 When measured in terms of actual claimants of out of work benefits, the level of worklessness is 19,720 as at May 2009, or 12.5% of the working age population.

3.4 The analysis of claimants across the city, when mapped across the Lower Super Output Areas (LSOAs), demonstrated that there are a group of 13 localities with very high levels of worklessness, or 'hotspots', as can be seen in the map below. These localities are those with claimant levels of 24% or above of the working age population. Such high levels of worklessness are closely aligned with areas of high deprivation and social housing estates in the city. The highest level of out of work benefit claimants at LSOA level is located in the South East corner of the city where over 1/3rd of the working age population is claiming out of work benefits.



3.5 In terms of direct out of work benefit claimants in the city, the table below demonstrates the changes in claimant levels since 2002. This

seven year timespan reveals that the city witnessed a small but steady decline in claimant levels until 2005, while between 2006 – 2008, the number of claimants was relatively stable at just over 17,000. However, during 2009 there was a steep increase in Job Seekers' Allowance claimants which lead to a rise of over 15% in overall claimants. This was largely driven by the recession but also the Welfare Reform agenda. The other two key claimant groups of Incapacity Benefit and Income Support claimants declined in numbers.

Average Number of Claimants in Southampton				
Year ending August	Total out-of-work benefits (subject to a hierarchy)	Incapacity Benefit	Income Support	Job Seekers Allowance
2002	17,323	9,498	15,535	2,995
2003	17,353	9,645	15,335	3,115
2004	17,048	9,815	9,193	2,853
2005	16,948	9,993	8,988	2,763
2006	17,155	9,688	8,943	3,268
2007	17,098	9,715	9,130	3,063
2008	17,103	9,625	9,075	3,220
2009	19,720	8,628	8,728	5,790

Source: DWP

The impact of the recession

3.6 Southampton, in common with the rest of the country, has seen significant rises in unemployment levels in the city from autumn 2008 when the credit crunch began to impact on businesses and investment.

Since October 2008, the level of Jobseekers Allowance claimants rose from 3,832 (2.4%) to currently 5,887 (3.7%), as at April 2010 peaking at 4.1% in December 2009.

NEETS

3.7 The level of 16-18 year olds not in Education, employment or training is high, just over 602 young people as at November – January 2009/10. The City Council agreed an action plan last year in order to make significant inroads on this number, as Southampton was recognised as a NEET 'hotspot' in the South East region.

Skills

	% of all working age	% of males (working age)	% of females (working age)
NVQ4+	27	25.9	28.3
NVQ3	18.9	20.6	16.9
Trade Apprenticeships	3.8	6.1	1.1
NVQ2	14.9	11.3	19.1
NVQ1	17	14.7	19.7
Other Qualifications	8.1	11.6	4.1
No Qualifications	10.3	9.9	10.7

Source: ONS Annual Population Survey 2008

3.8 The Learning and Skills Council Annual Business Plan 2008/09 indicated that 1 in 10 working age residents in Hampshire and the Isle of Wight had no qualifications, whilst in Southampton this figure was higher, at 12%. The Partnership for Urban South Hampshire Skills for Employability and Growth Strategy noted that, at the time of the last census (2001), 15,400 economically inactive Southampton residents had no qualifications, of which 2,200 were aged 16-24.

Attainment

3.9 While school attainment at 16 has been improving in Southampton, it is still below the national average. For 2009 academic year the GCSE results for those gaining 5+ A-C grades including English and maths was 45.4%. For those schools serving the more deprived Priority Neighbourhoods of Southampton, this attainment rate was lower, at 34.3%.

4. Supporting Employment and Skills through procurement

4.1 This strategy covers a wide range of skills and employment areas that could be supported by suppliers as an added value benefit through the purchase of services and works that relate to construction categories. It sets out the process by which the city council will ensure that skills development and employment are integrated by suppliers and/or their supply chain, within procurement contracts.

4.2 It is recognised that the construction works and services purchased by the city council vary, and suppliers are not always based within the city. Therefore, what is possible to be achieved in terms of employment and skills delivery will also vary. The tendering process requires suppliers and contractors to identify what measures and outputs they are able to support within the contract as part of an **Employment and Skills Plan (ESP)**, suggest any enhancements to these outputs, and to provide a Method Statement on how they will be delivered. The framework for suppliers includes a range of activities to be supported. The city council is utilising the benchmarks provided by the National Skills Academy for Construction – Client Based Approach which sets

minimum standards against these options on the basis of contract value. These can be seen in Annex A. This strategy covers four key categories; new entrants, existing workforce, skills culture, supply chain support. Within these there are a number of opportunities the suppliers may select, as listed below.

New Entrants

1. School / college / university site visits
2. School workshops
3. University research
4. Work experience 14 – 16 Years (including Diplomas)
5. Work experience 16+ years (including for disabled residents and young people not in education, employment or training)
6. Apprentices – existing
7. Apprentices – project initiated

Existing workforce

8. Health & safety tests
9. National Vocational Qualifications
10. Construction Skills Certification Scheme (CSCS) cards

Skills Culture

11. Short courses
12. Progression into employment

Supply Chain support

13. SME and BME supply chain and sub-contractor development
14. Local economic impact and benefit

Additional employment and skills measures that will support the Employment & Skills Strategy

The tenders should set out clearly what additional employment and skills support they would be willing to provide and / or suggest how their approach to delivering against the areas outlined within the ESP template will provide additional value. Templates for use by suppliers or contractors can be seen in Annex B.

- 4.3 The principle approach the city council will use to assess the contribution to employment and skills each supplier can deliver, as an added value benefit and separate from the core services being procured, will be through the completion of an ESP by the each supplier/contractor submitting a tender as well as a Method Statement detailing how the plan is to be implemented.
- 4.4 The requirement for suppliers and contractors to supply and comply with this strategy will be identified at each stage of the tendering process, from formal advert or notification of the contract opportunity, pre qualification stage, and to provide an outline ESP and Method Statement at the full ITT stage, although these will not be evaluated as part of the core service procurement.

5. Employment and Skills Plan Method Statement

5.1 Tenders are required to include a **Method Statement** indicating how they intend to deliver the ESP. The Method Statement should be restricted to **700 words** and clearly set out the proposed approach for delivering skills development against the output categories covering the following areas:

- i) who in the organisation will be responsible for managing the training scheme.
- ii) how the target outputs as set out in the Employment & Skills Plan will be delivered.
- iii) how any health & safety issues will be managed.
- iv) what actions will be taken to ensure compliance by the trade contractors working on the project.
- v) how compliance will be managed and monitored with respect to the contractor's trade suppliers and/or sub-contractors.

6. Monitoring of Employment and Skills Plans

6.1 Achievement and delivery of the agreed Employment and Skills Plan activities and outputs will be monitored on a monthly basis for the period of the contract and up to post project review stage where this is appropriate. The supplier/contractor will provide a return each month showing the actual employment and skills outputs delivered against the targeted outputs. These will be reviewed by the city council's appointed Contract Manager or relevant Employment and Skills expert within the authority.

Annex A Benchmark outputs for contract values up to £20 million and for those between £10 – 100 million

£000's	band 1 £1-100	band 2 £100 – 500	band 3 £500 – 1,000	band 4 £1,000-3,500	band 5 £3,500 – 10,000	band 6 £10,000 - £20,000
<i>New Entrants – skills development</i>						
1. School / college / university site visits– no.		1	2	7	9	15
2. School / college workshops – no.			1	4	8	9
3. University research project					1	1
4. Work experience 14 – 16 years - p/w		4	8	15	33	51
5. Work experience 16+ years – p/w	9	18	31	46	66	102
6. Apprentices – existing - p/w	13	48	78	150	135	255
7. Apprentices – project initiated - starts					3	6
<i>Existing workforce - Skills development</i>						
8. Health & safety tests – no.	5	23	38	64	115	184
9. National Vocational Qualifications – no.	2	3	5	15	44	77
10. Construction Skills Certification Scheme (CSCS) cards – no.	3	15	28	46	88	153
<i>Skills Culture</i>						
11. Short courses – persons				6	15	30
12. Progression into employment – no.		1	2	3	5	9

£m's	band 1 £10 - 20	band 2 £20 – 30	band 3 £30 - 40	band 4 £40 – 50	band 5 £50 – 60	band 6 £60 - £70	band 7 £70 – 80	band 8 £80 – 90	band 9 £90 - £100+
<i>New Entrants – skills development</i>									
1. School / college / university site visits– no.	8	11	14	17	19	20	21	21	22
2. School / college workshops – no.	4	6	7	9	10	10	11	11	11
3. University research project	1	1	1	1	1	1	1	1	1
4. Work experience 14 – 16 years - p/w	9	14	18	20	22	24	26	28	29
5. Work experience 16+ years – p/w	36	55	70	81	88	96	105	112	114
6. Apprentices – existing - p/w	250	375	251	308	358	401	438	468	491
7. Apprentices – project initiated – starts	6	9	11	13	14	16	17	19	20
<i>Existing workforce - Skills development</i>									
8. Health & safety tests – no.	105	163	210	248	275	293	300	315	333
9. National Vocational Qualifications – no.	45	65	81	95	105	111	113	111	105
10. Construction Skills Certification Scheme (CSCS) cards – no.	90	130	161	189	209	221	225	238	247
<i>Skills Culture</i>									
11. Short courses – persons	30	43	54	63	70	74	75	79	82
12. Progression into employment – no.	9	13	16	18	21	23	25	26	27

Note – benchmarks are based on the median figures for each band

Annex B Template for Employment & Skills Plan

Employment and Skills areas	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Summ. No	Summ. P/w
<i>New Entrants</i>														
1. School / college / university site visits														
1a. site visits – No of students														
2. School / college workshops														
2a. Workshops – No of students														
3. University Research														
4. Work experience 14 – 16 Years														
5. Work experience 16+ years														
6. Apprentices – existing														
7. Apprentices – project initiated														
<i>Existing workforce</i>														
8. Health & safety tests passes														
9. NVQs – commencements														
9a. NVQs – completions														
10. (CSCS) cards														
10a. Percentage of workforce with CSCS cards														
<i>Skills Culture</i>														
11. Short Courses														
12. Work trials and other														

Employment & Skills Matrix

CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
A 16-17yr old NEETS (Not in Education Employment or Training)						
B 18-19 yr old NEETS						
C Unemployed adults						
D Develop closer relationship with School and/FE College						
E Teacher & Lecturer awareness & development						
F 14-16yr Groups Incl Pre-NEET						

CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
G 16-20+yr olds involved in E2E (Entry to Employment) & NEET						
H 18-19yr olds in FE. Site						
I 16-20+yr olds in FE and HE						
J Apprentice – existing						
K Apprentice – project initiated						
L Apprentice Portfolio Support in partnership with other companies.						
M						

CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
Health and safety tests						
N Construction Skill Certification Scheme (CSCS Cards)						
O National Vocational Qualifications						
P Short Courses						
Q Progression into Employment						
R						
S						
T						

Indicative program of work experience for unemployed adults and / or NEETS

Day 1	Day2	Day 3	Day 4
Arrive on site Site safety induction and tour of the site Questions and answers Vocational Skills Certification	Practical / Site lay out activity day	Practical day	Vocational Skills Certification Questions and Answers Register with a labour agency Closedown

Notes:

Employment and Skills Management Plan

updated 4th June 2010

Site: [REDACTED]

Client- [REDACTED]

This document forms the developer's response to sections [REDACTED] of the contract agreement between [REDACTED] and Southampton City Council.

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1. Introduction

In accordance with the terms of the obligation, this Employment and Skills management plan provides details of the objectives and mechanisms of how this project will promote the skills and training of the local labour market in respect to both the **construction** phase and **occupation** of the building.

2. The Development

The development of the [redacted] will consist of [redacted]

The total duration of construction will be approximately [redacted] weeks beginning on the [redacted].

3. Objectives

The objectives of the employment and training initiatives plan are to;

- demonstrate the use of local labour from within the developer's project team and within the company,
- where economically and practically feasible, to procure goods and services from contractors, sub-contractors and suppliers located [redacted] to support the employment of the local community,
- demonstrate the recruitment and training opportunities within the contractors company
- provide opportunities for local residents to access jobs created during the construction phase of the development and subsequent occupation,
- reduce economic inactivity in the local area, and
- Support the development of skills within the local community

4. How [redacted] aim to achieve the objectives of the Employment and Skills Management Plan

labour

Procurement of goods and services

Subcontractors

Recruitment and Training of staff

Supporting the development of skills within subcontractors

Provide opportunities for local residents to access Employment and Skills provision

Mechanisms for achieving the objectives of the plan

Relationships with local schools and FE Colleges

16+ year old E2E (entry to employment) or NEET

Unemployed adult training and work experience

Please see the Employment and Skills matrix contained in **Appendix [redacted]** for further details of the opportunities created by this project.

Meeting the objectives- End User/Occupation Phase;

Personnel Strategy

Training and Development Opportunities

Work Experience

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Project Team Addresses;

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Appendix [redacted]:
Local Agencies used

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Appendix :
Local Labour Agencies Used

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Appendix :
Training Matrix

Employment & Skills Matrix

CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
A 16-17yr old NEETS (Not in Education Employment or Training)						
B 18-19 yr old NEETS						
C Unemployed adults						
D Develop closer relationship with School and/FE College						
E Teacher & Lecturer awareness & development						



CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
F 14-16yr Groups Incl Pre-NEET						
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I 16-20+yr olds in FE and HE						
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K Apprentice – project initiated						
L						

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CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
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M	Health and safety tests					
N	Construction Skill Certification Scheme (CSCS Cards)					
O	National Vocational Qualifications					
P	Short Courses					
Q	Progression into Employment					
R						

CATEGORY	ACTIVITY	PERIODS	No OF PEOPLE	SUPERVISION	Dates	NOTES
S						
T						

Indicative program of work experience for unemployed adults and / or NEETS

Day 1	Day2	Day 3	Day 4
Arrive on site Site safety induction and tour of the site Questions and answers Vocational Skills Certification	Practical / Site lay out activity day	Practical day	Vocational Skills Certification Questions and Answers Register with a labour agency Closedown



Notes:

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ITEM NO:17

DECISION-MAKER:	CABINET COUNCIL
SUBJECT:	CHANGES TO EXISTING REVENUE AND CAPITAL BUDGETS
DATE OF DECISION:	5 JULY 2010 14 JULY 2010

REPORT OF: CABINET MEMBER FOR RESOURCES AND WORKFORCE PLANNING

AUTHOR:	Name:	Rob Carr	Tel:	023 80 83 2708
	E-mail:	Rob.Carr@southampton.gov.uk		

STATEMENT OF CONFIDENTIALITY

NOT APPLICABLE

SUMMARY

Since the Council set its 2010/11 budget in February 2010, the Country has seen a continued decline in the economic outlook. The level of public debt continues to be a major issue and following the General Election in May, it was recognised that any incoming Government would be required to review public spending in order to reduce the debt burden in future years.

Soon after the election, £6.2 billion of in year cuts in Government grant were announced of which £1.166 billion were targeted at Local Government. This reports sets out the impact of these cuts on the City Council but in round terms over £4.6M of grants were withdrawn.

On 22nd June an interim budget was announced by the Government that outlined major cuts in public spending which will inevitably have a significant impact on the City Council. However it will no doubt be some time before the direct impact on the Council's finances are known.

The medium term financial outlook for the City Council estimates that a budget reduction of around £40M is required over the next three years, assuming a £3.75M per annum reduction in Government grant in each year.

The full extent of the cuts in grant will not be known until the Comprehensive Spending Review has been announced and even then we may have to wait until the provisional grant settlement in late November / early December before we know the full impact on the City's finances. The Council is now taking an approach which challenges every aspect of service delivery in order to ensure that the services provided and the performance levels are at an appropriate level commensurate with the Council stated priorities of:-

1. Providing good value, high quality services
2. Getting the city working
3. Investing in education and training
4. Keeping people safe
5. Keeping the city clean and green
6. Looking after people

This report sets out the first set of proposed variations to the Budget for 2010/11 in response to the in year cuts in Government grant and to prepare for the difficult budget setting process for 2011/12 and beyond. Further proposals may be brought forward to Cabinet and Council if appropriate throughout the course of the year in order to continue to effect change at the earliest opportunity and ensure timely delivery in keeping with the principles of sound financial management.

RECOMMENDATIONS:

Cabinet recommends Full Council to:

- (i) Note the key issues outlined in Appendix 1 arising from the Budget on 22nd June that will have an impact on Local Government.
- (ii) Note the high level forecast for the General Fund for the next three years contained in Appendix 2
- (iii) Note the cuts in Government grant for 2010/11 detailed in Appendix 3.
- (iv) Approve the reductions in budget for 2010/11 in Appendix 4 in response to the cut in Government grant.
- (v) Note the actions that are being taken to manage the in year cuts in grant outlined in paragraphs 21 to 25.
- (vi) Approve an additional draw from General Fund Balances of up to £1M in 2010/11 if required during the year.
- (vii) Approve the efficiencies, income generation proposals and service reductions as set out in Appendix 5, subject to recommendation (viii).
- (viii) Note that prior to a final decision being made regarding grant reductions and new income generation referred to in Appendix 5, formal consultation with affected people and organisations be commenced as soon as possible and to note that the implementation of these savings is subject to the outcome of consultation with affected parties.
- (ix) Delegate authority to the Executive Director of Resources following consultation with the Solicitor to the Council and the Cabinet Member for Resources and Workforce Planning to make any further changes to budgets during 2010/11 in response to the cuts in Government grants, subject to these being reported to Council at a later date.

That Full Council:

- (i) Notes the key issues outlined in Appendix 1 arising from the Budget on 22nd June that will have an impact on Local Government.
- (ii) Notes the high level forecast for the General Fund for the next three years contained in Appendix 2
- (iii) Notes the cuts in Government grant for 2010/11 detailed in Appendix 3.
- (iv) Approves the reductions in budget for 2010/11 in Appendix 4 in response to the cut in Government grant.
- (v) Notes the actions that are being taken to manage the in year cuts in grant outlined in paragraphs 21 to 25.
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- (ix) Delegates authority to the Executive Director of Resources following consultation with the Solicitor to the Council and the Cabinet Member for Resources and Workforce Planning to make any further changes to budgets during 2010/11 in response to the cuts in Government grants, subject to these being reported to Council at a later date.

REASONS FOR REPORT RECOMMENDATIONS

1. The current medium term financial forecast highlights the challenges facing the Authority. This combined with the potential impact of reductions in future funding levels for Local Government and a further worsening economic position make it imperative that proposals for 2011/12 onwards are developed and savings achieved as early as possible.
2. The recommendations have been put forward to ensure that the operating budget for 2010/11 remains in balance and reflects the priorities of the Executive and to ensure that proposals are advanced as early as possible as part of the budget process for 2011/12.

CONSULTATION

3. Where new proposals have been put forward these have been subject to consultation with the Chief Officers Management Team and relevant Cabinet Members.
4. Consultation will be undertaken with trades unions and staff affected by the proposals in line with the agreed HR policies.

5. Full consultation will be undertaken with any people or organisations affected by the proposals (in line with recommendation viii) to ensure all options have been considered, taking into account the requirements of the council's COMPACT with voluntary and community organisations.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

6. The option to not consider changes to existing revenue budgets is not compatible with the need to ensure effective and robust financial planning given the financial challenges facing the Authority. There are almost limitless options that can be applied to budget changes in the year most of which are driven by political priorities. In formulating the final options to present in this paper the Executive have taken into account the relevant impact of all options that were under consideration and as a result some have not been progressed.

DETAIL

June 22nd Budget

7. Following the formation of the coalition Government, an "emergency budget" was announced by the Chancellor on 22nd June. The majority of the content deals with high level forecasts and tackling the structural deficit and the direct impact for Local Government is therefore almost impossible to gauge at this point.
8. Appendix 1 provides a brief analysis of some of the key issues that will impact on the City Council and perhaps the most significant is that "unprotected departments face a real terms cut of 25% over four years". This equates to 6.25% per annum and assuming an inflation rate of 2.50% would indicate a cut in government grant of around 3.75% per annum against current levels.
9. Other issues of note are a public sector pay freeze over the next two years, and funding for Council's which propose low council tax freezes to enable them to freeze council tax for one year in 2011/12.
10. The expected increase in VAT was also announced but this only impacts on the Council from an income generation point of view, since the Council is generally able to reclaim all VAT paid on the purchases it makes.
11. The announcements in the budget have been reflected as far as possible in the forecast set out in the next section.

Budget Forecast

12. The budget setting process within the Council has generally been focused on the final decisions made at the February Council meeting, although in reality the development of the budget is a year long activity.
13. In the past there has been a tendency to wait until the February meeting before progressing new options for spending and saving which can mean that implementation is delayed until later in the financial year depending on the lead in times required for the different proposals.

14. The Council has been improving its medium term budgeting approach over a number of years and has been re-prioritising expenditure towards stated Council priorities and driving out significant efficiency savings year on year. Under normal circumstances this improving strategic approach would have continued on an incremental basis. The worsening economic situation across the Country, and the impact that is having on both the Council financial situation and the demand for services, requires the Council to now take an extremely robust approach to medium term planning.
15. A high level forecast for 2011/12 and 2012/13 based on a 2.5% Council Tax increase, was included in the budget report presented to Council in February 2010 and assumed gaps of £12M and £25M respectively. At this point an increase in grant of 1% had been assumed but this has now been revised to a reduction of 3.75% per annum following the emergency budget (a loss of £4.75M per annum against the previous forecast). The current position for the next three years is shown in Appendix 2. This forecast indicates that the Council faces a budget gap of £15M in 2011/12 rising to nearly £39M by 2013/14.
16. It is important to note that the revised forecast represents the most realistic forecast position moving forward. However, there are a number of risks associated with these revised forecasts, the main risks being as follows:
- Revenue Pressures – inevitably the Council will be faced with revenue pressures on an annual basis. There is a risk that only allowing £2M per annum will be insufficient to cover the level of pressures which materialise.
 - Revenue Bids – each year there are usually a number of revenue bids which Members will wish to take forward. There is now no allowance for Bids and so these will only be possible to accommodate if additional savings are found.
 - Government Grant – A general reduction of 3.75% per annum has been assumed, it is more likely however that specific grants and Area Based Grants will be cut, which may impact on specific service areas.
17. Given this financial position and the risks associated with the forecast, it is estimated that savings options of at least £50M will be required over the next three years in order to balance the budget.

Cuts in Government Grant

18. Following the general election, the Government announced a package of in year cuts in grant to begin to tackle the significant level of national debt. This announcement is unprecedented in recent times and underlines the seriousness of the nation's finances.
19. Of the £6 billion cuts announced, Local Government was to take a £1.166 billion share, details of which are contained in Appendix 3 and show that the impact on Southampton is a reduction in grant of nearly £4.3M. However it

should be noted that in addition, some of the cuts in other Government Departments are also being passed on to Local Government and to date, a further £355,000 of grant reductions have also been notified, increasing the overall total to nearly £4.7M. Further reductions of this sort are expected to be notified in coming weeks.

20. Not all of the reductions necessarily impact on the bottom line of the Council's finances. The table below shows the net impact against the budget that was set for 2010/11

	£000's
Total reduction in grant	4,678
Assumed to be passported to other organisations	(151)
Impact on Capital that will be reviewed when the programme is updated	(790)
Not budgeted for as income	(1,114)
Budgeted but not yet allocated	(380)
Net impact on 2010/11 Revenue Budget	2,243

- 21 The loss of this amount of grant during a financial year will have a direct impact on services and Officers have already identified some areas of spending which are supported by this grants that will have to be reduced. These are outlined in Appendix 4 and total £1,638,000 in 2010/11.
- 22 In addition, Officers have identified further savings that could be implemented during this financial year, that will have a part year impact of £378,000 to offset against the grant losses in 2010/11 and which will provide savings in future years to help close the gap in 2011/12 onwards. These are outlined in more detail in the next section.
- 23 This leaves a budget gap in the current year of £227,000 and Officers will continue to review the impact of the grant cuts with a view to passing on the reduction where the grant supports other organisations spending or reducing expenditure where the funding is used to provide City Council services.
- 24 Separate management instructions will also be issued by the Chief Executive in due course to remind managers of the continued need to eliminate all unnecessary expenditure in order to further assist in managing the deficit.
- 25 However, given the £227,000 gap and other in year pressures on the budget already being highlighted through monitoring, it is also prudent at this stage to assume that a further draw on balances may be required to manage the overall position. This report therefore requests approval to draw up to a further £1M from balances in the current financial year if deemed necessary by the Chief Financial Officer. This reduction in balances would need to be made good in future years if it took the Council below the minimum recommended level of £4.5M.

In Year and Future Budget Savings

26. The combined impact of future years forecasts, in year cuts in Government grants and forecasts for spending in the current financial year mean that immediate action is required to ensure that the City Council continues to operate on a sound financial basis.
27. Given the forecasts for future years, the Cabinet has already asked the Chief Officers Management Team to fundamentally review all service areas to consider what reductions could be made in the following areas in order to deliver up to £50M of savings over the next three years :-
- Efficiency savings
 - Income generation
 - Service reductions and
 - Major impact items (those that would only be considered in exceptional circumstances)
28. These options will continue to be developed by the Cabinet over the summer period with a view to producing a consultation report for publication in October. In the meantime, it is necessary to consider reductions that could either be implemented immediately to offset the loss of Government grants or that can be progressed by Portfolios during the year to be implemented as soon as possible or at the latest by 1st April 2011.
29. Appendix 5 sets out savings proposals which have been developed and where possible these will be implemented as soon as practicable in the current financial year, leading to savings of £378,000.
30. The savings for 2011/12 and future years will be taken into account in the development of the budget for that year as part of the longer term strategic approach outlined, but the early decision making will enable implementation to be progressed in advance of the February 2011 budget meeting.
31. The overall impact of the proposals contained within this report are shown in the following table:-

	2010/11	2011/12	2012/13
	£000's	£000's	£000's
Efficiencies	176	1,165	1,400
Additional Income	137	382	387
Service Reductions	65	923	1,023
Savings Proposals	378	2,470	2,810

32. The savings proposals and the reductions following the loss of grant will inevitably have an impact on staffing within the City Council with 40.2 FTE

posts affected of which 11.7 are currently vacant. The City Council has an excellent past record of using its redeployment policies to minimise any redundancies arising out of the budget proposals and the Executive will ensure that this continues for 2010/11 onwards.

33. In the context of the Country's economic climate and continuing recession and the impact that has on the stability of the Council's financial position it is imperative that proposals for 2011/12 onwards are developed and savings achieved as early as possible. Speed of change is essential and therefore those proposals approved when this report goes to Full Council on 14th July will fall into the classification of 'urgent, unplanned' reductions in employee numbers. Therefore, employees will be notified that they are being placed on the 'Redeployment Register' for a period of three months following Full Council decision on 14th July once due process in respect of restructures and staff consultation has taken place. This has resulted in some of the financial savings being reduced in order to take account of the part year costs of redeployment, and any extension to that period would undermine the Councils financial planning process.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

34. As set out in the report.

Revenue

35. As set out in the report.

Property

36. None

Other

37. None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

38. Local Government Acts 1972, 2000 and 2003 and Local Government Finance Act 1992.

Other Legal Implications:

39. It should be noted that any proposal to reduce grants or introduce new income streams of the kind envisaged in Appendix 5, will be subject to extensive consultation and any representations must be taken into account before a final decision is made, in order to be consistent with current case law and to minimise the risk of legal challenge. It should be noted that this may mean that some savings referred to in Appendix 5 may not be achieved until later in 2010/11 or 2011/12.

POLICY FRAMEWORK IMPLICATIONS

40. This report proposes variations to the budget that was approved by Council on 17th February 2010.

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KEY MESSAGES FROM THE 22ND JUNE BUDGET

The Budget takes action to eliminate the bulk of the structural deficit through plans for “additional consolidation” of £40 billion per year by 2014/15. This is expected to be achieved through £32 billion of spending cuts and £8 billion of net tax increases. The plans are for the structural current deficit to be eliminated by 2014/15, with a projected surplus of 0.8% of GDP in 2015/16.

The Budget included a number of proposals that specifically affect councils and these are detailed below, together with comments on the local position (in italics).

The Spending Review and Fiscal Targets

The Budget puts forward a programme for reducing public sector spend by a further £30 billion by 2014/15 on top of the £44 billion pledge by the previous Government, of which £17 billion is to come from departmental budgets and the rest from reductions in the welfare bill and other areas. This amounts to a real terms cut of around 25% over the next four financial years in Government spending in areas other than the NHS and overseas aid.

Further information on exactly how departmental budgets will be affected, and where cuts will be made, will be announced in the Spending Review, the results of which will be announced on Wednesday 20th October.

Help Towards a Time Limited Council Tax Freeze

The Chancellor announced that the Government will help councils to freeze or reduce council tax in 2011/12. The Budget documentation assumes that this help will be given assuming a loss of revenue to authorities of 2.9% - the average of the three years' most recent council tax increases. The Government assumes that this will lead to a loss of revenue of £625M, (taking into account lower council tax benefit payments), but details of the exact mechanism for funding has yet to be announced.

Current forecasts for Southampton assume council tax increases of 2.5% per annum and therefore it is expected that the City Council would benefit from this funding in 2011/12. Whilst it does not impact on the net gap position it will mean that council tax payers face no increase for the year.

Prudential Borrowing

The Government has indicated that it will monitor lending from the Public Works Loans Board (PWLB) more closely, and will consider the approach taken in Scotland to increase transparency around borrowing undertaken more than two years in advance of expenditure. To achieve this, when applying to the PWLB for a loan we will be required to express in terms of the number of months from the point of application when we expect the loan to be entirely applied to expenditure.

The Council does not tend to borrow in advance of need and it is therefore expected that this will have no impact.

Public Sector Pay and Pensions

The Government announced a two year pay freeze from 2011/12 for public sector workforces, except for those earning £21,000 or less who will receive an increase of £250 a year. *This assumption has been reflected in the updated High Level Forecast contained in Appendix 2.*

John Hutton (ex Labour cabinet minister) is to head an independent commission to undertake a fundamental and structural review of public sector pensions which will unveil "early steps" by September, with full proposals in time for the 2011 Budget.

Regional Development Agencies (RDAs) and Local Enterprise Partnerships (LEPs)

RDAs will be abolished through the Public Bodies Bill. In place of the RDAs, the Government will enable locally-elected leaders, working with business, to lead local economic development, in the form of LEPs. These LEPs will coordinate public and private investment in transport, housing, skills, regeneration and other areas of economic development.

Regional Growth Fund

There will be a Regional Growth Fund, accessible to all areas of the UK, which will provide finance for regional capital projects over the next two years. This Fund will incorporate existing housing, transport, regeneration and other funding streams into one "pot" which is expected to be distributed in part through formula and in part through a bidding process. Further details of how the Regional Growth Fund will operate are yet to be announced.

Regional Growth in Targeted Areas

To support private sector enterprise and investment in those regions that are particularly reliant on the public sector, the Government will introduce a three year scheme to exempt new businesses in targeted areas from up to £5,000 of class 1 employer National Insurance Contributions payments, for each of their first ten employees hired in their first year of business. This measure will apply to all regions outside London, the South East and East of England.

Changes to Business Rates

The Government confirmed that the temporary increase in the threshold for small business rate relief, announced by the previous Government in the March 2010 budget giving full relief for eligible businesses occupying premises with a rateable value of up to £6,000 and tapering relief to £12,000 will go ahead from October 1st 2010. It also announced that legislation will be introduced to cancel backdated business rates bills mainly affecting ports.

Housing Benefit Reform

The Government announced a package of reforms aimed at saving £1.8 billion in housing and council tax benefit costs.

VAT Rise

The Chancellor announced that the rate of VAT will rise from 17.5% to 20% from 4th January 2011. No changes to the scope of VAT were announced and the current exemptions will continue to apply. Local government does not pay VAT on the majority of its transactions and this will continue to apply. However there will be an impact on payments to individuals and voluntary organisations where these are not zero rated. Suppliers of services to councils such as the care sector will have increased costs which may be reflected in their charges.

Since the Council generally recovers all VAT on purchases this has little impact on spending unless as the note suggests our service suppliers are impacted by the increase. The Council will need to decide before 4th January whether or not to pass on the increase within its charges. If it does not then this will reduce the net income we receive.

Landfill Tax

The Budget confirmed that standard rate of landfill tax will increase by £8 per tonne each year from 1st April 2011 until at least 2014, as announced by the previous Government.

Place-Based Budgeting

While this does not in feature in the Budget document, following from conversations between the Local Government Association (LGA) Group and Ministers the LGA anticipate that the Spending Review will be informed by a strand of work on place-based budgeting. This will be led by CLG with the close involvement of LGA and the Treasury, and will involve officials from other Government departments and officers from councils and other local organisations.

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HIGH LEVEL FORECAST 2011/12 to 2013/14

	2011/12	2012/13	2013/14
	£000's	£000's	£000's
Net Budget Requirement	183,269.6	192,085.6	198,770.6
Base Changes & Inflation	6,891.0	6,085.0	8,500.0
Capital Financing Costs	600.0	600.0	600.0
Contribution from Balances	1,325.0		
Net Requirement for Expenditure	192,085.6	198,770.6	207,870.6
Maximum Budget at 2.5% council tax increase*	180,418.5	178,910.9	177,580.4
Roll Forward Gap before Pressures	11,667.1	19,859.7	30,290.2
Increased Requirements for :-			
Revenue Developments	735.3	1,365.3	1,365.3
Risk Based Contingency Fund	1,000.0	1,500.0	1,500.0
Revenue Bids	(506.0)	(606.0)	(606.0)
Known Pressures	74.0	74.0	74.0
Allowance for Other Pressures (Not Known)	2,000.0	4,000.0	6,000.0
Net Gap	14,970.4	26,193.0	38,623.5

* This includes assumed reductions in Government Grant

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REDUCTIONS IN GOVERNMENT GRANT - 2010/11

Dept.	Description	National		SCC Share	
		Capital £M	Revenue £M	Capital £'000	Revenue £'000
DfE	Reduction in the overall amount available to local authorities through Area Based Grant from DfE.		311.0		1,521.5
DfT	Integrated Transport Block	150.8		790.0	
DfT	Major Projects	61.4			
DfT	Yorkshire and Humber ITB transfer	23.5			
DfT	Capital detrunking	6.8			
DfT	PRN networking funding	5.9			
DfT	Urban congestion fund	7.9			
DfT	Road Safety capital grant	17.2		70.0	
DfT	Kickstart 2009		5.0		
DfT	Other funding support, as yet unallocated		10.0		
DfT	Area Based Grant - Road Safety revenue grant		20.6		81.0
DCLG	Housing Market Renewal	50.0			
DCLG	Gypsy & Traveller site grant	30.0			
DCLG	Housing and Planning Delivery Grant		146.0		300.0
DCLG	Connecting Communities		19.1		
DCLG	Other cohesion funding		5.0		
DCLG	Area Based Grant - Supporting People administration		30.0		152.0
DCLG	Area Based Grant - Working Neighbourhood Fund		49.9		0.0
DCLG	Area Based Grant - Local Enterprise Growth Initiative		17.5		0.0
DCLG	Area Based Grant - Prevent		7.0		56.6
DCLG	Area Based Grant - Cohesion		4.0		17.6
DCLG	Local Area Agreement Reward		125.0		1,000.0
DCLG	Local Authority Business Growth Incentives scheme		50.0		307.0
DEFRA	Contaminated Land	7.5			
Home Office	Reduction in the overall amount available to local authorities through Area Based Grants (ABG) from HO.		6.0		26.3
Adjustment Grant	Adjustment grant		(1.1)		
		361.0	805.0	860.0	3,462.0
			1,166.0		4,322.0

Other Notifications of Grant Losses

Migration Impact Funding		240.0
Free Swimming (Full Year £173,211 loss of grant from 31/07/2010)		115.5
Harnessing Technology Grant	TBC	
	0.0	355.5
Total Reduction		4,677.5

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REDUCTIONS IN SPENDING IN RESPONSE TO CUTS IN GOVERNMENT GRANT

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Adult Social Care & Health - Efficiencies</u>										
ASCH 1	Learning Disabilities	<p>Following the government announcements in June 2010, the ring fence for the Adult Stroke Services grant has been removed. The grant is due to finish at the end of 2010/11 and in anticipation, was to be used for a short extension of the grant funded element of the programme in 2010/11. Therefore, it is proposed that the carried forward budget and the uncommitted sum in 2010/11 be used to deliver a one-off in year saving.</p> <p>The AIDS Support grant has an under spend carried forward from previous years. This, along with an uncommitted sum against the 2010/11 allocation can be released to deliver a one off saving in year. Please note this has only been possible since the removal of the ring fence within the Grant conditions announced in June 2010, and that the grant is due to finish at the end of 2010/11.</p>	<p>The activity funded by the Adult Stroke Services grant cannot now be extended beyond original timescales without seeking additional resources. The proposed extension of the grant funded element of the programme will not be possible.</p>	(69)						Jane Brentor
ASCH 2	Health & Well Being		<p>The activity funded by the grant cannot now be extended beyond original timescales without seeking additional resources. It was hoped to extend the programme for a short period using the accumulated ring fenced under spends.</p>	(104)						Penny Furness-Smith
Sub-total				(173)	0	0	0	0.0	0.0	
Adult Social Care & Health Portfolio Total				(173)	0	0	0	0.0	0.0	

REDUCTIONS IN SPENDING IN RESPONSE TO CUTS IN GOVERNMENT GRANT

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Children Services - Service Reductions</u>										
CS 1	Planning & Performance Support	Review of service delivery model in Business Support	Changes will be made with minimal impact where possible	(60)	(100)	(100)	(100)		4.0	Alison Alexander
CS 2	Commissioning & Workforce Development	Reductions to Commissioning team	There will be a significant impact on the service provided to young people to engage in positive activities such as citizenship	(130)	(300)	(300)	(300)	7.0	2.0	Alison Alexander
CS 3	Planning & Performance team	Reductions in Complaints and Customer Care team	Some impact on families who fail to apply for their school place in the primary to secondary transition	(7)	(31)	(31)	(31)	1.0		Alison Alexander
CS 4	Commissioning & Workforce Development	Reduction in Workforce Development functions and team	This reduction should be absorbed through the amalgamation of all Directorate training budgets.	(20)	(20)	(20)	(20)			Alison Alexander
CS 5	Planning & Performance	Reductions in Planning & Performance team	Changes will be made with minimal impact where possible	(19)	(37)	(37)	(37)			Alison Alexander
CS 6	Commissioning & Workforce Development	Cease Extended Services funded from Area Based Grant	Reduction in funding expected by schools to provide extended services.	(320)	(320)	(320)	(320)			Alison Alexander
CS 7	Commissioning & Workforce Development	Reduction in prevention services outsourced	No major impact as funding currently unallocated	(262)	(608)	(608)	(608)			Alison Alexander
CS 8	Disability and Inclusion Services	Reduction in number of personalised services purchased	The reduction in this funding will mean that it will not be possible to take up new training opportunities and support for exceptional individual casework.	(108)	(108)	(108)	(108)			Felicity Budgen
CS 9	School Allocations & Services	Deletion of Education Health Partnership budget ceasing support for Healthy School programme	Some impact in the number of training sessions that are available for school staff to support the healthy schools programme.	(38)	(38)	(38)	(38)			Paul Nugent
CS 10	School Allocations & Services	Reductions to School Standards & Improvement Team	Reduction in advisory support to secondary education on key skill areas	(25)	(43)	(43)	(43)		0.7	Paul Nugent

REDUCTIONS IN SPENDING IN RESPONSE TO CUTS IN GOVERNMENT GRANT

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
CS 11	Inclusion support	Reductions in Inclusion management	This will reduce the ability to support schools in improving school attendance	(94)	(113)	(113)	(113)		2.0	Felicity Budgen
CS 12	Children's Services Estate	Reductions to Children's Services Estate teams	Changes will be made with minimal impact where possible	(41)	(41)	(41)	(41)			Karl Limbert
		Sub-total		(1,124)	(1,759)	(1,759)	(1,759)	8.0	8.7	
		Children's Services Portfolio Total		(1,124)	(1,759)	(1,759)	(1,759)	8.0	8.7	
<u>Economic Development - Service Reductions</u>										
EDEV 1	Safer communities	Reduction in expenditure budget provision following reduction of Government Grant - Home Office	Review / revise actions and expenditure in line with reduction in Government grants from 2010/11. 2010/11 is the last year of funding. Savings delivered by removing the sums yet to be allocated to any organisations.	(26)						Jon Dyer-Slade
		Sub-total		(26)	0	0	0	0.0	0.0	
		Economic Development Portfolio Total		(26)	0	0	0	0.0	0.0	

REDUCTIONS IN SPENDING IN RESPONSE TO CUTS IN GOVERNMENT GRANT

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Housing & Local Services - Service Reductions</u>										
HLS 1	Stronger communities and equities	Reduction in expenditure budget provision following reduction of Government Grant - DCLG for Cohesion	Review / revise actions and expenditure in line with reduction in Government grants from 2010/11. 2010/11 is the last year of funding. Steering Group to determine how savings to be delivered	(18)						Jon Dyer-Slade
HLS 2	Stronger communities and equities	Reduction in expenditure budget provision following reduction of Government Grant - DCLG for Prevent	Review / revise actions and expenditure in line with reduction in Government grants from 2010/11. 2010/11 is the last year of funding. Steering Group to determine how savings to be delivered.	(57)						Jon Dyer-Slade
HLS 3	Stronger communities and equities	Reduction in expenditure budget provision following reduction of Government Grant - Migration Impact Fund	Review / revise actions and expenditure in line with reduction in Government grants from 2010/11. 50% reduction in grant expected with 2010/11 as the last year of funding. - reduced expenditure and activities / support for new communities.	(240)						Jon Dyer-Slade
Sub-total				(315)	0	0	0	0.0	0.0	
Housing & Local Services Portfolio Total				(315)	0	0	0	0.0	0.0	
<u>Leisure Culture and Heritage - Service Reductions</u>										
LCH 1	Sport & Recreation	Removal of Free Swimming following removal of Government Grant from 31 July.	Removal of free swimming for over 60's from 1 August and withdrawal of facility for under 16's from 1 September, the latter being close to the end of the summer holidays and coinciding with the transfer of functions to the new sport and recreation partner. Negotiations needed with partner to establish value of savings	TBC	TBC	TBC	TBC			Mike Harris
Sub-total				0	0	0	0	0.0	0.0	
Leisure Culture and Heritage Portfolio total				0	0	0	0	0.0	0.0	
Grand Total				(1,638)	(1,759)	(1,759)	(1,759)	8.0	8.7	

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Children Services - Efficiencies</u>										
CS 1	Tier 4 Services	Review of residential care provision	A review of residential care is currently being undertaken to re-shape the current provision to provide more targeted and cost effective services to young people. The reshaping of service will result in a positive impact on individual young people and their families	(300)	(300)	(300)	(300)	TBC	TBC	Alison Alexander
Sub-total				0	(300)	(300)	(300)	0.0	0.0	
<u>Children Services - Service Reductions</u>										
CS 2	Children's Services Estate	Reduction in ICT Strategy Team	Minimal impact through combining functions of two posts into one	(45)	(45)	(45)	(45)		1.0	Karl Limbert
CS 3	School Allocations & Services	Community Languages service to become self financing - explore opportunities for grant funding	Some impact on young people from minority communities who may have difficulty accessing the provision if they have to pay.	(65)	(65)	(65)	(65)	1.0		Paul Nugent
CS 4	School Allocations & Services	Efficiencies within Governor Services to become fully funded by schools	Governing Bodies will have less access to advice and guidance service if they decide not to purchase the service at increased cost	(47)	(47)	(47)	(47)	1.0		Paul Nugent
CS 5	School Allocations & Services	Reductions to School Standards & Improvement Team	This will make it difficult to intervene swiftly in schools causing concern, with an impact on KS2 and GCSE results	(296)	(296)	(296)	(466)	7.0		Paul Nugent
CS 6	Children's Services Estate	Reductions in Children's Services Estate activity	Minimal impact although there is potential loss of useable playing field space	(27)	(27)	(27)	(27)			Karl Limbert

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
CS 7	Children's Services Estate	Reductions within Children's Information Service	Minimal impact as a result of better use of communication media and service moving into the localities	(42)	(42)	(42)	(42)	1.0		Karl Limbert
CS 8	Children's Services Estate	Service reductions within City Catering	Schools may struggle to find value for money catering services in current climate.	(75)	(150)	(150)	(150)	1.5		Karl Limbert
CS 9	Children's Services Estate	ICT Strategy Team - reduction in service	Medium impact as some existing ICT projects will be less well supported and managed.	(105)	(105)	(105)	(105)	3.0		Karl Limbert
		Sub-total		(45)	(702)	(777)	(947)	14.5	1.0	
		Children's Services Portfolio Total		(45)	(1,002)	(1,077)	(1,247)	14.5	1.0	
EDEV 1	Economic Development	Complete review of service to encompass service delivery options for the TIC and a radical restructure of the division.	In order to deliver the priorities of the Economic Development and Regeneration Plan (2010 - 13), service delivery options for the TIC need to be considered and the Economic Development and Regeneration team restructured to be fit for purpose, (to be completed by Dec 2010).	(146)	(146)	(146)	(146)	TBC	TBC	Dawn Baxendale
		Sub-total		0	(146)	(146)	(146)	0.0	0.0	
		Economic Development Portfolio Total		0	(146)	(146)	(146)	0.0	0.0	
E&T 1	On Street Car Parking	Charge for visitor permits	Additional cost to residents to enable visitors to park in the local residents parking zones. Introduce charging regime and print permit books. Use additional 'on street account' funding for highways capital programme.	(85)	(90)	(90)	(90)			Mick Bishop
E&T 2	Waste Collection	Introduce Bulky Waste charge for concessions	Instead of the free service there will be a levy of 50 % of the standard charge (i.e. £12.50 50% of £25)	(25)	(25)	(25)	(25)			Andrew Trayer
		Sub-total		0	(110)	(115)	(115)	0.0	0.0	
		Environment and Transport Portfolio Total		0	(110)	(115)	(115)	0.0	0.0	

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Housing & Local Services - Efficiencies</u>										
HLS 1	Housing Development	Recharge HRA for increase in officer time to support Estate Regeneration project work.	Some resources redirected to focus on Estate Regen Programme with HRA new build schemes being charged to HRA from 2010/11. Reduced capacity to support affordable homes and empty homes programme.	(33)	(33)	(33)	(33)			Barbara Compton
HLS 2	Parks and Streets Cleansing	Re-model service delivery arrangements for front-line parks and street cleansing teams	New working patterns introduced to more effectively manage seasonal variations in workload, and reduce costs of providing essential services during evenings and weekends. Phased introduction with part year savings in 2011/12.	(50)	(160)	(160)	(160)			Jon Dyer-Slade
HLS 3	Management of Community Centres	Reduce the R&M budget required to carry out repairs to community centres as a result of investment to improve community facilities.	Recent and planned improvements to a number of community centres is likely to reduce the demand on this R&M budget. There is a risk of some repairs / maintenance being delayed into subsequent financial years.	(24)	(24)	(24)	(24)			Jon Dyer-Slade
Sub-total				(33)	(107)	(217)	(217)	0.0	0.0	
<u>Housing & Local Services - Income</u>										
HLS 4	Allocations	Charge all decant activity to HRA	Recheck cost of decants following expansion of Estate Renewal programme. No adverse impact anticipated	(12)	(12)	(12)	(12)			Barbara Compton
Sub-total				(12)	(12)	(12)	(12)	0.0	0.0	
<u>Housing & Local Services - Service Reductions</u>										
HLS 5	Neighbourhood Wardens	Removal of remaining 2 Wardens from General Fund areas.	Removal of 2 Wardens from the inner city areas of Polygon & Newtown/Nicholstown which will remove the support for tackling front line ASB and environmental issues in the inner city. Anticipated adverse impact against cleanliness and resident satisfaction performance indicators.	(56)	(56)	(56)	(56)	2.0		Nick Cross

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
HLS 6	Neighbourhood Wardens	Cease general fund support to Junior Neighbourhood Warden Scheme and concentrate service to only HRA tenants	Would need to restrict membership to HRA tenants only. Explore links to Junior PCSO scheme run by the police for non HRA areas but with no offer of any funding. Excluding of children from Junior Warden Scheme if not children of council tenants. Reduced diversionary activity and contribution to community projects	(20)	(20)	(20)	(20)			Nick Cross
HLS 7	Allocations	Retain only statutory elements of the service including ceasing advice services.	Removal of advice and support for people on Housing Waiting List on their applications and options other than for council housing. Cease verification of Housing Register forms until offer made on property.	(25)	(50)	(75)	(75)	3.0		Barbara Compton
Sub-total				0	(101)	(126)	(151)	5.0	0.0	
Housing & Local Services Portfolio Total				(45)	(220)	(355)	(380)	5.0	0.0	
L 1	Directorate Management	Top Level Restructure of Resources & Chief Executives Directorate	Will reduce senior management capacity at the centre of the organisation and limit the Council's ability to respond to Government or corporate initiatives	(80)	(80)	(80)	(80)	TBC	TBC	Brad Roynon
Sub-total				0	(80)	(80)	(80)	0.0	0.0	
Leaders Portfolio Total				0	(80)	(80)	(80)	0.0	0.0	
LCH 1	Gallery & Museum Venues	Relocate City Vision Model Scheme from North Block to provide more retail opportunities.	Use of space to further develop retail opportunities and generate additional net profit. City model to be found alternative location. Potential loss of access to model if alternative location cannot be found with temporary storage costs. No allowance made for any additional storage or removal costs.	(10)	(10)	(10)	(10)			Mike Harris
Sub-total				0	(10)	(10)	(10)	0.0	0.0	
Leisure, Culture & Heritage - Income										

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Leisure, Culture & Heritage - Service Reductions</u>										
LCH 2	Arts & Heritage Grants	Reduction in funding for Harbour Lights	Negotiate change to SLA supporting rent and service charge. Possible negative publicity and a risk that lessee could terminate the lease leaving the council needing to meet costs associated with having the building empty whilst a new tenant was sought.	(25)	(25)	(25)	(25)			Mike Harris
Sub-total				0	(25)	(25)	(25)	0.0	0.0	
Leisure, Culture & Heritage Portfolio Total				0	(35)	(35)	(35)	0.0	0.0	
<u>Resources & Workforce Planning - Efficiencies</u>										
RES 1	Central Client Management	Client Team / Retained Service Restructure	Efficiency savings resulting from the reorganisation of the overall client function, no impact	(155)	(155)	(155)	(155)	TBC	TBC	Carolyn Williamson
RES 2	Audit & Risk Management	Deletion of Audit Manager post	Vacant post - will reduce capacity in the service	(23)	(55)	(55)	(55)		1.0	Neil Pitman
RES 3	Insurances	Reduction in premiums	Already in place to enable savings to be achieved	(100)	(200)	(300)	(350)			Neil Pitman
RES 4	Corporate Communications	Rationalise spend on printing, publicity and design across the council to ensure activity is targeted, provides VFM and links to corporate objectives/plans.	Review spend, analyse current activity and set corporate guidelines to achieve desired outcomes. To be undertaken by the team once staff in place	(62)	(87)	(87)	(87)			Ben White
RES 5	Property and Procurement Client	Restructure	Vacant procurement post - will reduce capacity in the service	(20)	(40)	(40)	(40)		1.0	John Spiers
RES 6	Buildings Management	Alternative arrangements for Civic Centre Car Park	Revised arrangements will not require attendant post who will be redeployed within the Town Sergeants team	(20)	(20)	(20)	(20)	1.0	1.0	John Spiers
Sub-total				(143)	(532)	(657)	(707)	1.0	2.0	

VARIATIONS TO THE APPROVED 2010/11 BUDGET AND FUTURE YEARS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Part Year 2010/11	2011/12	2012/13	2013/14	FTE In Post	FTE Vacant	Head of Service
				£000's	£000's	£000's	£000's			
<u>Resources & Workforce Planning - Income</u>										
RES 7	Exchequer Services	Introduction of Credit Card Charges	Introduction of credit card charges to recover costs of 2.5% on all transactions over £13.50. Will require system changes.	(25)	(50)	(50)	(50)			Rob Carr
RES 8	Retained LT & B Services	NNDR & Ctax Court Costs	Increase court costs to £110	(100)	(200)	(200)	(200)			Paul Medland
Sub-total				(125)	(250)	(250)	(250)	0.0	0.0	
<u>Resources & Workforce Planning - Service Reduction</u>										
RES 9	Audit & Risk Management	Reduction in external support fees	Review Audit plan and where possible use in house resource and expertise	(20)	(40)	(40)	(40)			Neil Pitman
RES 10	Central Client Management	Client Team / Retained Service Restructure	Further rationalisation of the client function and a reduction in the proactive role that is currently undertaken.	(55)	(55)	(55)	(55)	TBC	TBC	Carolyn Williamson
Sub-total				(20)	(95)	(95)	(95)	0.0	0.0	
Resources & Workforce Planning Portfolio Total				(288)	(877)	(1,002)	(1,052)	1.0	2.0	
Grand Total				(378)	(2,470)	(2,810)	(3,055)	20.5	3.0	

ITEM NO:18

DECISION-MAKER:	CABINET		
SUBJECT:	REDUCTION IN SIZE OF PLOT FOR DISPOSAL AT HAREFIELD PRIMARY SCHOOL		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	CABINET MEMBER FOR CHILDREN'S SERVICES		
AUTHOR:	Name:	Richard Hards	Tel: 023 8083 2823
	E-mail:	Richard.hards@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

There is a confidential appendix attached to this report and is not for publication by virtue of Category 3 (Information relating to the financial or business affairs of any particular person including the Authority) of paragraph 10.4 of the Council's Access to Information Procedure Rules. It is not in the public interest to disclose this because publication of this information could influence bids received for property which may be to the Council's financial detriment.

SUMMARY

An opportunity has arisen to retain the old Harefield Junior School hall for remodelling as additional classroom space, which will most likely be required in the implementation of the Primary Review Phase 2. Retention of the hall would require the repositioning of the school car park which would have to be relocated onto land currently declared surplus to educational requirements and previously approved for disposal by Cabinet on 17th March 2008. This report seeks approval to vary the size of the plot declared surplus / for disposal.

RECOMMENDATIONS:

Having complied with the requirements of Paragraph 15 (General Exception) of the Access to Information Procedure Rules it is recommended:

- (i) To approve a reduction in the size of the plot of land for disposal at Harefield Primary School previously approved by Cabinet on 17th March 2008; and to note the likely consequential reduction in the realisable capital receipt and the knock on impact to the funding of the Harefield Primary rebuild project.
- (ii) To delegate to the Executive Director of Children's Services and Learning in consultation with the Executive Director of Resources, following consultation with the Cabinet Member for Children's Services and the Cabinet Member for Resources, authority to determine the size of the plot ultimately declared surplus to educational requirement at Harefield Primary School.

- (iii) To delegate authority to the Executive Director of Children's Services and Learning, following consultation with the Solicitor to the Council, to do anything necessary to give effect to the proposals set out in this report. Including but not limited to the entering into and varying of contracts; submission of planning applications; and all other matters ancillary to, conducive to, or calculated to facilitate the completion of the Harefield Primary School project.

REASONS FOR REPORT RECOMMENDATIONS

1. This report is submitted for consideration as a General Exception under paragraph 15 of the Access to Information Procedure Rules in Part 4 of the Council's Constitution, notice having been given to the Chair and Vice Chair of the Overview and Scrutiny Management Committee and the Public. The matter requires a decision because the demolition of the old Harefield Junior School is due to commence in August and an opportunity has arisen to retain the old school hall for remodelling as additional classrooms which could be required to satisfy some of the demand for additional primary places currently being assessed within the Primary Review. To delay the decision would not allow sufficient time for the necessary arrangements to be made to keep open the option to retain the hall.

CONSULTATION

2. The Children's Services & Learning Capital Board have considered this matter.
3. The Head Teacher of Harefield Primary School has been consulted on the proposals and is supportive.
4. The main contractor on the Harefield Primary School rebuild project has been consulted and has given advice on how this proposal could be implemented.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

5. To demolish the old Harefield Junior School and dispose of 1.9 acres as previously approved. This option was rejected as it would deny the Council the option to retain the old school hall for remodelling as classroom accommodation and could result in new school accommodation having to be built elsewhere to cater for the increasing numbers of primary age children.

DETAIL

6. The new Key Stage 2 block at Harefield Primary School is due to be completed at the beginning of July this year and at that point the school will move into the new accommodation and vacate the existing junior block which will then be demolished. Demolition is programmed to start from 2nd August 2010.
7. There is considerable pressure on primary school places in the city and whilst some extra places have been provided in the city centre and Freemantle areas, still more places need to be provided in other parts of the city, if the City Council is to avoid failing in its statutory duty. It is predicted that the Woodlands cluster of schools, which includes Harefield Primary School, will have a shortfall of 27 Year R places in September 2012.

8. Harefield Primary School is currently 1.5 forms of entry (1FE), providing 45 Year R places annually.
9. As a result of the pressure on Primary school places it was suggested that, instead of demolition, the old junior block be retained and Harefield Primary School could then expand to 2 forms of entry (2FE) subject to due process. The proposal to retain the old Junior School hall would, if approved, allow the City Council at some time in the future to raise Harefield Primary School to 2 forms of entry and increase the Year R places to 60 per annum, subject to any statutory enlargement procedures that may be required.
10. Such an increase to 2 forms of entry would have the full support of the school. A 2FE school has many advantages over a 1.5 FE school; it is easier to manage class sizes and can benefit from economies of scale.
11. Capita were commissioned to undertake a feasibility study to investigate the possibilities for retention of all or part of the existing junior building. The CS&L Capital Board considered the feasibility study and decided to recommend the retention of the school hall to remodel as classrooms since this preserves the Council's options for the next stage of the Primary Review.
12. In order to make the retention of the hall possible then, the school car park would have to be relocated onto land declared surplus to educational requirements by Cabinet on 17th March 2008. A further Cabinet decision is required to amend the previous Cabinet decision to make this possible.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

13. The cost of retaining the old school hall, which will involve a variation to the existing contract are estimated as follows:

Retention of hall	£40,000
Option appraisal fees	£29,000
Total	£69,000

This can be funded from within the existing Harefield Primary Rebuild budget.

14. It is estimated that it will cost between £675,000 and £790,000 to remodel the hall, if retained, as 3 classrooms and ancillary accommodation. Options on whether to proceed with remodelling work will be covered in the Primary Review Phase 2 report, due to go to cabinet in the autumn. It can therefore be determined in advance of selling the land whether or not the hall is required for additional classrooms as part of implementing Primary Review Phase 2.
15. If is subsequently decided that the hall is not required for remodelling as classrooms then there could be a further cost to demolish it and the new car park and reconstruct the car park in its original location.

Revenue

16. There are no revenue implications to this report.
17. If it is determined that Harefield Primary School will become 2FE then the additional school places will be funded through the Individual Schools Budget funded by the Dedicated Schools Grant.

Property

18. If this proposal is approved then further work will be required to progress the disposal of that land remaining surplus to educational requirements.

Other

19. In order to retain Harefield Junior School's existing hall, amend the extent of adopted highway and reposition the car park, planning approval is required to vary the planning consent previously granted. The earlier application proposed to completely demolish the old Harefield Junior School buildings and construct the school car park. Pre-application advice has been given by Planners and such advice has been incorporated into the planning application. The new planning application was submitted on 23rd June 2010 and the planning authority has a statutory 8 weeks in which to determine the application.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

20. The provisions of facilities for schools, including the provision of land and buildings, together with the maintenance and renewal of such facilities is made in accordance with the Education Act 1996 as amended.
21. Any contracts or contract variations made in relation to this project will be subject to the provisions of the Contract procedure Rules as set out within the Constitution and compliance with national procurement Regulations.

Other Legal Implications:

22. Disposal of land that is or was school land or buildings or land that was used as or comprised playing field land is subject to the requirement to obtain consent from the Secretary of State in accordance with s.77 School Standards and Framework Act 1998, as amended by Schedule 4 of the Education & Inspections Act 2006 and to Schedule 35A of the Education Act 1996 as inserted by Schedule 7 to the Education Act 2002. The disposal of land declared surplus pursuant to this report will be subject to obtaining the necessary consents in due course. Retention of part of the site previously declared surplus for further use as school facilities will not amount to a disposal or change of use.

POLICY FRAMEWORK IMPLICATIONS

23. The proposals in this report are consistent with the Children and Young People's Plan and Community Strategy in providing enhanced facilities for young people and the community.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members' Rooms and can be accessed on-line

Appendices

1.	Capital Receipts – Confidential and not for general publication.
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Documents In Members' Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the
Access to Information
Procedure Rules / Schedule
12A allowing document to be
Exempt/Confidential (if
applicable)

1.	None	
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Background documents available for inspection at:

KEY DECISION? Yes

WARDS/COMMUNITIES AFFECTED:	Harefield
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by virtue of paragraph number 3 of the Council's Access to information Proceedure Rules

Document is Confidential

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DECISION-MAKER:	CABINET MEMBER FOR CHILDREN'S SERVICES AND LEARNING		
SUBJECT:	SCHOOLS' DEFICIT BUDGETS 2010/11		
DATE OF DECISION:	5 JULY 2010		
REPORT OF:	HEAD OF STANDARDS, CHILDREN'S SERVICES AND LEARNING		
AUTHOR:	Name:	Carolyn Worthy	Tel: 023 8083 4346
	E-mail:	Carolyn.worthy@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY
None

SUMMARY

The Southampton Scheme for Financing schools, made in accordance with the Schools Standards and Framework Act 1998, makes provision for schools setting deficit budgets in accordance with Department for Education rules. As part of the Southampton scheme, schools can request a deficit budget for which Cabinet Member approval must be given. Six schools have requested to set a deficit budget in 2010/11 for which Cabinet Member approval is now sought.

RECOMMENDATIONS:

- (i) That the deficit budgets for the following schools for 2010/11 be approved:

Sinclair Primary and Nursery School	£15,000
Holy Family Catholic Primary School	£11,000
Chamberlayne College of the Arts	£65,000
Upper Shirley High School	£96,000
St George Catholic VA College	£90,000
Vermont School	£72,000
Total Requested	£349,000

REASONS FOR REPORT RECOMMENDATIONS

1. Approval of the recommendations will allow schools to adjust to changes in pupil numbers without making significant cuts in staffing or other costs and without detrimentally affecting standards.

CONSULTATION

2. The individual schools have been consulted and discussions have taken place between the head teacher, representatives of the Governing body, and the Head of Standards, accompanied by officers from the Finance Team.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

3. The following alternative was considered:
Do not allow any deficit budgets. This would have a detrimental effect on school standards and would not allow some schools time to adjust to significant changes in pupil numbers.

DETAIL

4. Whilst pupil numbers in schools in the City continue to fall, a decrease of 1% over the last year, the increase in the birth rate in recent years is now starting to be reflected in the primary sector where pupil numbers increased by 1%. However numbers in the secondary sector are still falling, by 3% year on year. This directly affects the level of funding that schools receive in their budget share. As staffing reductions may not come into effect until the start of the new school year in September 2010, some schools are unable to set balanced budgets in the current financial year.
5. Through the Primary Review, the Local Authority has recognised that there are capacity issues in the primary sector and has already addressed the need for more places in schools within the City Centre.
6. Southampton City Council's Scheme for Financing Schools (approved May 2010), gives the responsible Cabinet Member the power to approve applications by schools to set a deficit budget. There are a number of conditions which have to be met:
 - the deficit for any one school should not exceed £150,000;
 - the total of the deficits approved should not exceed the value of 40% of the aggregate of surplus schools balances;
 - a deficit should not last beyond five years; and
 - the school should have a plan for moving out of deficit.
7. A strategic discussion has taken place between the head teacher of each school requesting a deficit, a representative of the governing body and the Children's Services and Learning Head of Standards. Finance officers were in attendance to advise both parties.
8. The discussion explored the reasons for the deficit and options for dealing with it within the context of securing a stable establishment that provides a broad curriculum to meet the needs of all of its pupils.
9. A deficit is only recommended for approval by officers where it is clear that a school needs time to adjust its staffing structure without jeopardising standards. The school must have a robust three year plan for repayment. All schools with deficit budgets receive regular monitoring visits and support from the Children Services and Learning Schools Finance Team.
10. Sinclair Primary and Nursery School - Deficit requested £15,000
The school has struggled to set a balanced budget for a number of years due to falling pupil numbers and finished the last financial year 2009/10 with

a deficit of £74,000. Last year there were a number of staff changes and the school was placed in the Special Measures category by OFSTED. The school is now being run under new leadership, in partnership with Holy Family Catholic Primary School and an Interim Executive Board is in place. There has already been a restructure of support staff, standards are improving and pupil numbers are starting to increase. To maintain this progress, the school has asked to set a deficit of £15,000 in 2010/11 and will return to a balanced position in 2011/12.

11. Holy Family Catholic Primary School – Deficit requested £11,000
The school was given approval to set a deficit budget of £65,000 in 2009/10 but ended the financial year in an improved financial position with a deficit of £52,000. The school is now requesting to set a deficit budget of £11,000 for 2010/11. This is less than previously forecast and reflects the efficiency savings that are being achieved through joint leadership with Sinclair Primary School. The school will return to a balanced budget in the 2011/12 financial year.
12. Chamberlayne College for the Arts – Deficit requested £65,000
Pupil numbers have fallen in recent years as larger year groups have moved through the school with the number on roll falling from 679 in January 2009 to 626 in January 2010. In response, the school has reduced both teaching and support staff significantly over the last year. This has been achieved through a redundancy programme and natural wastage. Also one member of the leadership team has been seconded to another school. The school has worked hard to improve standards and this is now starting to be reflected in pupil numbers with an expected increase in the Year 7 intake in September to 135. The school has requested approval to set a deficit of £65,000 in the financial year 2010/11 and expects to be back in balance in 2011/12.
13. Upper Shirley High School – Deficit requested £96,000
Over the last two years the school has become a mixed school and has moved to Trust status. Following falling pupil numbers in recent years, staffing levels at the school were increased in order to improve standards and learning. Despite finishing 2009/10 with a surplus, the school has recognised that it cannot continue to support the level of staffing that it considers necessary to retain capacity to deliver growth and the Building Schools for the Future Programme. The school has asked for approval to set a deficit budget of £96,000 in the financial year 2010/11 and will move back to a balanced position in 2012/13. This will be achieved through a restructure of teaching and support staff.
14. St George Catholic VA College – Deficit requested £90,000
The college ended 2009/10 in an improved financial position with an in year surplus of £25,000. Having carried forward a deficit of £104,000, this means a final overall deficit of £79,000. Pupil numbers have increased significantly, from 423 in January 2009 to 462 in 2010. Whilst this increase in roll is now reflected in the budget share, this has also meant that 4 classes per year group have to be supported instead of 3, leading to increased teaching costs. Whilst the college continues to raise academic and behavioural

standards, a deficit of £90,000 has been requested for 2010/11.

15. In the run up to the college being rebuilt under the BSF programme, savings on maintenance and IT improvements will be made where possible. However the deficit is forecast to remain at this level until pupil numbers increase to a more sustainable level.
16. Vermont School – Deficit requested £72,000
At the end of 2009/10 the school had a deficit of £154,000 compared to an approved deficit of £60,000. This was due to the appointment of temporary staff and additional casual hours worked to support the exceptional needs of pupils accepted into the school during the year. To bring the school back to a balanced position, the governing body has reviewed the staffing structure. This is possible as pupil numbers will be lower in September allowing the school to operate with 3 rather than 4 classes. These pupils are also not expected to need such a high level of support as the current intake. Temporary contacts will cease from the end of the summer term and council officers are working with the school on other staffing changes. The school has reviewed other areas of spend and agreed a number of savings.
17. The school anticipates moving back to a balanced position in 2012/13 and has been told that they must present evidence that their management and monitoring of the budget has improved to the Head of Standards at a specially convened meeting in September.

FINANCIAL/RESOURCE IMPLICATIONS

Capital

18. None.

Revenue

19. The financial implications for the individual schools are as shown in the table above. The deficits overall are funded by the total level of schools' revenue balances, £3.9m as at the end of 2009/10.

Property

20. No immediate property implications have been identified as a result of this report. It is possible that deficit budgets may impact on the schools ability to meet the cost of repairs. As part of contingency planning a clear policy needs developing, in consultation with relevant parties, to meet this possibility and ensure stable financial management.

Other

21. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

22. The Scheme for Financing Schools, made in accordance with the Schools Standards & Frameworks Act 1998, makes provision for schools setting deficit budgets in accordance with Department for Education rules.

Other Legal Implications:

23. None

POLICY FRAMEWORK IMPLICATIONS

24. The proposals set out in the report are consistent with the strategies and policy objectives set out in the Children and Young People’s Plan (CYPP). The targets for improvement in school performance set out in the CYPP would be harder for schools to meet if they were not permitted to set deficit budgets, as they would have to make significant cuts to expenditure in the current year, which would inevitably entail the reduction of teaching staff.

SUPPORTING DOCUMENTATION

Non-confidential appendices are in the Members’ Rooms and can be accessed on-line

Appendices

1.	None
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Documents In Members’ Rooms

1.	None
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Background Documents

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	Southampton City Council’s Scheme for Financing Schools
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Background documents available for inspection at: 2nd Floor, Southbrook Rise

KEY DECISION Yes

WARDS/COMMUNITIES AFFECTED:	All
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